

**THE SCHOOL DISTRICT OF STURGEON BAY**  
**Regular Board of Education Meeting**  
**Wednesday, April 19, 2023**

*As noted in Board Policy 0166 - Agenda, each agenda shall contain the following statement: "This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There is a time for public comment during the meeting as indicated in the agenda."*

7:00 P.M. Board of Education Meeting

Sturgeon Bay High School Library

**CALL TO ORDER:**

1. Pledge of Allegiance
2. Roll Call
3. Motion to Adopt Agenda (noting going into closed session)

**STUDENT COUNCIL REPORT (CHRISTY BRAUN)**

**PUBLIC COMMENT SECTION-** *As noted in Board Policy 0167.3 Public Comment at Board Meetings: Individuals who wish to address the Board should be residents of the School District of Sturgeon Bay or parents of students open-enrolled into the district. Speakers are asked to share their name, address, and be aware that comments may be limited to three minutes at the discretion of the Board President.*

**RECOGNITION:**

1. SBHS Honor Graduates

**CONSENT AGENDA:**

1. Approve Minutes
  - a. Regular meeting of March 15, 2023
  - b. Learning session of April 5, 2023
2. Approve March Bills
3. Accept Grants and Donations
4. Approve Resignations and Retirements
5. Second Reading Board Policy Updates
  - a. 8510 Wellness
  - b. 5722 School-Sponsored Publications and Productions
  - c. 2414 Human Growth and Development

**OPERATIONS AGENDA:**

1. Consent Agenda items requiring attention (if any)
2. Filing of Oath of Office by Newly Elected Board Members – The new terms of office begin April 24, 2023 (the 4<sup>th</sup> Monday in April).
3. Update on April Election and Vacancy Announcement (informational item)
4. Appoint Delegate to the CESA #7 Annual Convention
5. Accept Annual Financial Report
6. Approve Individual Contracts for Returning Teachers
7. Approve Teaching Positions
8. Approve Associate Position
9. Approve 2023-2024 Youth Apprenticeship Services Agreement
10. Update on Student Information and Data Specialist Position (informational item)
11. Approve CESA 8 Service Contract for 2023-2024
12. School Safety Drill Summaries (informational item)
13. Reports:
  - a. Legislative

- b. CESA
- c. Committee/Seminars
- d. Administrative
  - i. High School
  - ii. Middle School
  - iii. Sunrise Elementary School
  - iv. Sawyer Elementary School
  - v. Teaching, Learning, & Technology
  - vi. Special Education/Pupil Services
  - vii. Business Manager
  - viii. Food Service
  - ix. Community Engagement
  - x. Other
- e. Superintendent

#### 14. Closed Session

- a. 19.85(1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - i. Review of Staff Evaluations for Nomination of 2023 Hervey Hauser Award

Action may take place in closed session on closed session's topics.

- b. Return to open session

#### 15. Adjourn

*NOTE: This notice may be supplemented with additions to the agenda that come to the attention of the board prior to the meeting. If there are changes, a final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.*

To: Board of Education  
From: Dan Tjernagel & Ann DeMeuse  
Date: April 11, 2023  
RE: Background Information for the April 19, 2023 Meeting

**STUDENT COUNCIL REPORT (CHRISTY BRAUN)**

*Student Council President will share updates with the Board and public.*

**PUBLIC COMMENT SECTION-** *As noted in Board Policy 0167.3 Public Comment at Board Meetings: Individuals who wish to address the Board should be residents of the School District of Sturgeon Bay or parents of students open-enrolled into the district. Speakers are asked to share their name, address, and be aware that comments may be limited to three minutes at the discretion of the Board President.*

**RECOGNITION:**

1. Student Recognition – SBHS Honor Graduates

**CONSENT AGENDA:**

**1. Approve Minutes**

- a. Regular meeting of March 15, 2023
- b. Learning session meeting of April 5, 2023

**2. Approve March Bills**

A motion to approve the bills from last month will be recommended at the end of the Consent Agenda.

**3. Accept Grants and Donations**

- Fincantieri Bay Shipbuilding donated \$800 for High School Tech Ed program for welding helmets and a rod oven.
- Fincantieri donated \$1,242 to the Sunrise Ambassador Program
- Geoffrey Grainger donated \$136 to the lunch program.
- TTX donated \$540 for PPE in the Tech Department
- NEW Industries pending/waiting on \$1,000
- Glidden Lodge donated \$50 to the high school art program
- Forestville Builders donated 120 pre-cut 2 x 4 studs to the Building Construction program
- Anonymous Donation of \$30,000 for lunch account debt
- PTG donated \$270 to 2<sup>nd</sup> grade Weidner trip
- Anonymous Donation of \$105 for the HS Daily Living Skills Program
- The following donations have been received for the band program in memory of Mary Mueller: \$25 from the Bill Birtschinger family and \$500 from Lisa Hartl and the family of Mary Mueller.
- Joyce and Daniel Williams donated \$40 to school meal program in memory of Hans Feld

Thank you to everyone associated with providing this support to our district and young people.

- 4. Accept Resignations and Retirements** – Madeline Woltdt resigned from her Assistant Varsity Boys Golf Coach position. Mikki Rankin is retiring from her Administrative Assistant

position in the high school at the end of the school year. Gary Grahl is retiring from his Counseling position at Sunrise at the end of the school year.

**5. Second Reading Board Policy Updates**

- a. 8510 Wellness
- b. 5722 School-Sponsored Publications and Productions
- c. 2414 Human Growth and Development

A motion to approve the Consent Agenda as presented is recommended.

**OPERATIONS AGENDA:**

**1. Consent Agenda items requiring attention (if any)**

*This is a standing agenda item and utilized only if needed.*

**2. Filing of Oath of Office by Newly Elected Board Members**

The Board of Canvassers met April 10, 2023. This is a required step that verifies election results. The group's canvass of the results provided to the district did indeed match what was reported previously.

The new terms of office begin April 24, 2023 (the 4<sup>th</sup> Monday in April). Board Clerk Beth Chisholm will administer the Oath of Office and swear in the elected Board of Education members, so they are ready to begin their service next week. Tina Jennerjohn and Allison Haus will serve three-year terms expiring in April of 2026. Scott Alger will not be sworn in due to his address being outside the district.

**3. Update on April Election and Vacancy Announcement (informational item)**

Now that the Board of Canvassers has met to review and certify the election results as required, we are able to formally announce a Board vacancy.

Candidates interested in interviewing with the School District of Sturgeon Board of Education regarding the vacant Board seat (reflected on the ballot by Mr. Scott Alger who has moved out of the district since the deadline associated with the filing of candidacy paperwork) should express their interest in writing to Superintendent of Schools Mr. Dan Tjernagel and/or Board of Education President Mr. Mike Stephani no later than 8:00 A.M. on Monday, May 1, 2023.

The Board of Education currently plans to interview each interested candidate on the evening of Wednesday, May 3, 2023. It is the intention of the Board of Education to make a special appointment to fill the currently vacant seat, with the appointed individual participating in the May 17, 2023, Board of Education meeting. Provided a suitable candidate is found and appointed, the candidate would fill the seat until April of 2024.

Then in the April 2024 Spring Election, the three highest vote getters would receive three-year terms and fourth highest vote getter would receive a two-year term (the remainder of the term associated with the current Board vacancy).

Questions can be referred to Superintendent Tjernagel or Board of Education President Mr. Mike Stephani.

#### **4. Appoint Delegate to the CESA 7 Annual Convention**

Each Board of Education has a “statutory duty to appoint a member as its representative for the purpose of determining the composition of the board of control and (2) to cause a convention to be convened in accordance with s. 116.02 Wis. Stats.”

The delegate convention will be held on Wednesday, May 10, 2023 at CESA 7 (595 Baeten Road).

A motion to appoint a representative to the CESA 7 annual convention is recommended.

#### **5. Accept Annual Financial Report**

An annual financial report will be provided to the Board. As Jake Holtz explained over the previous few months, this report is much later than normal as we were waiting on the actuarial study of our post-employment benefits portion of the audit. Jake will provide a summary of the information and any findings.

A motion to accept the audit report, as presented, is recommended.

#### **6. Approve Individual Contracts for Returning Teachers**

The State of Wisconsin requires returning teacher contracts to be issued by May 15 of each year. As noted in budget preparation for this year and in recent school board learning sessions, we continue to plan to have teachers progress to the next rung on the salary ladder.

While a few other professional staff compensation-related topics will await further discussion and a clearer picture of the fiscal support districts will receive for the next two years through the biennial budget, we are able to recommend that the Board approve returning teacher contracts tonight.

Annual reminders include the following: Returning teachers are those teachers who are not retiring or resigning at the mid-year or end of the school year. Returning teachers are not teachers whose positions are not continuing next year either because of being a temporary position or because the position is being eliminated. Additionally, as the Board has discussed in the past, a teacher on a plan of assistance does not move to the next rung on the salary ladder.

A motion to approve individual contracts for all returning teachers is recommended.

#### **7. Approve Teaching Positions**

##### **a. Teacher Name: Ashley Hansen**

Director of Special Education and Pupil Services Lindsay Ferry and Principal Katy DeVillers are pleased to recommend Ashley Hansen for the special education teaching position at Sawyer Elementary School. Ashley will be graduating from the University of WI Stevens Point in May with a Bachelor's Degree in Special Education, specializing in Emotional Behavioral Disabilities. Ashley is a graduate of Sturgeon Bay School District and a long-time resident of Sturgeon Bay. She is excited to be coming back to her roots and looking forward to making an immediate impact on our youngest learners in Sturgeon Bay. We have no doubt that Ashley will make a great addition to the special education team at Sawyer Elementary School.

A motion to approve Ashley Hansen as a Special Education Teacher beginning with the 2023-2024 year is recommended.

- b. **Teacher Name:** Business Education Candidate  
Principal Nerby is working with the Business Education candidate to finalize hire details. More information to follow.

A motion to approve the Business Education teacher beginning with the 2023-2024 year is anticipated.

- c. **Teacher Name:** Sheila Wienke  
Mrs. Wienke was hired as a 1-year contract last summer as a 5th grade teacher and has done a great job. She goes above and beyond to prepare engaging lessons for our students and works hard to build community. She is a team player and does an excellent job connecting with families. Thank you for considering the approval of Sheila Wienke's position as permanent. We are excited to officially welcome Mrs. Wienke to our Sunrise Family!

A motion to approve Sheila Wienke as a 5<sup>th</sup> grade teacher beginning with the 2023-2024 year is recommended.

## 8. Approve Associate Position

- a. **Jesus Jimenez-Sanchez Special Ed Teacher Associate at Sawyer:** Principal Katy DeVillers is pleased to recommend Jesus Jimenez-Sanchez for a Special Education Teacher Associate Position at Sawyer Elementary School starting on Tuesday, April 11th, 2023. Jesus has extensive experience working with school-aged children. Most recently he worked at a bilingual school in Mexico as an English Language Teacher. During his interview, he shared his great passion for supporting students, especially students who struggle academically and/or behaviorally. Jesus is very excited for the opportunity to work in our district. We are excited to welcome him to Sawyer and congratulate him on his new position!

A motion to approve Jesus Jimenez-Sanchez as a Special Education Teacher Associate at Sawyer School is recommended.

## 9. Approve 2023-2024 Youth Apprenticeship Services Agreement

The Youth Apprenticeship Services Agreement and Affiliation Agreement are in the meeting packet. Northeast Wisconsin Youth Apprenticeship (NEWYA) grew out of the Ahnapee Youth Apprenticeship Consortium and partners with CESA 7 as well as DCEDC and school districts in our region.

The Wisconsin Department of Workforce Development (DWD) has a grant program that supports youth apprenticeships. First the dollars go to pay for the staff members providing services to the school districts and students, then any remaining proceeds are distributed to the participating school districts based on the number of students participating.

A motion to approve the 2023-2024 Youth Apprenticeship Service Agreement is recommended.

## **10. Update on Student Information and Data Specialist Position (informational item)**

From Director Weber: The Student Information and Data Specialist position held by Casey Manders has not been filled at this time. Key staff members have taken the opportunity this situation provides and have worked together on a redesign to ensure we have an efficient plan moving forward. The approach currently being pursued includes the reassignment of some of the department specific and building-based duties while allowing us to retain Mr. Casey Manders on a consulting basis.

As a consultant, Casey will continue to provide the district with his expertise on items including, but not limited to, DPI reporting, data snapshots, and open enrollment monitoring. As proposed, the consultant will remain in place through July 2023, at which time we will reevaluate the status of the consultant, coverage of the various duties that have been associated with the position, etc. Stay tuned for additional updates this spring or early in the summer.

## **11. Approve CESA 8 Service Contract for 2023-2024**

Included in the meeting packet is a CESA 8 service summary sheet and also a contract for next school year. Since the services we receive from CESA 8 are for providing exceptional education services to students it is possible that needs can change as IEP's change during the course of the year, but that is nothing new. CESA 8 asks districts to approve the contract at this time of year, since they need to secure staff to provide for the anticipated needs the next school year.

A motion to approve the CESA 8 services contract for 2023-2024 is recommended.

## **12. School Safety Drill Summaries (informational item)**

While districts are now required to conduct at least one school safety drill per year, the Board has heard a number of times about how we typically hold safety drills at least quarterly. Our belief is that this should also be done at the school level in a manner that is appropriate for the young people, parents, and staff members involved with that building.

Included with the meeting packet are the reports from each building. While some aspects of our usual operations are obviously not the same this school year, school safety continues to be a priority, even as other aspects of the overall safety of students, families, and staff are considered.

## **13. Reports**

### **14. Closed Session**

- a. 19.85(1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - i. Review of Staff Evaluations for Nomination of 2023 Hervey Hauser Award

Action may take place in closed session on closed session's topics.

- b. Return to open session

## **15. Adjourn**

THE SCHOOL DISTRICT OF STURGEON BAY  
Board of Education Learning Session  
Wednesday, April 5, 2023

5:00 P.M. Board of Education Meeting Board Conference Room

CALL TO ORDER:

1. Roll Call at 5:05 PM. Present: Stephani, Chisholm, Schulz, Jennerjohn, Kruse, Holland & Wood. Excused: Howard. Also present were Superintendent Tjernagel, Holtz, Nerby, Weber, K. Smullen, M. Smullen, DeVillers, Ferry, Lane Hagen, Constance Vogel & Stephen Jacobson.
2. Motion: Chisholm/Holland to adopt the agenda as presented. Motion carried unanimously.

AGENDA AND DISCUSSION:

1. Literacy Update: Provided by Weber, Hagen and Vogel.
2. Professional Staff compensation review and discussion.
  - A. Teacher Salary Ladder - review March 1 discussion.
  - B. Appendix D – Additional Employment Pay Schedule: Curriculum Writing Hourly Rate and review of March 1 discussion.
  - C. Sick Days/PTO/Flexible Time - Review March 1 discussion as well as feedback we obtained from staff through our compensation committee representatives and discussion and potential next steps.
3. Support staff compensation planning and discussion.
4. Motion Holland/Stephani to adjourn the learning session at 7:06 PM. Motion carried unanimously.

Date: \_\_\_\_\_

President's Signature: \_\_\_\_\_



THE SCHOOL DISTRICT OF STURGEON BAY  
Regular Board of Education Meeting  
Wednesday, March 15, 2023

President Stephani called the regular meeting to order at 7:05 PM in the high school library. Present: Schulz, Kruse, Holland, Stephani, Jennerjohn, Chisholm, Howard and Wood. Also present were: Superintendent Tjernagel, K Nerby, L Ferry, M. Smullen, K DeVillers, K Smullen, J. Holtz, J Paye-Weber & A DeMeuse.

**Motion: Jennerjohn/Holland to adopt the agenda noting that we are moving special presentation on the auditorium to after recognition section. Motion carried unanimously.**

STUDENT COUNCIL REPRESENTATIVE REPORT: No report due to finals preparation.

PUBLIC COMMENT SECTION—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): None.

RECOGNITION: Employees recognition occurs in the month of March. Twenty-five year employees where Erin Dawidiuk, RaeLynn Dalske and Jeanie Hembel. Retirees recognized were Amelia Canilho, Holly Meikle and Jeannie Schopf. Board members going off the board are Jess Holland and Scott Alger.

CONSENT AGENDA:

1. Approve Minutes
  - A. February 15, 2023 Regular Board of Education meeting
  - B. March 1, 2023 Learning Session
2. Approve February bills
3. Accept Grants and Donations: \$50 Anonymous donation to the Special Education Department, Sturgeon Bay PTG donated \$232 for 4K to attend Todd Parr performance at the Weidner Center, Raibrook approved a grant for Tech Ed equipment, Raibrook approved a grant for playground equipment, PTG donated \$250 for Sawyer Parent Teacher Conferences, PTG donated \$200 for Sunrise Parent Teacher Conferences, Destination Imagination received \$100 from State Farm, The District received a Sustainability Grant from the Door County Community for \$8,000 to be utilized to support mental health services in the District.
4. Approve Resignations and Retirements – Deb Holland is retiring from her Reading Interventionist position at Sawyer school.
5. Second Readings of Board Policy Updates
  - A. Update 30.2
    - 1) 7450 Property Inventory
  - B. Update 30.2 Non-Discrimination and Anti-Harassment
    - 1) 1422.02, 3122.02 and 4122.02 Nondiscrimination Based on Genetic Information of the Employee
    - 2) 1422, 3122 and 4122 Nondiscrimination and Equal Employment Opportunity
    - 3) 1623, 3123 and 4123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
    - 4) 1662, 3362, 4362 & 5517 Employee and Student Anti-Harassment
    - 5) 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability
    - 6) 2260 Nondiscrimination and Access to Equal Educational Opportunity
  - C. Update 31.1
    - 1) 0100 Definitions

- 2) 0142.1 Electoral Process
- 3) 0142.5 Vacancies
- 4) 0144.5 Board Member Behavior and Code of Conduct
- 5) 0152 Officers
- 6) 0165.1 Notice of Meetings
- 7) 1421/3121/4121 Criminal History Record Check and Employee Self-Reporting Requirement
- 8) 1460/3160/4160 Physical Examination
- 9) 2210 Curriculum Development
- 10) 2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities
- 11) 3122.01/4122.01 Drug-Free Workplace
- 12) 3340/4340 Grievance Procedure
- 13) 5113 Open Enrollment Program
- 14) 5200 Attendance
- 15) 5215 Missing and Absent Children
- 16) 5461 Children At-Risk of Not Graduating from High School
- 17) 6108 Authorization to Make Electronic Fund Transfers
- 18) 6114 Cost Principles – Spending Federal Funds
- 19) 6146 Cost-Issuance Tax Exempt Bond Compliance
- 20) 6152 Student Fees, Fines, and Charges
- 21) 6152.01 Waiver of School Fees or Fines
- 22) 7100 Facilities Planning
- 23) 8310 Public Records
- 24) 8450 Control of Causal-Contact Communicable Diseases

**Motion Holland/Chisholm to approve the consent agenda items as presented. Motion carried unanimously.**

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any)
2. Special Presentation from the Robert H. Nickel Auditorium Steering Committee (informational item): Steering Committee members provided some history as well as an update on the project. Steering Committee Members at the meeting were Holly Feldman, Keith Nerby, Mary Nickel and Heidi Hintz. Updates will continue as the project progresses.
3. **Motion Jennerjohn/Wood to approve Zach Albers as the Assistant Hurdle Coach for the middle school track program. Motion carried unanimously.**
4. Approve Teacher Associates
  - a. **Motion Holland/Schulz to approve Amanda Sallinen as a Sunrise School Teaching Associate. Motion carried unanimously.**
  - b. **Motion Jennerjohn/Holland to approve Antonette (Ann) Hill as a Sawyer 4K Teaching Associate. Motion carried unanimously.**
  - c. **Motion Kruse/Chisholm to approve Katelyn Connelly as a Sunrise School Teaching Associate. Motion carried unanimously.**
5. **Motion Jennerjohn/Wood to approve Amber Peters, pending successful completion of her background check, as a Middle School Science Teacher. Motion carried unanimously.**
6. **Motion Kruse/Holland to approve Kelly Coles as a Middle School Math Teacher. Motion carried unanimously.**

7. Update on Summer School Programming: Jen Paye-Weber provided reports that the online registration portal was opened earlier this week. In just a couple of days, there are already over 30 students registered. Jen wanted to thank Jen Hanson and Steve Jacobson for their work on this project. Drop off/Pick Up sites are being coordinated with Kobussen. Collaborations with the YMCA and the Boys and Girls Club is also ongoing.
8. Policy Review
  - a. 5112 Entrance Age (informational item): Principal DeVillers and Jen Paye-Weber provided some context for the policy and its implementation. At this point the policy will remain as is. It was suggested that the staff look at school readiness challenges identified as part of the discussion.
9. Policy Review Update - First Readings
  - a. 8510 Wellness
  - b. 5722 School-Sponsored Publications and Productions
  - c. 2414 Human Growth and Development  
After discussion, the consensus from the board is to bring back the policy, with the yellow highlighted areas staying and the green areas can be removed. This will come back as a second reading at the April meeting.
10. Reports:
  - a. Legislative – none
  - b. CESA – none
  - c. Committee/Seminars – none.
  - d. Administrative Reports presented.
  - e. Superintendent’s Report presented.

**11. Motion Holland/Schulz to adjourn at 9:07 PM. Motion carried unanimously.**

Respectfully submitted,  
Ann DeMeuse  
Administrative Assistant

Date: \_\_\_\_\_

President’s Signature: \_\_\_\_\_

Recordings of the Board meetings can be located at: <https://www.sturbay.k12.wi.us/district/board-of-education>

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/01/2023	103093	R	258.44	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
03/01/2023	103094	R	675.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Payroll accrual
03/01/2023	103095	R	502.14	98 L 000 000 811680 000	WISCTF	Case ID - 2798607 & Case ID - 555787
03/02/2023	222300619	A	1,500.00	21 E 200 310 161934 000	BABLER BUS SERVICE I	SKI BRULE BUS 2.11.23
03/02/2023	222300620	A	85.00	10 E 800 310 162000 000	BLODGETT, MICHAEL	Varsity GBB official vs Kew
03/02/2023	103096	R	1,086.75	21 E 400 411 162205 000	BSN SPORTS REMIT	BOYS BASKETBALL APPAREL
03/02/2023	222300621	A	75.00	10 E 800 310 162000 000	CORY-YAEGGI, JOSHUA	JV 1 BBB official vs Gib
03/02/2023	103097	R	1,064.88	50 E 800 415 257220 174	COUNTRY OVENS LTD	CHERRY DE-LITE/RAPID RED
03/02/2023	222300622	A	75.00	10 E 800 310 162000 000	CROGAN, ALEXANDER	JV 1 BBB official vs Gib
03/02/2023	103098	R	776.02	10 E 800 348 254500 000	DOOR COUNTY TREASURE	JANUARY 2023 FUEL CHARGES
03/02/2023	103098	R	2,293.88	10 E 800 348 256510 000	DOOR COUNTY TREASURE	JANUARY 2023 FUEL CHARGES
03/02/2023	103099	R	9,080.00	10 E 800 310 214000 000	DOOR COUNTY MEDICAL	NURSING SERVICES-JANUARY 2023
03/02/2023	103100	R	537.00	10 E 800 411 239000 000	DC PRINTING LLC	THANK YOU CARDS/ENVELOPES
03/02/2023	103101	R	275.00	10 E 400 310 241000 000	DOOR COUNTY TREASURE	SADIE HAWKINS-SECURITY
03/02/2023	103102	R	6,690.00	10 E 800 310 162000 000	DOOR COUNTY YMCA	2022 GIRLS HS SWIM TEAM POOL RENTAL
03/02/2023	103103	R	8,048.61	21 E 200 411 166327 000	EBERT MEATS LLC	MEAT FUNDRAISER
03/02/2023	222300623	A	2,850.00	10 E 800 310 239100 000	ELEVATE97	GRAPHICS/SIGNAGE PROJECT DEPOSIT
03/02/2023	222300624	A	60.00	21 E 400 411 162124 000	ELSMORE SWIM SHOP	AQUASHAPE CONSERVATIVE LAP
03/02/2023	222300625	A	268.62	10 E 800 432 222200 031	FOLLETT CONTENT SOLU	Library Books-SW
03/02/2023	103104	R	390.00	10 E 800 324 253000 000	FOX VALLEY IRRIGATIO	WINTERIZATION
03/02/2023	222300626	A	33.21	10 E 800 342 162000 000	HASENJAGER, TREVOR	MEAL REIMBURSEMENT/STATE WRESTLING
03/02/2023	222300627	A	41.58	10 E 800 449 266300 000	HEARTLAND BUSINESS S	CISCO SMART NET TOTAL CARE ORDER#114054
03/02/2023	222300628	A	243.01	10 E 200 342 221300 000	HERLAND, BENJAMIN	2/11/2023 Ski Brule Field Trip Mileage Reimbursement
03/02/2023	103105	R	63.00	27 E 140 411 158107 341	HIGH NOON BOOKS	Decodable books
03/02/2023	103105	R	59.92	27 E 140 411 158107 341	HIGH NOON BOOKS	BOOKS
03/02/2023	222300629	A	247.59	10 E 800 342 252100 000	HOLTZ, JACOB	2/15/2023 Mileage to and from UWW for career fair
03/02/2023	222300630	A	217.45	50 E 800 449 257000 000	HPS LLC	WHISK ATTACHMENT
03/02/2023	222300631	A	1,482.50	10 E 800 310 256240 000	KOBUSSEN BUSES LTD	DANCE TEAM BUS 2.2.23
03/02/2023	222300631	A	1,953.68	21 E 400 310 162107 000	KOBUSSEN BUSES LTD	DANCE TEAM BUS 2.2.23
03/02/2023	222300632	A	85.00	10 E 800 310 162000 000	KOSS, LOGAN	Varsity BBB official vs Gib.
03/02/2023	222300633	A	85.00	10 E 800 310 162000 000	KUEHL, THOMAS	Varsity BBB official vs Gib
03/02/2023	222300634	A	75.00	10 E 800 310 162000 000	LECAPTAIN, MARK	Basketball official
03/02/2023	222300634	A	75.00	10 E 800 310 162000 000	LECAPTAIN, MARK	Basketball Official
03/02/2023	103106	R	76.00	21 E 400 411 161923 000	MAAS FLORAL & GREENH	FLOWERS FUNDRAISER
03/02/2023	103106	R	40.00	10 E 800 411 162000 000	MAAS FLORAL & GREENH	WRESTLING FLOWERS
03/02/2023	103107	R	57.03	10 E 400 411 136360 000	MC MASTER-CARR SUPPL	Shop Supplies
03/02/2023	103107	R	559.57	10 E 400 411 136360 000	MC MASTER-CARR SUPPL	Classroom Material
03/02/2023	103107	R	210.82	10 E 400 450 136431 000	MC MASTER-CARR SUPPL	Classroom Material
03/02/2023	103107	R	415.17	10 E 400 411 136360 000	MC MASTER-CARR SUPPL	Materials
03/02/2023	222300635	A	75.00	10 E 800 310 162000 000	MEIKLE, REX	JV GBB official vs Kew
03/02/2023	222300635	A	75.00	10 E 800 310 162000 000	MEIKLE, REX	JV2 BBB Official vs Gib
03/02/2023	103108	R	91.00	10 E 400 411 136431 000	MSC INDUSTRIAL SUPPL	Sand Paper
03/02/2023	222300636	A	239.85	21 R 800 291 161942 000	PROPSOM, MATTHEW	2/24/2023 Clipper Clays Door County Shootout Trophies Receipt
03/02/2023	103109	R	975.00	10 E 800 324 253000 000	RASS EXCAVATING & MA	SNOW REMOVAL-JANUARY 2023
03/02/2023	222300637	A	16,591.43	10 E 800 336 253300 000	STURGEON BAY UTILITI	JANUARY 2023 UTILITY BILL
03/02/2023	222300637	A	1,256.13	10 E 800 337 253300 000	STURGEON BAY UTILITI	JANUARY 2023 UTILITY BILL

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/02/2023	222300637	A	756.96	10 E 800 338 253300 000	STURGEON BAY UTILITI	JANUARY 2023 UTILITY BILL
03/02/2023	222300637	A	71.06	10 E 800 339 253300 000	STURGEON BAY UTILITI	JANUARY 2023 UTILITY BILL
03/02/2023	103110	R	908.00	50 E 800 415 257220 000	SCATURO'S BAKING COM	KING CAKES
03/02/2023	103110	R	250.00	10 E 400 411 241000 000	SCATURO'S BAKING COM	BREAKFAST FOOD
03/02/2023	103111	R	575.00	21 E 800 411 161942 000	SCHOLASTIC CLAY TARG	MEDALS/AWARDS
03/02/2023	222300638	A	85.00	10 E 800 310 162000 000	SOLUM, LUCAS	Varsity GBB official vs Kew
03/02/2023	222300638	A	75.00	10 E 800 310 162000 000	SOLUM, LUCAS	JV GBB official vs Kew
03/02/2023	222300639	A	85.00	10 E 800 310 162000 000	STEVENS, MARCEL	Varsity BBB official vs Gib
03/02/2023	222300640	A	20.99	21 E 200 411 161931 000	SULLIVAN, PAIGE	2/18/2023-2/22/2023 Allied Arts Shopping
03/02/2023	222300640	A	11.24	21 E 200 411 161931 000	SULLIVAN, PAIGE	2/18/2023-2/22/2023 Allied Arts Shopping
03/02/2023	222300641	A	5,005.44	10 E 800 331 253300 000	SYMMETRY ENERGY SOLU	Customer ID 34642 District Gas Billing
03/02/2023	103112	R	1,019.64	50 E 800 415 257250 000	SYSCO EASTERN WISCON	SCHOOL LUNCH FOOD
03/02/2023	103113	R	1,304.32	10 E 800 411 162000 000	TEAM SPORTING GOODS	SOFTBALL SUPPLIES
03/02/2023	103114	R	94.39	10 E 800 353 263300 000	UNITED PARCEL SERVIC	Shipper #586902 Monthly Parcel Service
03/02/2023	103115	R	148.29	10 E 120 411 241000 000	USI INC- EDUCATIONAL	Laminating Supplies
03/02/2023	222300642	A	85.00	10 E 800 310 162000 000	WALKER, WAYNE	Varsity GBB official vs Kew
03/02/2023	103116	R	121.50	50 E 800 415 257220 174	WASEDA FARMS COUNTRY	WHOLESALE EGG CASE FLATS
03/02/2023	222300643	A	30.79	10 E 800 342 239000 000	WINKEL, JOAN	2/13/2023 travel to Gibraltar HS and Back
03/09/2023	103117	R	182.99	10 E 800 355 263300 000	AT&T	Acct #920 743-5493 930 7 Monthly Billing (01/20/23 - 02/19/23)
03/09/2023	222300644	A	869.80	10 E 800 411 253000 000	BELSON CO	TOWELS/LINERS
03/09/2023	222300645	A	5,400.00	10 E 800 386 221300 000	CESA 6	2022-2023 6-8 Math Program Audit
03/09/2023	222300646	A	2,491.63	27 E 800 386 156600 341	CESA 7	PERSONNEL CHARGES 1/1-1/31/2023
03/09/2023	103118	R	33.58	10 E 800 972 492000 000	CITY OF STURGEON BAY	PER PROP TAX CHARGEBACKS 2021-2022
03/09/2023	103119	R	352.00	10 E 400 411 241000 000	DC FIRE CO LLC	FOOD/TEACHER CONF
03/09/2023	103120	R	4,351.09	10 E 800 348 256510 000	DOOR COUNTY COOPERAT	#784909 FEBRUARY 2023 MONTHLY BILLING
03/09/2023	103121	R	27.94	10 E 400 411 136431 000	DOOR COUNTY HARDWARE	Account# 96718- FEBRUARY 2023 CHARGES
03/09/2023	103121	R	10.36	10 E 400 450 136431 000	DOOR COUNTY HARDWARE	Account# 96718- FEBRUARY 2023 CHARGES
03/09/2023	103121	R	34.99	10 E 400 411 136000 000	DOOR COUNTY HARDWARE	Account# 96718- FEBRUARY 2023 CHARGES
03/09/2023	103121	R	49.97	10 E 800 411 295000 000	DOOR COUNTY HARDWARE	Account# 96718- FEBRUARY 2023 CHARGES
03/09/2023	103121	R	412.82	10 E 800 411 253000 000	DOOR COUNTY HARDWARE	Account# 96718- FEBRUARY 2023 CHARGES
03/09/2023	103122	R	541.03	10 E 800 411 253000 000	DOOR COUNTY TREASURE	CUSTOMER #31000/SALT
03/09/2023	103123	R	65.00	10 E 800 310 162000 000	DOOR COUNTY MEDICAL	CPR TRAINING
03/09/2023	103124	R	260.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	MONTHLY MEMBERSHIPS
03/09/2023	103124	R	340.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	MONTHLY MEMBERSHIPS
03/09/2023	103125	R	15.00	10 E 800 943 219000 000	EQUAL RIGHTS DIVISIO	February 2023 Work Permits
03/09/2023	222300647	A	536.67	10 E 800 310 239000 000	ERC INC	FEBRUARY 2023 EAP SERVICES
03/09/2023	222300648	A	64.77	27 E 800 411 223300 341	GRAHL, GARY	3/8/2023 Resource Night Snacks
03/09/2023	222300649	A	8.01	10 E 400 411 125500 000	HEID MUSIC CO	Mouthpieces - tenor
03/09/2023	222300649	A	19.95	10 E 400 449 125500 000	HEID MUSIC CO	Mouthpieces - tenor

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03/09/2023	222300649	A	22.74	10 E 400 450 125500 000	HEID MUSIC CO	Mouthpieces - tenor
03/09/2023	222300649	A	42.70	10 E 400 411 125500 000	HEID MUSIC CO	Mouthpieces - tenor
03/09/2023	222300649	A	106.43	10 E 400 449 125500 000	HEID MUSIC CO	Mouthpieces - tenor
03/09/2023	222300649	A	121.25	10 E 400 450 125500 000	HEID MUSIC CO	Mouthpieces - tenor
03/09/2023	222300650	A	288.37	10 E 200 450 125500 000	INSTRUMENTAL MUSIC C	Band Supplies
03/09/2023	222300650	A	28.99	10 E 800 310 125000 000	INSTRUMENTAL MUSIC C	Instrument Repair
03/09/2023	222300650	A	759.24	10 E 200 411 125500 000	INSTRUMENTAL MUSIC C	Band Supplies
03/09/2023	222300650	A	99.70	10 E 800 310 125000 000	INSTRUMENTAL MUSIC C	Bass Drum Head
03/09/2023	103126	R	1,010.44	10 E 800 480 295000 000	INTRADO INTERACTIVE	RENEWAL SCHOOL MESSENGER 12/15/2022-6/30/2023
03/09/2023	222300651	A	39,737.94	10 E 800 310 256210 000	KOBUSSEN BUSES LTD	FEBRUARY 2023 BUSSING SERVICES
03/09/2023	222300651	A	2,083.77	10 E 800 310 256270 000	KOBUSSEN BUSES LTD	FEBRUARY 2023 BUSSING SERVICES
03/09/2023	222300651	A	2,584.01	10 E 800 310 256240 000	KOBUSSEN BUSES LTD	FEBRUARY 2023 BUSSING SERVICES
03/09/2023	222300651	A	1,158.79	80 E 800 310 256290 000	KOBUSSEN BUSES LTD	FEBRUARY 2023 BUSSING SERVICES
03/09/2023	222300652	A	345.95	27 E 800 310 223300 019	KYLES CONSULTING LLC	FEBRUARY 2023 SBS/MAC FEE
03/09/2023	103127	R	76.50	10 E 800 411 162000 000	MAAS FLORAL & GREENH	FLOWERS-GIRLS BASKETBALL
03/09/2023	103127	R	64.09	10 E 800 411 162000 000	MAAS FLORAL & GREENH	FLOWERS-BOYS BASKETBALL
03/09/2023	103128	R	26.07	10 E 400 411 136000 000	MC MASTER-CARR SUPPL	Shop Supplies
03/09/2023	222300653	A	746.87	10 E 140 472 110000 000	SCHOOL SPECIALTY, LL	Science supplies for 3rd section of 4th grade.
03/09/2023	103129	R	372.69	10 E 800 324 253000 000	SEPTIC MAINTENANCE O	DRAIN CLEANING SERVICE-HS
03/09/2023	103130	R	6,461.17	10 E 800 324 253000 000	TOTAL ENERGY SYSTEMS	SERVICE GENERATOR
03/09/2023	103131	R	5,153.05	10 E 800 324 253000 000	TWEET/GAROT MECHANIC	COMPRESSOR REPLACEMENT-SAWYER
03/09/2023	222300654	A	1,823.80	10 E 800 354 258000 000	US BANK	MONTHLY COPIER MACHINES LEASE PAYMENT
03/09/2023	103132	R	329.24	10 E 120 411 125000 000	WEST MUSIC	General music books
03/09/2023	103133	R	30.50	10 E 120 411 241000 000	WOLTER ENGRAVING SER	MAILBOX NAME PLATES
03/15/2023	103134	R	249.17	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
03/15/2023	103135	R	675.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Payroll accrual
03/15/2023	103136	R	502.14	98 L 000 000 811680 000	WISCTF	Case ID - 2798607 & Case ID - 555787
03/16/2023	103137	R	3,009.79	10 E 800 324 253000 000	AIRGAS USA LLC	CYLINDER LEASE RENEWAL 4/1/23-3/31/28
03/16/2023	222300655	A	1,690.00	10 E 800 342 120000 000	BLAHNIK, BROCK	3/3/2023-3/5/2023 Mock Trial
03/16/2023	222300655	A	106.03	10 E 800 342 120000 000	BLAHNIK, BROCK	3/3/2023-3/5/2023 Mock Trial
03/16/2023	103138	R	1,117.00	10 E 800 310 231500 000	BUELOW VETTER BUIKEM	FEBRUARY LEGAL SERVICES ACCT#3101.86522
03/16/2023	103139	R	989.39	10 E 800 355 263300 000	CELLCOM WISCONSIN RS	Acct #003-00319495 Monthly Charges
03/16/2023	103140	R	50.00	10 E 800 360 222200 031	CENGAGE REMIT	GALE EBOOK ANNUAL HOSTING FEE 2/28/23-2/27/24
03/16/2023	103141	R	316.28	10 E 400 411 135200 000	COBORN'S INCORPORATE	ACCOUNT# 42000040035 FEB 2023 BILLING
03/16/2023	103141	R	10.21	50 E 800 415 257220 000	COBORN'S INCORPORATE	ACCOUNT# 42000040035 FEB 2023 BILLING
03/16/2023	103141	R	325.28	50 E 800 415 257250 000	COBORN'S INCORPORATE	ACCOUNT# 42000040035 FEB 2023 BILLING
03/16/2023	103141	R	292.60	50 E 800 415 257220 549	COBORN'S INCORPORATE	ACCOUNT# 42000040035 FEB 2023 BILLING

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03/16/2023	103141	R	9.98	21 E 400 411 135300 000	COBORN'S INCORPORATE	ACCOUNT# 42000040035 FEB 2023 BILLING
03/16/2023	103141	R	160.58	50 E 800 415 257220 174	COBORN'S INCORPORATE	ACCOUNT# 42000040035 FEB 2023 BILLING
03/16/2023	222300656	A	2,500.00	10 E 800 480 221500 000	COMPUTER DISCOUNT WA	Adobe Renewal
03/16/2023	103142	R	405.75	10 E 800 411 253000 000	CULLIGAN SERVICE	Acct #8566801 Bottled Water/SALT
03/16/2023	103143	R	40.00	10 E 800 411 162000 000	DC ENGRAVING	AWARD PLAQUES
03/16/2023	103144	R	8,920.00	10 E 800 310 214000 000	DOOR COUNTY MEDICAL	NURSING SERVICES-FEBRUARY 2023
03/16/2023	103145	R	250.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	MONTHLY MEMBERSHIPS
03/16/2023	103145	R	340.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	MONTHLY MEMBERSHIPS
03/16/2023	103146	R	675.00	10 E 800 411 239000 000	DESTINATION STURGEON	YOS GIFT CARDS
03/16/2023	222300657	A	21.09	10 E 800 411 253000 000	DOYLE, JOHN	Windshield Wipers for School Vehicle
03/16/2023	103147	R	210.78	50 E 800 324 257220 000	ECOLAB	PEST CONTROL SERVICES
03/16/2023	103148	R	973.49	10 E 800 324 253000 000	ELAND ELECTRIC	INSTALL SWITCH IN IT ROOM
03/16/2023	222300658	A	536.67	10 E 800 310 239000 000	ERC INC	MONTHLY EAP SERVICE
03/16/2023	103149	R	230.85	21 E 140 411 164900 000	FATZO SUBS	SUB SANDWICHES
03/16/2023	103150	R	93.15	10 E 400 411 126000 000	FLINN SCIENTIFIC INC	Science Supplies
03/16/2023	103150	R	112.50	10 E 400 449 126000 000	FLINN SCIENTIFIC INC	Science Supplies
03/16/2023	103150	R	604.84	10 E 400 449 126000 000	FLINN SCIENTIFIC INC	Science Supplies
03/16/2023	222300659	A	637.27	10 E 800 432 222200 031	FOLLETT CONTENT SOLU	Library Books-MS
03/16/2023	222300659	A	994.32	10 E 800 432 222200 031	FOLLETT CONTENT SOLU	Library Books-SW
03/16/2023	222300659	A	232.42	10 E 800 432 222200 031	FOLLETT CONTENT SOLU	Library Books-HS
03/16/2023	222300659	A	887.24	10 E 800 432 222200 031	FOLLETT CONTENT SOLU	Library Books-SR
03/16/2023	222300660	A	685.00	10 E 400 411 125500 000	INSTRUMENTAL MUSIC C	Mallets and Percussion items, F attachment trombone
03/16/2023	222300660	A	900.00	10 E 400 449 125500 000	INSTRUMENTAL MUSIC C	Mallets and Percussion items, F attachment trombone
03/16/2023	222300660	A	450.00	10 E 200 411 125500 000	INSTRUMENTAL MUSIC C	Band room supplies
03/16/2023	222300660	A	45.00	10 E 800 310 125000 000	INSTRUMENTAL MUSIC C	Instrument Repair
03/16/2023	222300661	A	90.00	10 E 800 310 162000 000	JEANQUART, GARRETT	MS Wrestling official for a Quad Meet
03/16/2023	103151	R	140.00	21 R 200 291 166327 000	JEFFERSON, MARVIN	WASHINGTON DC TRIP REFUND
03/16/2023	103152	R	324.30	10 E 400 411 125500 000	JONES SCHOOL SUPPLY	End of year band awards part 2
03/16/2023	103153	R	54.00	10 E 800 432 222200 031	JUNIOR LIBRARY GUILD	JLG-Black History Month
03/16/2023	222300662	A	82.98	10 E 120 411 125000 000	J W PEPPER & SON INC	Snow Way Out - all school musical?
03/16/2023	222300662	A	77.99	10 E 400 411 125500 000	J W PEPPER & SON INC	Graduation Music
03/16/2023	222300662	A	53.24	10 E 120 411 125000 000	J W PEPPER & SON INC	choral music 5th graduation
03/16/2023	103154	R	340.34	10 E 120 411 110400 000	LAKESHORE LEARNING M	4K Supplies
03/16/2023	103155	R	50.00	21 R 400 291 161908 000	LUETT, GABRIELLA	Chicago Art Trip Refund
03/16/2023	103156	R	541.50	50 E 800 415 257220 000	PAN O GOLD	SCHOOL LUNCH FOOD ACCT #40014
03/16/2023	103157	R	302.82	10 E 800 351 239000 000	PENINSULA PULSE	KINDERGARTEN SCREENING ADS
03/16/2023	103158	R	240.00	50 E 800 415 257220 549	PINKY PROMISE COFFEE	COFFEE
03/16/2023	222300663	A	4,860.67	50 E 800 415 257220 000	PRAIRIE FARMS	MONTHLY BILLING ACCT #47-471
03/16/2023	103159	R	100.25	10 E 800 310 239000 000	PREVEA HEALTH WORKME	NEW EMPLOYEE PHYSICAL
03/16/2023	103160	R	683.08	10 E 400 411 122000 000	PRESTWICK HOUSE	English novels
03/16/2023	222300664	A	56.07	10 E 140 411 241000 000	QUILL LLC	5th grade certificate paper, planner, walkie talkies
03/16/2023	222300664	A	358.10	10 E 200 411 241000 000	QUILL LLC	MS Office Supplies
03/16/2023	222300664	A	17.06	10 E 200 411 241000 000	QUILL LLC	MS Office Supplies
03/16/2023	222300664	A	5,158.80	10 E 800 417 258000 000	QUILL LLC	District Copy Paper
03/16/2023	222300665	A	4,367.66	10 E 800 432 222200 031	SADDLEBACK EDUCATION	Library Books to support EL



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03/16/2023	222300666	A	242.71	10 E 120 411 241000 000	SCHOOL SPECIALTY, LL	Office/School Supplies
03/16/2023	222300666	A	86.55	27 E 120 411 152001 347	SCHOOL SPECIALTY, LL	EC supplies
03/16/2023	222300667	A	299.57	10 E 800 355 263300 000	SPECTRUM BUSINESS	Acct #8245 11 120 0173238 Monthly Charges
03/16/2023	222300668	A	104.15	21 E 140 411 164900 000	STAPLES ADVANTAGE	STEAM Supplies
03/16/2023	222300669	A	49.06	10 E 200 411 135200 000	SULLIVAN, PAIGE	2/13/2023-3/14/2023 Food Lab Supplies
03/16/2023	222300669	A	64.18	10 E 200 411 135200 000	SULLIVAN, PAIGE	2/13/2023-3/14/2023 Food Lab Supplies
03/16/2023	222300669	A	64.02	10 E 200 411 135200 000	SULLIVAN, PAIGE	2/13/2023-3/14/2023 Food Lab Supplies
03/16/2023	222300669	A	52.30	10 E 200 450 135200 000	SULLIVAN, PAIGE	3/3/2023 Fabric for student projects
03/16/2023	222300669	A	138.35	10 E 200 450 135200 000	SULLIVAN, PAIGE	3/3/2023 Fabric for student projects
03/16/2023	103161	R	162.06	10 E 200 449 136000 000	VEX ROBOTICS INC	Vex Robotics Parts & Equipment
03/16/2023	103162	R	128.52	10 E 200 411 126000 000	WARDS NATURAL SCIENC	7th Grade Science
03/16/2023	103163	R	300.20	50 E 800 415 257220 174	WASEDA FARMS COUNTRY	WHOLESALE EGG CASE FLATS
03/16/2023	103164	R	107.95	10 E 120 411 125000 000	WEST MUSIC	General music books
03/16/2023	222300670	A	9.97	10 E 800 342 239000 000	WINKEL, JOAN	3/8/2023 Bulletin board materials
03/16/2023	222300671	A	165.00	10 E 800 310 239000 000	WIS DRUG TESTING & C	BACKGROUND CHECKS (11)
03/16/2023	103165	R	70.00	10 E 800 943 120000 000	WISDAA - DISTRICT 6	FORENSICS MEET FESTIVAL FEE/MAR 9 2023
03/16/2023	222300672	A	3,525.91	10 E 800 354 258000 000	WISCONSIN DOCUMENT I	Acct #GB3909 - Contract #3239-01
03/16/2023	103166	R	263.70	10 E 800 411 239000 000	WOLTER ENGRAVING SER	ENGRAVING SERVICES
03/23/2023	222300673	A	477.30	10 E 800 411 253000 000	BELSON CO	TOWELS
03/23/2023	222300673	A	1,347.10	10 E 800 411 253000 000	BELSON CO	TOWELS/LINERS
03/23/2023	103167	R	304.14	21 E 400 411 162216 000	BSN SPORTS REMIT	GIRLS SOCCER APPAREL
03/23/2023	103167	R	71.00	10 E 800 411 162000 000	BSN SPORTS REMIT	HAND HELD FITNESS BALLS
03/23/2023	103168	R	100.00	10 E 800 310 239000 000	CROSSROADS AT BIG CR	DONATION IN HONOR OF PEGGY KAIN
03/23/2023	103169	R	1,004.26	10 E 800 348 254500 000	DOOR COUNTY TREASURE	FEBRUARY 2023 FUEL CHARGES
03/23/2023	103169	R	1,825.24	10 E 800 348 256510 000	DOOR COUNTY TREASURE	FEBRUARY 2023 FUEL CHARGES
03/23/2023	103170	R	5,182.50	10 E 800 310 162000 000	DOOR COUNTY YMCA	2022-2023 BOYS SWIM TEAM POOL RENTAL
03/23/2023	103171	S	312.00	21 E 140 310 164900 000	DOOR COMMUNITY AUDIT	YAMATO PERFORMANCE FIELD TRIP-3RD GRADE
03/23/2023	103172	S	280.00	21 E 100 310 164900 000	DOOR COMMUNITY AUDIT	YAMATO PERFORMANCE FIELD TRIP-1ST GRADE
03/23/2023	222300674	A	17,220.40	10 E 800 581 295000 000	HEARTLAND BUSINESS S	CISCO RACK SERVERS/CISCO SMART NET TOTAL CARE SERVICE-SOFTWARE SUPPORT
03/23/2023	222300674	A	682.26	10 E 800 411 295000 000	HEARTLAND BUSINESS S	CISCO ANALOG TELEPHONE ADAPTERS
03/23/2023	103173	R	367.36	10 E 400 411 125500 000	INSTRUMENTALIST AWAR	End of year awards 1/ACCT#54235S1
03/23/2023	103173	R	284.64	10 E 400 449 125500 000	INSTRUMENTALIST AWAR	End of year awards 1/ACCT#54235S1
03/23/2023	222300675	A	2,661.70	21 E 400 411 166700 000	JOSTENS REMIT	GRADUATION GOWNS
03/23/2023	103174	R	113.75	10 E 800 416 214000 000	KOŁODZIEJ, SARAH	REIMBURSE SCHOOL NURSE SUPPLY EXPENSE
03/23/2023	103176	R	25.45	10 E 800 324 253000 000	MIKE'S AUTOMOTIVE LL	VEHICLE INSPECTION/2015 FORD EXPLORER

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03/23/2023	103176	R	25.45	10 E 800 324 253000 000	MIKE'S AUTOMOTIVE LL	VEHICLE INSPECTION/2010 TOYOTA PRIUS
03/23/2023	103176	R	25.45	10 E 800 324 253000 000	MIKE'S AUTOMOTIVE LL	VEHICLE INSPECTION/2010 ACURA RDX
03/23/2023	103176	R	25.45	10 E 800 324 253000 000	MIKE'S AUTOMOTIVE LL	VEHICLE INSPECTION/2019 VW ATLAS
03/23/2023	103176	R	737.75	10 E 800 324 253000 000	MIKE'S AUTOMOTIVE LL	OIL CHANGE-BRAKE JOB/2018 CHEVY MALIBU
03/23/2023	103177	R	3,350.00	10 E 800 324 253000 000	RASS EXCAVATING & MA	SNOW REMOVAL-FEBRUARY 2023
03/23/2023	222300676	A	13,599.84	10 E 800 336 253300 000	STURGEON BAY UTILITI	FEBRUARY 2023 UTILITY BILL
03/23/2023	222300676	A	1,224.90	10 E 800 337 253300 000	STURGEON BAY UTILITI	FEBRUARY 2023 UTILITY BILL
03/23/2023	222300676	A	692.37	10 E 800 338 253300 000	STURGEON BAY UTILITI	FEBRUARY 2023 UTILITY BILL
03/23/2023	222300676	A	48.42	10 E 800 339 253300 000	STURGEON BAY UTILITI	FEBRUARY 2023 UTILITY BILL
03/23/2023	222300677	A	4.48	10 E 140 472 110000 000	SCHOOL SPECIALTY, LL	Science supplies for 3rd section of 4th grade.
03/23/2023	222300678	A	7.50	21 E 200 411 161931 000	SULLIVAN, PAIGE	3/15/2023-3/16/2023 Allied Arts Costumes
03/23/2023	222300678	A	83.95	21 E 200 411 161931 000	SULLIVAN, PAIGE	3/15/2023-3/16/2023 Allied Arts Costumes
03/23/2023	103178	R	68.94	10 E 800 411 253000 000	VIKING ELECTRIC SUPP	MAINTENANCE SUPPLIES
03/23/2023	103179	R	56.88	10 E 120 411 125000 000	WEST MUSIC	SEL Music Resources
03/23/2023	103179	R	40.00	10 E 120 411 125000 000	WEST MUSIC	General music books
03/28/2023	103180	R	48.00	98 L 000 000 811690 000	CROSSROADS AT BIG CR	Employee Donations
03/28/2023	103181	R	269.40	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
03/28/2023	103182	R	3,961.78	98 L 000 000 811634 000	MADISON NATIONAL LIF	Group Life
03/28/2023	103183	R	1,157.52	98 L 000 000 811639 000	MADISON NATIONAL LIF	Short Term Disability - April Coverage
03/28/2023	103183	R	2,640.17	98 L 000 000 811635 000	MADISON NATIONAL LIF	Long Term Disability - April Coverage
03/28/2023	103184	R	201.90	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 18 Pay
03/28/2023	103184	R	332.50	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 24 Pay
03/28/2023	103185	R	675.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Employee Deductions
03/28/2023	103186	R	1,266.44	98 L 000 000 811647 000	SUPERIOR VISION INSU	Vision Insurance - April Coverage
03/28/2023	103187	R	292.00	98 L 000 000 811690 000	UNITED WAY	Employee Donations
03/28/2023	103187	R	297.00	98 L 000 000 811690 000	UNITED WAY	Employee Donations
03/28/2023	103187	R	247.00	98 L 000 000 811690 000	UNITED WAY	Employee Donations
03/28/2023	103188	R	502.14	98 L 000 000 811680 000	WISCTF	Case ID - 2798607 & Case ID - 555787
03/30/2023	222300679	A	10,661.00	27 E 800 370 436000 341	ADVOCATES FOR HEALTH	JAN 2023 SUPPORT SERVICES-COLTON ZEHE
03/30/2023	222300679	A	1,570.90	27 E 800 370 436000 341	ADVOCATES FOR HEALTH	FEB 2023 SUPPORT SERVICES-COLTON ZEHE
03/30/2023	103189	R	182.99	10 E 800 355 263300 000	AT&T	Acct #920 743-5493 930 7 Monthly Billing (02/20/23 - 03/19/23)
03/30/2023	222300680	A	246.70	10 E 800 411 253000 000	BELSON CO	TISSUE
03/30/2023	103190	R	140.00	10 E 800 310 162000 000	CEDARBURG HIGH SCHOO	Boys Swim Meet on 1/7/21 \$140.00
03/30/2023	222300681	A	125.00	27 E 800 386 221300 341	CESA 6	SEEDS NEW USER TRAINING/J.HOLLINGSHEAD
03/30/2023	222300682	A	5,226.79	27 E 800 386 156600 341	CESA 7	PERSONNEL CHARGES 2/1-2/28/2023
03/30/2023	222300683	A	9,860.00	10 E 800 386 431000 000	CESA #9	WIS VIRTUAL SCHOOL JAN 2023 (34) ENROLLMENTS

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/30/2023	103191	R	1,549.00	27 E 800 941 223300 341	CPI	NCI RENEWAL/KARLIE MARTENS
03/30/2023	103191	R	200.00	27 E 800 941 223300 341	CPI	MEMBERSHIP RENEWAL 5/28/23-5/28/24
03/30/2023	103192	R	1,798.28	27 E 800 310 218200 011	DOOR COUNTY MEDICAL	PT-FEBRUARY 2023
03/30/2023	103193	R	84.52	10 E 400 411 222200 000	DEMCO	Library Supplies
03/30/2023	222300684	A	315.00	10 E 800 480 221500 000	EXPLORELEARNING, LLC	Frax add on for remainder of Reflex contract through Explore Learning
03/30/2023	222300685	A	332.92	10 E 800 432 222200 031	FOLLETT CONTENT SOLU	Library Books-SW
03/30/2023	222300685	A	1,041.78	10 E 800 432 222200 031	FOLLETT CONTENT SOLU	Library Books-HS
03/30/2023	222300685	A	932.46	10 E 800 432 222200 031	FOLLETT CONTENT SOLU	Library Books-MS
03/30/2023	103194	R	67.86	10 E 800 324 253000 000	JIM OLSON FORD LINCO	2021 FORD VAN MAINTENANCE
03/30/2023	222300686	A	60.00	10 E 400 411 125500 000	J W PEPPER & SON INC	Graduation Music
03/30/2023	103195	R	104.87	21 E 200 411 161923 000	ORIENTAL TRADING COM	Supplies for Student Council Dance
03/30/2023	222300687	A	51.83	10 E 800 411 239000 000	QUILL LLC	Business Office/District Office Supplies
03/30/2023	222300687	A	106.62	10 E 800 411 252100 000	QUILL LLC	Business Office/District Office Supplies
03/30/2023	222300688	A	37.08	10 E 400 411 241000 000	RANKIN, MICHELE	3/12/2023 National Honor Society Punch
03/30/2023	103196	R	1,124.69	10 E 800 324 253000 000	SEPTIC MAINTENANCE O	DRAIN CLEANING SERVICES/MS & HS
03/30/2023	103197	R	71.56	10 E 400 411 136000 000	SHARS TOOL COMPANY	Classroom Material
03/30/2023	222300689	A	4,950.01	10 E 800 331 253300 000	SYMMETRY ENERGY SOLU	Customer ID 34642 District Gas Billing
03/30/2023	103198	R	740.66	21 E 400 411 161924 000	THE LINCOLN ELECTRIC	Welding Helmets Rod Oven Grant and donation purchase
03/30/2023	103198	R	339.68	21 E 400 449 136000 682	THE LINCOLN ELECTRIC	Welding Helmets Rod Oven Grant and donation purchase
03/30/2023	103198	R	599.34	21 E 400 411 161924 000	THE LINCOLN ELECTRIC	Welding Helmets Rod Oven Grant and donation purchase
03/30/2023	103198	R	274.86	21 E 400 449 136000 682	THE LINCOLN ELECTRIC	Welding Helmets Rod Oven Grant and donation purchase
03/30/2023	103199	R	637.10	10 E 800 411 253000 000	ULINE	TOWELS/TISSUE
03/30/2023	103199	R	1,103.78	10 E 800 411 253000 000	ULINE	MAINTENANCE SUPPLIES
03/30/2023	103200	R	10.97	10 E 800 353 263300 000	UNITED PARCEL SERVIC	Shipper #586902 Monthly Parcel Service
03/30/2023	222300690	A	665,000.00	39 E 800 675 281000 000	ZIONS BANCORPORATION	Acct #8202052/8202053 School Building & Improvement Bonds
03/30/2023	222300690	A	145,087.50	39 E 800 685 281000 000	ZIONS BANCORPORATION	Acct #8202052/8202053 School Building & Improvement Bonds
03/01/2023	202201210	W	504.68	98 L 000 000 811675 000	WEA MEMBER BENEFITS	TSA Benefit: Tjernagel \$389.57 & Holtz \$115.11
03/01/2023	202201208	W	51.76	98 L 000 000 811640 000	WEA TRUST ADVANTAGE	WEA Auto Insurance
03/01/2023	202201208	W	15.96	98 L 000 000 811643 000	WEA TRUST ADVANTAGE	WEA Umbrella Ins
03/01/2023	202201209	W	245.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
03/01/2023	202201209	W	130.12	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
03/01/2023	202201209	W	325.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
03/06/2023	202201554	W	172.99	10 E 800 411 239000 000	4IMPRINT INC	Credit Card Payment AP Invoice.
03/06/2023	202201593	W	65.98	10 E 120 449 241000 000	ACCUCUT	Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/06/2023	202201591	W	329.43	10 E 800 324 253000 000	AIRGAS USA LLC	Credit Card Payment AP Invoice.
03/06/2023	202201551	W	3.15	27 E 800 411 158100 341	AMAZON.COM	Credit Card Payment AP Invoice.
03/06/2023	202201551	W	6.32	27 E 800 411 158100 341	AMAZON.COM	Credit Card Payment AP Invoice.
03/06/2023	202201551	W	8.43	27 E 800 411 158100 341	AMAZON.COM	Credit Card Payment AP Invoice.
03/06/2023	202201551	W	7.90	27 E 800 411 158100 341	AMAZON.COM	Credit Card Payment AP Invoice.
03/06/2023	202201577	W	46.99	80 E 800 411 310000 000	ARTISTS GUILD	Credit Card Payment AP Invoice.
03/06/2023	202201568	W	250.00	27 E 140 310 221300 341	AUTISM SOCIETY OF WI	Credit Card Payment AP Invoice.
03/06/2023	202201592	W	2,151.50	21 E 400 411 162308 000	CHAMPION TEAMWEAR	Credit Card Payment AP Invoice.
03/06/2023	202201571	W	18.95	10 E 400 411 241000 000	COBORN'S INCORPORATE	Credit Card Payment AP Invoice.
03/06/2023	202201571	W	7.00	10 E 400 411 241000 000	COBORN'S INCORPORATE	Credit Card Payment AP Invoice.
03/06/2023	202201571	W	81.00	10 E 140 411 110000 000	COBORN'S INCORPORATE	Credit Card Payment AP Invoice.
03/06/2023	202201571	W	59.56	21 E 100 411 164900 000	COBORN'S INCORPORATE	Credit Card Payment AP Invoice.
03/06/2023	202201571	W	24.95	10 E 120 415 110400 000	COBORN'S INCORPORATE	Credit Card Payment AP Invoice.
03/06/2023	202201585	W	517.68	10 E 200 411 241000 000	CUSTOMINK.COM	Credit Card Payment AP Invoice.
03/06/2023	202201566	W	115.15	21 E 400 411 135300 000	DOOR COUNTY HARDWARE	Credit Card Payment AP Invoice.
03/06/2023	202201566	W	17.95	10 E 200 411 126000 000	DOOR COUNTY HARDWARE	Credit Card Payment AP Invoice.
03/06/2023	202201566	W	35.90	10 E 200 411 126000 000	DOOR COUNTY HARDWARE	Credit Card Payment AP Invoice.
03/06/2023	202201559	W	12.00	10 E 800 941 239000 000	DEPT OF SAFETY AND P	Credit Card Payment AP Invoice.
03/06/2023	202201559	W	600.00	10 E 800 941 239000 000	DEPT OF SAFETY AND P	Credit Card Payment AP Invoice.
03/06/2023	202201583	W	230.00	21 E 200 310 161941 000	DEPARTMENT OF NATURA	Credit Card Payment AP Invoice.
03/06/2023	202201582	W	7.48	10 E 200 411 143000 000	DUNHAM'S SPORTS	Credit Card Payment AP Invoice.
03/06/2023	202201555	W	528.10	10 E 800 411 239100 000	FATZO SUBS	Credit Card Payment AP Invoice.
03/06/2023	202201596	W	37.10	10 E 800 353 263300 000	FEDEX	Credit Card Payment AP Invoice.
03/06/2023	202201595	W	1,783.41	10 E 800 339 253300 000	GFL ENVIRONMENTAL	Credit Card Payment AP Invoice.
03/06/2023	202201564	W	59.88	10 E 200 411 123000 000	GIMKIT, INC	Credit Card Payment AP Invoice.
03/06/2023	202201581	W	25.75	10 E 200 411 126000 000	HEALTHY WAY MARKET,	Credit Card Payment AP Invoice.
03/06/2023	202201594	W	797.50	10 E 200 449 125500 000	HOME DEPOT	Classroom Percussion Storage: Tool Chest Home Depot 2595 Eaton Rd. Green Bay, WI 54311

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/06/2023	202201573	W	38.00	21 E 400 411 161950 000	HOWIE'S TACKLE	Credit Card Payment AP Invoice.
03/06/2023	202201557	W	177.01	10 E 200 411 241000 000	JIMMY JOHN'S	Credit Card Payment AP Invoice.
03/06/2023	202201557	W	117.55	10 E 800 342 120000 000	JIMMY JOHN'S	Credit Card Payment AP Invoice.
03/06/2023	202201557	W	88.55	10 E 400 411 241000 000	JIMMY JOHN'S	Credit Card Payment AP Invoice.
03/06/2023	202201557	W	95.98	21 E 200 411 161939 000	JIMMY JOHN'S	Credit Card Payment AP Invoice.
03/06/2023	202201557	W	376.37	27 E 800 411 223300 341	JIMMY JOHN'S	Credit Card Payment AP Invoice.
03/06/2023	202201563	W	68.49	10 E 400 411 241000 000	JOSTENS REMIT	Credit Card Payment AP Invoice.
03/06/2023	202201587	W	25.00	10 E 800 342 264400 000	KALAHARI RESORT	Credit Card Payment AP Invoice.
03/06/2023	202201587	W	139.00	10 E 800 342 221300 000	KALAHARI RESORT	Credit Card Payment AP Invoice.
03/06/2023	202201587	W	139.00	10 E 800 342 221300 000	KALAHARI RESORT	Credit Card Payment AP Invoice.
03/06/2023	202201599	W	68.32	27 E 800 411 158100 341	KITTY O'REILLY'S IRI	Credit Card Payment AP Invoice.
03/06/2023	202201584	W	36.85	10 E 800 341 162000 000	KWIK TRIP	Credit Card Payment AP Invoice.
03/06/2023	202201584	W	52.75	10 E 800 342 162000 000	KWIK TRIP	Credit Card Payment AP Invoice.
03/06/2023	202201589	W	361.79	21 E 400 449 136000 682	LITTMACHINESHOP.CO	HiTorque Large Bench Mill Perkins Purchase
03/06/2023	202201589	W	5,479.91	10 E 400 449 136000 400	LITTMACHINESHOP.CO	HiTorque Large Bench Mill Perkins Purchase
03/06/2023	202201556	W	9.95	10 E 800 355 263300 000	METROFAX	Credit Card Payment AP Invoice.
03/06/2023	202201590	W	918.00	21 E 400 310 161911 000	MILWAUKEE BUCKS	Credit Card Payment AP Invoice.
03/06/2023	202201574	W	15.00	21 E 400 310 161946 000	NAEA MEMBER SERVICES	Credit Card Payment AP Invoice.
03/06/2023	202201574	W	64.25	21 E 400 411 161946 000	NAEA MEMBER SERVICES	Credit Card Payment AP Invoice.
03/06/2023	202201575	W	10.00	21 E 400 310 161948 000	PDK INTERNATIONAL	Credit Card Payment AP Invoice.
03/06/2023	202201575	W	30.00	21 E 400 310 161948 000	PDK INTERNATIONAL	Credit Card Payment AP Invoice.
03/06/2023	202201575	W	10.00	21 E 400 310 161948 000	PDK INTERNATIONAL	Credit Card Payment AP Invoice.
03/06/2023	202201567	W	23.75	27 E 140 411 158116 341	PICK'N SAVE ROUNDYS	Credit Card Payment AP Invoice.
03/06/2023	202201553	W	442.02	10 E 800 353 258000 000	PITNEY BOWES LEASE	Credit Card Payment AP Invoice.
03/06/2023	202201553	W	442.02	10 E 800 353 258000 000	PITNEY BOWES LEASE	Credit Card Payment AP Invoice.
03/06/2023	202201553	W	442.02	10 E 800 353 258000 000	PITNEY BOWES LEASE	Credit Card Payment AP Invoice.
03/06/2023	202201553	W	442.02	10 E 800 353 258000 000	PITNEY BOWES LEASE	Credit Card Payment AP Invoice.
03/06/2023	202201572	W	158.16	10 E 400 411 122000 000	PRESTWICK HOUSE	Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/06/2023	202201549	W	200.00	10 E 800 941 239000 000	ROTARY CLUB OF STURG	Credit Card Payment AP Invoice.
03/06/2023	202201576	W	50.00	21 E 800 310 161942 000	SCTP- SCHOLASTIC CLA	Credit Card Payment AP Invoice.
03/06/2023	202201558	W	1,392.00	21 E 200 411 166327 000	SEROOGYS	Credit Card Payment AP Invoice.
03/06/2023	202201586	W	2,370.00	21 E 200 310 161934 000	SKI BRULE	Credit Card Payment AP Invoice.
03/06/2023	202201565	W	144.83	21 E 200 411 161939 000	SONNY'S PIZZERIA LLC	Credit Card Payment AP Invoice.
03/06/2023	202201578	W	66.68	10 E 800 990 239000 000	TARGET	Credit Card Payment AP Invoice.
03/06/2023	202201578	W	19.59	21 E 100 411 164900 000	TARGET	Credit Card Payment AP Invoice.
03/06/2023	202201578	W	7.18	10 E 120 411 241000 000	TARGET	Credit Card Payment AP Invoice.
03/06/2023	202201597	W	-11.39	10 E 140 411 114000 000	TARGET.COM	Credit Card Payment AP Invoice.
03/06/2023	202201569	W	37.37	27 E 140 411 158116 341	THE GNOSHERY	Credit Card Payment AP Invoice.
03/06/2023	202201580	W	64.18	10 E 200 411 127000 000	THRIFTBOOKS	Credit Card Payment AP Invoice.
03/06/2023	202201562	W	56.31	27 E 800 411 223300 341	TJ MAXX	Credit Card Payment AP Invoice.
03/06/2023	202201560	W	-199.00	27 E 800 480 158100 341	TOBII DYNAVOX LLC	Credit Card Payment AP Invoice.
03/06/2023	202201560	W	199.00	27 E 800 480 158100 341	TOBII DYNAVOX LLC	Credit Card Payment AP Invoice.
03/06/2023	202201561	W	59.99	27 E 800 480 158100 341	TOOLS TO GROW INC	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	130.89	10 E 800 432 222200 031	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	150.00	10 E 800 310 239000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	1,258.03	10 E 800 411 253000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	279.00	27 E 200 310 221300 341	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	225.46	21 E 200 411 161939 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	13.72	10 E 400 411 241000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	90.00	21 E 200 310 161939 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	215.08	21 E 200 411 161939 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	-8.75	21 E 200 310 161939 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	78.75	21 E 200 310 161939 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	20.75	21 E 400 411 161948 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	15.98	21 E 400 411 163906 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	1,327.00	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/06/2023	202201552	W	1,462.00	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	289.00	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	-326.87	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	-333.80	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	283.00	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	832.00	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	777.00	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	333.80	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	18.98	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	29.08	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	21.08	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	43.22	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	34.56	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	326.87	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	9.48	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	28.45	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	18.97	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	35.96	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	36.98	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	29.43	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	5.00	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	75.24	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	64.05	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	67.90	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	33.35	10 E 800 411 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	47.69	10 E 800 411 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	25.10	10 E 800 342 162000 000	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	283.33	10 E 800 310 162000 000	US BANK	Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/06/2023	202201552	W	-50.00	27 E 800 342 158100 341	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201552	W	-231.25	27 E 800 342 158100 341	US BANK	Credit Card Payment AP Invoice.
03/06/2023	202201588	W	1,717.87	10 E 800 355 263300 000	US CELLULAR	Credit Card Payment AP Invoice.
03/06/2023	202201570	W	4.65	27 E 140 411 158116 341	US POSTMASTER	Credit Card Payment AP Invoice.
03/06/2023	202201598	W	5.97	10 E 120 411 241000 000	WALGREEN DRUG STORES	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	31.02	50 E 800 411 257000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	16.97	50 E 800 411 257000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	89.97	50 E 800 411 257000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	53.88	10 E 200 411 222200 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	473.52	21 E 200 411 161939 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	12.94	21 E 200 411 161939 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	-111.88	21 E 400 411 161914 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	-29.96	21 E 400 411 161914 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	59.92	21 E 400 411 161914 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	339.32	21 E 400 411 161914 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	37.07	27 E 140 411 158116 341	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	11.06	10 E 140 411 115000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	28.98	10 E 140 411 115000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	40.40	21 E 140 411 164910 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	27.87	21 E 140 411 164910 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	39.72	10 E 400 411 126000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	37.65	10 E 120 411 110500 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	99.87	10 E 120 411 110400 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	37.38	10 E 140 411 241000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	55.64	10 E 200 411 126000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	69.80	10 E 200 411 126000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	28.90	10 E 120 415 110400 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	43.51	10 E 120 411 110500 000	WALMART	Credit Card Payment AP Invoice.



CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/06/2023	202201550	W	34.78	10 E 800 411 295000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	105.74	10 E 800 411 295000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	75.92	10 E 800 411 295000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	95.21	10 E 800 411 295000 000	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201550	W	23.72	27 E 800 411 223300 341	WALMART	Credit Card Payment AP Invoice.
03/06/2023	202201579	W	85.00	10 E 200 411 241000 000	WIS SCHOOL MUSIC ASS	Credit Card Payment AP Invoice.
03/06/2023	202201381	W	1,432.59	50 E 800 415 257250 000	PEPSI-COLA OF GREEN	HS VENDING
03/15/2023	202201385	W	504.68	98 L 000 000 811675 000	WEA MEMBER BENEFITS	TSA Benefit: Tjernagel \$389.57 & Holtz \$115.11
03/01/2023	202201208	W	56.87	98 L 000 000 811641 000	WEA TRUST ADVANTAGE	WEA Home Owner's Ins
03/01/2023	202201208	W	1,135.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth IRA
03/01/2023	202201208	W	2,799.50	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth TSA
03/01/2023	202201208	W	3,953.33	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity
03/15/2023	202201383	W	51.76	98 L 000 000 811640 000	WEA TRUST ADVANTAGE	WEA Auto Insurance
03/15/2023	202201383	W	56.87	98 L 000 000 811641 000	WEA TRUST ADVANTAGE	WEA Home Owner's Ins
03/15/2023	202201383	W	1,135.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth IRA
03/15/2023	202201383	W	15.96	98 L 000 000 811643 000	WEA TRUST ADVANTAGE	WEA Umbrella Ins
03/15/2023	202201383	W	2,799.50	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth TSA
03/15/2023	202201383	W	3,953.33	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity
03/15/2023	202201384	W	245.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
03/15/2023	202201384	W	130.12	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
03/15/2023	202201384	W	325.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
03/13/2023	202201387	W	1,205.56	50 E 800 415 257250 000	PEPSI-COLA OF GREEN	HS VENDING
03/17/2023	202201386	W	4,422.42	10 E 800 331 253300 000	WISCONSIN PUBLIC SER	Acct #0401972111-00007 District Gas
03/23/2023	202201397	W	-5.99	10 E 120 411 241000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	-5.99	10 E 140 411 113000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	15.99	50 E 800 449 257000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	17.75	50 E 800 449 257000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	18.98	50 E 800 449 257000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	48.22	50 E 800 449 257000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	25.78	50 E 800 449 257000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	166.29	50 E 800 415 257250 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	141.75	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	70.68	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	86.28	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	58.70	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	56.97	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	95.98	50 E 800 449 257000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	70.68	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	35.29	50 E 800 415 257220 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	20.75	50 E 800 411 257000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	6.90	50 E 800 411 257000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	21.48	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	111.96	50 E 800 415 257250 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	69.92	50 E 800 415 257220 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	79.97	50 E 800 415 257220 000	AMAZON.COM	Amazon Payment AP Invoice.

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03/23/2023	202201397	W	47.14	50 E 800 415 257220 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	71.73	10 E 800 480 295000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	61.98	10 E 800 480 295000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201397	W	834.32	10 E 800 449 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
03/23/2023	202201398	W	47.11	10 E 200 411 222200 000	AMAZON.COM	Library Supplies
03/23/2023	202201399	W	18.90	10 E 120 411 213000 000	AMAZON.COM	supplies
03/23/2023	202201400	W	46.74	10 E 120 411 213000 000	AMAZON.COM	supplies
03/23/2023	202201401	W	5.94	10 E 120 411 213000 000	AMAZON.COM	supplies
03/23/2023	202201402	W	25.04	10 E 120 411 213000 000	AMAZON.COM	supplies
03/23/2023	202201403	W	5.12	10 E 120 411 213000 000	AMAZON.COM	supplies
03/23/2023	202201404	W	8.99	10 E 120 411 213000 000	AMAZON.COM	supplies
03/23/2023	202201405	W	7.99	10 E 200 411 126000 000	AMAZON.COM	general STEM and science supplies
03/23/2023	202201406	W	7.99	10 E 200 411 126000 000	AMAZON.COM	general STEM and science supplies
03/23/2023	202201407	W	22.99	10 E 200 411 126000 000	AMAZON.COM	general STEM and science supplies
03/23/2023	202201408	W	38.90	10 E 400 411 222200 000	AMAZON.COM	Library Supplies
03/23/2023	202201409	W	17.01	10 E 400 411 222200 000	AMAZON.COM	Library Supplies
03/23/2023	202201410	W	53.15	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201411	W	67.30	10 E 120 411 124000 000	AMAZON.COM	Math book and supplies
03/23/2023	202201412	W	45.50	10 E 120 411 124000 000	AMAZON.COM	Math book and supplies
03/23/2023	202201413	W	11.99	21 E 400 411 163906 000	AMAZON.COM	Decorations for the HS Vocal Showcase
03/23/2023	202201414	W	33.99	21 E 400 411 163906 000	AMAZON.COM	Decorations for the HS Vocal Showcase
03/23/2023	202201415	W	16.98	21 E 400 411 163906 000	AMAZON.COM	Decorations for the HS Vocal Showcase
03/23/2023	202201416	W	19.99	21 E 400 411 163906 000	AMAZON.COM	Decorations for the HS Vocal Showcase
03/23/2023	202201417	W	19.99	21 E 400 411 163906 000	AMAZON.COM	Decorations for the HS Vocal Showcase
03/23/2023	202201418	W	28.77	21 E 400 411 163906 000	AMAZON.COM	Decorations for the HS Vocal Showcase
03/23/2023	202201419	W	23.98	21 E 400 411 163906 000	AMAZON.COM	Decorations for the HS Vocal Showcase
03/23/2023	202201420	W	9.99	21 E 400 411 163906 000	AMAZON.COM	Decorations for the HS Vocal Showcase
03/23/2023	202201421	W	68.59	10 E 400 450 136431 000	AMAZON.COM	Shop supplies
03/23/2023	202201422	W	18.98	10 E 120 411 241000 000	AMAZON.COM	Classroom Materials
03/23/2023	202201423	W	17.97	10 E 120 411 241000 000	AMAZON.COM	Classroom Materials
03/23/2023	202201424	W	19.57	10 E 120 449 241000 000	AMAZON.COM	Student Supplies for Lunch Duties
03/23/2023	202201425	W	9.99	10 E 200 449 125500 000	AMAZON.COM	Classroom Organizer
03/23/2023	202201426	W	73.50	10 E 200 449 125500 000	AMAZON.COM	Classroom Organizer
03/23/2023	202201427	W	24.99	10 E 200 449 125500 000	AMAZON.COM	Classroom Organizer
03/23/2023	202201428	W	23.99	10 E 200 449 125500 000	AMAZON.COM	Classroom Organizer
03/23/2023	202201429	W	17.98	10 E 120 449 241000 000	AMAZON.COM	Alphabet Letter Organizer
03/23/2023	202201430	W	9.99	10 E 140 411 113000 000	AMAZON.COM	3rd Grade Math Books, Literary Essay Books, and supplies
03/23/2023	202201431	W	40.47	10 E 140 411 113000 000	AMAZON.COM	3rd Grade Math Books, Literary Essay Books, and supplies
03/23/2023	202201432	W	29.99	10 E 140 411 113000 000	AMAZON.COM	3rd Grade Math Books, Literary Essay Books, and

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03/23/2023	202201433	W	17.78	10 E 140 411 113000 000	AMAZON.COM	supplies 3rd Grade Math Books, Literary Essay Books, and supplies
03/23/2023	202201434	W	55.47	10 E 140 411 113000 000	AMAZON.COM	3rd Grade Math Books, Literary Essay Books, and supplies
03/23/2023	202201435	W	13.39	10 E 140 411 113000 000	AMAZON.COM	3rd Grade Math Books, Literary Essay Books, and supplies
03/23/2023	202201436	W	13.98	10 E 140 411 113000 000	AMAZON.COM	3rd Grade Math Books, Literary Essay Books, and supplies
03/23/2023	202201437	W	11.69	10 E 140 411 113000 000	AMAZON.COM	3rd Grade Math Books, Literary Essay Books, and supplies
03/23/2023	202201438	W	33.91	10 E 140 411 113000 000	AMAZON.COM	3rd Grade Math Books, Literary Essay Books, and supplies
03/23/2023	202201439	W	149.95	10 E 200 449 125500 000	AMAZON.COM	JBL Bluetooth Speaker for MS Band Room
03/23/2023	202201440	W	38.37	21 E 140 411 164910 000	AMAZON.COM	Popcorn for Sunrise Clubs
03/23/2023	202201441	W	117.50	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201441	W	10.47	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201442	W	22.91	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201442	W	2.04	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201443	W	35.57	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201443	W	3.17	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201444	W	167.04	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201444	W	14.88	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201445	W	91.79	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201445	W	8.18	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201446	W	5.27	10 E 200 414 120000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201446	W	9.13	10 E 200 449 136000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201446	W	5.58	10 E 200 450 136000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201447	W	3.16	10 E 200 414 120000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201447	W	5.47	10 E 200 449 136000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201447	W	3.35	10 E 200 450 136000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201448	W	7.12	10 E 200 414 120000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201448	W	12.33	10 E 200 449 136000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials

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03/23/2023	202201448	W	7.54	10 E 200 450 136000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201449	W	3.90	10 E 200 414 120000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201449	W	6.76	10 E 200 449 136000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201449	W	4.13	10 E 200 450 136000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201450	W	5.01	10 E 200 414 120000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201450	W	8.68	10 E 200 449 136000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201450	W	5.30	10 E 200 450 136000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201451	W	2.53	10 E 200 414 120000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201451	W	4.38	10 E 200 449 136000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201451	W	2.68	10 E 200 450 136000 000	AMAZON.COM	Middle School Tech Supplies, Resale and Allied Arts Materials
03/23/2023	202201452	W	32.98	10 E 400 411 127000 000	AMAZON.COM	Charger for classroom floor sweeper
03/23/2023	202201453	W	25.99	10 E 400 411 136360 000	AMAZON.COM	Welding Supplies
03/23/2023	202201454	W	29.99	10 E 400 411 136360 000	AMAZON.COM	Welding Supplies
03/23/2023	202201455	W	39.99	10 E 400 411 136360 000	AMAZON.COM	Welding Supplies
03/23/2023	202201456	W	23.97	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/23/2023	202201457	W	9.15	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/23/2023	202201458	W	13.91	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/23/2023	202201459	W	11.99	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/23/2023	202201460	W	55.24	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/23/2023	202201461	W	16.27	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/23/2023	202201462	W	21.62	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/23/2023	202201463	W	35.99	27 E 400 411 158105 341	AMAZON.COM	12 Pcs Bulk Headphones Mixed Colors School On Ear Headphones Adjustable Classroom Headphones - \$35.99 Zipper Bracelets Fidget Toys 7.5 Inches Sensory Toys Bracelet for School Students - \$9.99
03/23/2023	202201464	W	9.99	27 E 400 411 158105 341	AMAZON.COM	12 Pcs Bulk Headphones Mixed Colors School On Ear Headphones Adjustable Classroom Headphones - \$35.99 Zipper Bracelets Fidget Toys 7.5 Inches Sensory Toys

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						Bracelet for School Students - \$9.99
03/23/2023	202201465	W	6.88	27 E 800 411 218100 341	AMAZON.COM	OT supplies
03/23/2023	202201466	W	6.95	27 E 800 411 218100 341	AMAZON.COM	OT supplies
03/23/2023	202201467	W	41.96	27 E 800 411 218100 341	AMAZON.COM	OT supplies
03/23/2023	202201468	W	13.99	27 E 800 411 218100 341	AMAZON.COM	OT supplies
03/23/2023	202201469	W	16.00	27 E 800 411 218100 341	AMAZON.COM	OT supplies
03/23/2023	202201470	W	6.99	27 E 800 411 218100 341	AMAZON.COM	OT supplies
03/23/2023	202201471	W	6.88	27 E 800 411 218100 341	AMAZON.COM	OT supplies
03/23/2023	202201472	W	6.88	27 E 800 411 218100 341	AMAZON.COM	OT supplies
03/23/2023	202201473	W	6.88	27 E 800 411 218100 341	AMAZON.COM	OT supplies
03/23/2023	202201474	W	7.99	27 E 800 411 218100 341	AMAZON.COM	OT supplies
03/23/2023	202201475	W	6.78	27 E 800 411 218100 341	AMAZON.COM	OT supplies
03/23/2023	202201476	W	6.89	27 E 800 411 218100 341	AMAZON.COM	OT supplies
03/23/2023	202201477	W	16.49	27 E 140 411 158111 341	AMAZON.COM	Classroom needs
03/23/2023	202201478	W	11.98	27 E 140 411 158111 341	AMAZON.COM	Classroom needs
03/23/2023	202201479	W	75.14	10 E 140 411 113000 000	AMAZON.COM	classroom details
03/23/2023	202201480	W	11.45	10 E 140 411 113000 000	AMAZON.COM	classroom details
03/23/2023	202201481	W	12.95	10 E 140 411 113000 000	AMAZON.COM	classroom details
03/23/2023	202201482	W	41.98	10 E 140 411 113000 000	AMAZON.COM	classroom details
03/23/2023	202201483	W	38.20	10 E 140 411 113000 000	AMAZON.COM	classroom details
03/23/2023	202201484	W	85.59	10 E 140 411 113000 000	AMAZON.COM	classroom details
03/23/2023	202201485	W	19.08	10 E 140 411 113000 000	AMAZON.COM	classroom details
03/23/2023	202201486	W	21.99	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201487	W	13.90	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201488	W	19.80	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201489	W	19.99	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201490	W	29.00	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201491	W	29.99	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201492	W	6.99	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201493	W	24.99	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201494	W	7.99	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201495	W	13.99	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201496	W	6.55	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201497	W	1.64	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201498	W	2.83	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201499	W	1.00	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201500	W	33.00	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201501	W	8.99	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201502	W	7.99	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costumes
03/23/2023	202201503	W	29.36	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201503	W	10.46	10 E 400 449 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201503	W	19.50	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201504	W	79.20	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201504	W	28.20	10 E 400 449 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201504	W	52.59	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201505	W	8.87	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201505	W	3.16	10 E 400 449 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201505	W	5.88	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201506	W	11.87	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201506	W	4.23	10 E 400 449 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201506	W	7.87	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201507	W	7.40	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201507	W	2.64	10 E 400 449 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201507	W	4.91	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201508	W	32.18	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies

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03/23/2023	202201508	W	11.46	10 E 400 449 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201508	W	21.36	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201509	W	3.77	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201509	W	1.34	10 E 400 449 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201509	W	2.51	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201510	W	68.31	10 E 400 411 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201510	W	24.33	10 E 400 449 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201510	W	45.35	10 E 400 450 136431 000	AMAZON.COM	Shop Supplies
03/23/2023	202201511	W	11.13	27 E 140 411 158117 341	AMAZON.COM	ID/Autism Room Supplies
03/23/2023	202201512	W	32.83	27 E 140 411 158117 341	AMAZON.COM	ID/Autism Room Supplies
03/23/2023	202201513	W	26.50	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201514	W	16.95	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201515	W	15.99	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201516	W	14.01	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201517	W	20.88	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201518	W	26.49	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201519	W	11.00	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201520	W	16.99	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201521	W	19.99	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201522	W	18.49	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201523	W	13.99	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201524	W	37.00	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201525	W	24.49	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201526	W	29.99	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201527	W	14.00	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201528	W	14.99	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201529	W	18.99	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201530	W	16.99	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201531	W	17.74	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201532	W	19.99	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201533	W	6.99	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201534	W	11.99	21 E 120 411 164911 000	AMAZON.COM	Grant-funded games purchase for Mentor Program
03/23/2023	202201535	W	15.97	10 E 120 449 241000 000	AMAZON.COM	Safe Harbor Resource
03/23/2023	202201536	W	22.47	10 E 120 411 241000 000	AMAZON.COM	Safe Harbor and EL Resources

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/23/2023	202201537	W	27.79	10 E 120 411 241000 000	AMAZON.COM	and Supplies Safe Harbor and EL Resources and Supplies
03/23/2023	202201538	W	15.64	10 E 140 411 110000 000	AMAZON.COM	PBIS Winter Family Night Supplies for Family/Community Engagement Committee
03/23/2023	202201539	W	5.16	10 E 140 411 110000 000	AMAZON.COM	PBIS Winter Family Night Supplies for Family/Community Engagement Committee
03/23/2023	202201540	W	17.12	10 E 140 411 110000 000	AMAZON.COM	PBIS Winter Family Night Supplies for Family/Community Engagement Committee
03/23/2023	202201541	W	15.62	10 E 140 411 110000 000	AMAZON.COM	PBIS Winter Family Night Supplies for Family/Community Engagement Committee
03/23/2023	202201542	W	8.15	10 E 140 411 110000 000	AMAZON.COM	PBIS Winter Family Night Supplies for Family/Community Engagement Committee
03/23/2023	202201543	W	47.46	10 E 400 411 136000 000	AMAZON.COM	Classroom Supplies
03/23/2023	202201544	W	16.99	27 E 200 411 158103 341	AMAZON.COM	supplies
03/23/2023	202201545	W	16.99	27 E 200 411 158103 341	AMAZON.COM	supplies
03/23/2023	202201546	W	8.95	27 E 200 411 158103 341	AMAZON.COM	supplies
03/23/2023	202201547	W	64.98	21 E 200 411 161931 000	AMAZON.COM	Allied Arts Costume Pieces
03/23/2023	202201548	W	17.99	10 E 120 411 213000 000	AMAZON.COM	Counseling Resources
03/20/2023	202201388	W	989.54	50 E 800 415 257250 000	PEPSI-COLA OF GREEN	HS VENDING
03/23/2023	202201389	W	866.95	10 E 800 331 253300 000	WISCONSIN PUBLIC SER	Acct #0401972111-00005 Februray Gas for Bus Garage
03/28/2023	202201393	W	16,805.70	98 L 000 000 811901 000	DEAN HEALTH INC	Health Insurance - April Coverage
03/28/2023	202201393	W	116,635.15	98 L 000 000 811630 000	DEAN HEALTH INC	Health Insurance - April Coverage
03/28/2023	202201393	W	24,799.80	10 E 800 290 292000 000	DEAN HEALTH INC	Health Insurance - April Coverage
03/28/2023	202201394	W	13,005.88	98 L 000 000 811632 000	DELTA DENTAL	Dental Insurance - April Coverage
03/28/2023	202201394	W	2,179.77	98 L 000 000 811901 000	DELTA DENTAL	Dental Insurance - April Coverage
03/28/2023	202201394	W	399.96	10 E 800 290 292000 000	DELTA DENTAL	Dental Insurance - April Coverage
03/28/2023	202201395	W	1,317.22	98 L 000 000 811646 000	STANDARD INSURANCE C	Accident, Critical and Hospital Ins. - April Coverage
03/28/2023	202201395	W	1,586.70	98 L 000 000 811648 000	STANDARD INSURANCE C	Accident, Critical and Hospital Ins. - April Coverage
03/28/2023	202201395	W	489.50	98 L 000 000 811649 000	STANDARD INSURANCE C	Accident, Critical and Hospital Ins. - April Coverage
03/29/2023	202201392	W	308,000.00	98 L 000 000 811675 000	WEA MEMBER BENEFITS	TSA Benefit: Non-Elective Benefit
03/29/2023	202201391	W	245.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
03/29/2023	202201391	W	130.12	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
03/29/2023	202201391	W	325.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/31/2023	202201390	W	0.61	10 E 800 355 263300 000	CENTURYLINK	MONTHLY CHARGES
03/31/2023	202201604	W	196.99	10 E 800 310 239000 000	EMPLOYEE BENEFITS CO	EBC Flex Fees/HRA Fees/UM Accts
03/31/2023	202201604	W	1,120.80	98 L 000 000 811900 000	EMPLOYEE BENEFITS CO	EBC Flex Fees/HRA Fees/UM Accts
03/31/2023	202201604	W	4,552.16	10 E 800 248 239000 000	EMPLOYEE BENEFITS CO	EBC Flex Fees/HRA Fees/UM Accts
03/31/2023	202201605	W	7,675.27	50 E 800 415 257220 000	GORDON FOOD SERVICE	March 2023 Food Bill
03/31/2023	202201605	W	8,881.80	50 E 800 415 257250 000	GORDON FOOD SERVICE	March 2023 Food Bill
03/31/2023	202201605	W	7,203.16	50 E 800 415 257220 549	GORDON FOOD SERVICE	March 2023 Food Bill
03/31/2023	202201605	W	364.38	21 E 100 411 164900 000	GORDON FOOD SERVICE	March 2023 Food Bill
03/31/2023	202201607	W	1,474.61	10 E 800 941 239000 000	INTERNAL REVENUE SER	FEDERAL TAXES
03/31/2023	202201607	W	307,511.47	98 L 000 000 811611 000	INTERNAL REVENUE SER	FEDERAL TAXES
03/31/2023	202201607	W	275,673.77	98 L 000 000 811612 000	INTERNAL REVENUE SER	FEDERAL TAXES
03/31/2023	202201606	W	43,997.86	98 L 000 000 811613 000	WISCONSIN DEPARTMENT	STATE TAXES
			2,337,572.76	Totals for checks		



FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	0.00	309,368.64	309,368.64
21	SPECIAL REVENUE - GIFTS	0.00	429.85	30,209.48	30,639.33
27	SPECIAL EDUCATION	0.00	0.00	25,500.30	25,500.30
39	DEBT SERVICE FUND	0.00	0.00	810,087.50	810,087.50
50	FOOD SERVICE FUND	0.00	0.00	38,560.09	38,560.09
80	COMMUNITY SERVICE FUND	0.00	0.00	1,205.78	1,205.78
98	PAYROLL CLEARING FUND	1,122,211.12	0.00	0.00	1,122,211.12
***	Fund Summary Totals ***	1,122,211.12	429.85	1,214,931.79	2,337,572.76

\*\*\*\*\* End of report \*\*\*\*\*

Received  
4/4/2023  
JT

4-3-2023

Dear Mr. Tjernagel,

I am writing this letter to inform you that I have decided to retire from the Sturgeon Bay School district at the end of this school year, June 2023.

It has been my pleasure and honor to have been able to serve our students, families, and work for you here in the high school, as well as middle school and the district for the last 25 years. I have worked with many amazing, wonderful teachers and have been blessed to have been a secretary to thousands of our high school and middle school students. Nothing is more exciting than to see our students - past & present, and graduates succeed and tell me about their future endeavors or life experiences.

I consider everyone here to be my school family, I will miss you all very much but am looking forward to being able to spend more quality time with my husband and my family.

As far as training my replacement, I am open to discussion on how and when that could take place and will be considerate to my replacement's needs for flexibility during training. I am more than happy to help in that area.

Thank you again for the opportunity to work for an amazing school district, I will always cherish my memories here as a Clipper.

Sincerely,

Michele Rankin

Michele (Mikki) Rankin

To whom it may concern,

I, Madeline Woldt, have made the decision to resign from my position as the Assistant Varsity Boys Golf Coach. I want to thank you for the opportunity to help out and best of luck to the boys golf team this year!

Thank you,  
Madeline Woldt

Book	Policy Manual
Section	Tabled Materials
Title	Copy of REVISED POLICY - VOL. 30, NO. 2 - WELLNESS
Code	po8510 Updated with 32.1 Volume changes
Status	
Adopted	April 17, 2013
Last Revised	April 19, 2023

## **REVISED POLICY - VOL. 30, NO. 2**

### 8510 - WELLNESS

As required by law, the Board of Education establishes the following wellness policy for the Sturgeon Bay \_\_\_\_\_ School District as a part of a comprehensive wellness initiative.

#### **Policy Preamble**

The Board recognizes that good nutrition and regular physical activity affect the health and well-being of the District's students. Furthermore, research suggests that there is a positive correlation between a student's health and well-being and his/hertheir/his/her ability to learn. Moreover, schools can play an important role in the developmental process by which students establish their health and nutrition habits by providing nutritious meals and snacks through the schools' meal programs, by supporting the development of good eating habits, and by promoting increased physical activity both in and out of school.

Schools alone, however, cannot develop in students healthy behaviors and habits with regard to eating and exercise cannot be accomplished by the schools alone. It will be necessary for not only the staff, but also parents and the public at large to be involved in a community-wide effort to promote, support, and model such healthy behaviors and habits.

The Board sets the following goals in an effort to enable students to establish good health and nutrition choices to:

- A. promote nutrition education with the objective of improving students' health and reducing childhood obesity;
- B. improve the health and well-being of our children, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits;
- C. promote nutrition guidelines, a healthy eating environment, child nutrition programs, and food safety and security on each school campus with the objective of promoting student health and reducing childhood obesity;
- D. provide opportunities for every student to develop the knowledge and skills for specific physical activities, maintain physical fitness, regularly participate in physical activity, and understand the short and long-term benefits of a physically active lifestyle;
- E. promote the health and wellness of students and staff through other school based activities.

#### **Policy Leadership**

[DRAFTING NOTE: At a minimum, schools/districts must establish wellness policy leadership of one or more school official(s) who have the authority and responsibility to ensure each school complies with the policy.]

[Choose One of the Following:]

( x ) The District Administrator will oversee the development, implementation, and evaluation of the wellness procedures ( x ) and is authorized to designate a staff member or members with responsibility to assure that wellness initiatives are followed in the District's schools.

( ) The designated official for oversight of the wellness policy is \_\_\_\_\_ [Insert Name/Title]. The official shall convene the Wellness Committee and lead the review, updating, and evaluation of the policy.

( ) Each school shall designate a site coordinator who shall ensure compliance with the policy.

### **Required Public Involvement**

The District Administrator shall obtain the input of District stakeholders, to include parents, students, representatives of the school food authority, educational staff (including physical education teachers), school health professionals, School Board members, members of the public, and other school administrators in the development, implementation, evaluation, and periodic review and update, if necessary, of the wellness policy. ( x ) School-level health advisory or wellness committees may assist in the planning and implementation of these Wellness initiatives.

### **( x ) District ( ) School [END OF OPTION] Wellness Committee**

**[DRAFTING NOTE: There is no requirement related to the inclusion of policy language regarding the formation of a Wellness Committee. However, this practice is strongly encouraged.]**

### **Committee Formation**

[Choose One of the Following Options If Forming a Wellness Committee. Note: If the Board approves the formation of a Wellness Committee, as per this policy, any meetings of the committee must follow the Open Meetings Law requirements.]

[Option #1]

( ) A Wellness Committee shall be formed and maintained to oversee the activities set forth in this policy. The Committee shall meet annually to review nutrition and physical activity policies and to develop an action plan for the coming year. The Committee shall meet no less than \_\_\_\_\_ **[Insert Number]** times during the school year to discuss the implementation of the established activities and address any barriers and challenges. The Committee shall report annually to the Board on the implementation of the policy and any recommended changes or revisions. The Board will adopt or revise policies based on the Committee's recommendations.

[Option #2]

( x ) The District shall convene a Wellness Committee that meets at least \_\_\_\_\_1\_\_\_\_\_ **[Insert Number]** times during the school year to establish goals and oversee school health policies and programs, including development, implementation, and periodic review and update of this Wellness Policy.

[Option #3]

( ) To assist in the creation of a healthy school environment, the District shall establish a Wellness Committee that will provide an ongoing review and evaluation of the Wellness Policy. The Committee shall meet no less than \_\_\_\_\_1\_\_\_\_\_ **[Insert Number]** times during the school year to implement, assess and review, and make recommendations for changes to the Wellness Policy.

[END OF OPTIONS]

(x ) Committee Representatives

**[DRAFTING NOTE: While there is no requirement to identify specific members of the Committee, this practice is strongly encouraged.]**

The District shall invite a diverse group of stakeholders to participate in the development, implementation, and periodic review and update of the Wellness Policy.

Stakeholders may include:

- A.  administrator(s)
- B.  Board member(s)
- C.  classroom teacher(s)
- D.  physical education teacher(s)
- E.  school food service representative(s)
- F.  school nurse(s)
- G.  community member/parent(s)
- H.  student(s)
- I.  medical/health care professional(s)
- J.  nutrition and/or health education teacher(s)
- K.  school counselor(s)
- L.  local business representative(s)
- M.  Other: \_\_\_\_\_

**Nutrition Standard for All Foods/School Meal Programs/Standards and Guidelines for School Meal Programs**

**[DRAFTING NOTE: At a minimum, all schools must include the first response to be in compliance with the USDA final rule on wellness policies.]**

- A. All meals meet or exceed current nutrition requirements established under the Healthy Hunger-free Kids Act of 2010. (<https://www.fns.usda.gov/nsfp/national-school-lunch-program-meal-pattern-chart>) **[DRAFTING NOTE: The policy should shall include a link to USDA meal pattern requirements or list them individually.]** (~~<https://fns-prod.azureedge.net/sites/default/files/resource-files/SP38-2019os.pdf#page=2>~~) All meals meet or exceed current nutrition requirements established under the Healthy Hunger-free Kids Act of 2010. ~~[DRAFTING NOTE: The policy should include a link to USDA meal pattern requirements or list them individually.]~~ (~~<https://fns-prod.azureedge.net/sites/default/files/resource-files/SP38-2019os.pdf#page=2>~~)
- B. Drinking water is available for students during mealtimes.

- C.  All schools in the District participate in USDA child nutrition programs, including NSLP & SBP.  
 \_\_\_\_\_ **[Insert program names; e.g. NSLP, SBP, FFVP, SMP, SFSP].**
- D.  All meals are accessible to all students.
- E.  ~~Withholding food as a punishment shall be strictly prohibited.~~
- F.  ~~All meals are appealing and attractive and served in clean and pleasant settings.~~
- G.  ~~When drinking fountains are not present in the cafeteria, water cups/jugs are available.~~
- H.  ~~Students are provided at least \_\_\_\_\_ [Insert Number; recommended 10] minutes to eat breakfast and at least \_\_\_\_\_ [Insert Number; recommended 20] to eat lunch after being seated.~~
- I.  ~~All school campuses are "closed" meaning that students are not permitted to leave the school grounds during the school day.~~
- J.  ~~Lunch shall be scheduled following recess for elementary students.~~
- K.  ~~Lunch shall be served between \_\_\_\_\_ [Insert time; recommended 11am-1pm].~~
- L.  ~~Menus shall be posted on the District website and will include nutrient content.~~
- M.  Menus shall be created/reviewed by a Registered Dietitian or other certified nutrition professional.
- N.  All school nutrition program directors, managers, and staff shall meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for child nutrition professionals.
- O.  Other: \_\_\_\_\_

### School Meal Program Participation

[DRAFTING NOTE: If you would like to include language related to the promotion of school meal programs, select responses below.]

The District:

- A.  Shall notify parents of the availability of the breakfast, lunch, and summer food programs and shall be encouraged to determine eligibility for reduced or free meals;
- B.  Shall allow students the opportunity to provide input on menu items;
- C.  Shall restrict the scheduling of club/organizational meetings during the lunch period unless students are allowed to purchase lunch to be consumed during the meetings;
- D.  Shall explore the use of nontraditional breakfast service models (such as breakfast in the classroom) to increase breakfast participation.
- E. Other: \_\_\_\_\_

### Foods and Beverages Sold Outside of School Meals

[DRAFTING NOTE: At a minimum, all schools/districts must select the first response to be in compliance with the USDA final rule on wellness policies. Schools/Districts may establish standards more strict than USDA. If this is the case, select an alternative response.]

- All food and beverages sold and served outside of the school meal programs ("competitive" foods and beverages) shall, at a minimum, meet the standards established in USDA's Nutrition Standards for All Foods Sold in Schools (Smart Snacks) rule. [DRAFTING NOTE: The policy should include a link to the USDA Smart Snacks standards or list individually.]
- A.  All food and beverages sold to students during before and after school programs shall meet the USDA Smart Snack nutrition standards.
  - B.  No beverages with non-nutritive sweeteners (artificial or natural), such as diet iced tea, diet soda, etc. shall be sold to students during the school day regardless of their compliance with the USDA Smart Snacks standards.
  - C.  The sale of foods and/or beverages containing caffeine (with the exception of trace amounts of naturally occurring caffeine) at all grade levels during the school day are prohibited.
  - D.  Other: \_\_\_\_\_

**Foods Offered/Provided but Not Sold**

[DRAFTING NOTE: USDA has not set forth standards related to foods offered/provided, but not sold, to students. However, they have mandated that schools establish their own standards. To meet this requirement, select one option or write your own.]

- A.  All foods offered on the school campus shall meet or exceed the USDA Smart Snacks in School nutrition standards including those provided at celebrations and parties and classroom snacks brought by staff or family members.
- B.  The District encourages foods offered on the school campus meet or exceed the USDA Smart Snacks in School nutrition standards including those provided at celebrations and parties and classroom snacks brought by staff or family members.
- C.  All foods and beverages offered on the school campus, including those provided at celebrations, parties, or part of classroom snacks, will adhere to the District standards as established below.
- D.  Food rewards or incentives shall not be used in classrooms to encourage student achievement or desirable behavior.
- E.  Celebrations that involve food will be limited to \_\_\_\_\_ [Insert Number] (e.g. one per month).
- F.  Non-food celebrations will be promoted and a list of ideas is available to staff and family members.
- G.  Other: \_\_\_\_\_

[DRAFTING NOTE: If the District has established their own standards for schools allowed at parties, celebrations, snacks, etc. please list the standards below.]

- A. \_\_\_\_\_
- B. \_\_\_\_\_
- C. \_\_\_\_\_

**Fundraising**

[DRAFTING NOTE: Language related to the use of food fund-raisers sold during the school day must be included in your policy. Choosing Option A is suggested to comply with Wisconsin Department of Public Instruction exemption policy.]



- A.  The District adheres to the Wisconsin Department of Public Instruction fund-raiser exemption policy and allows two (2) exempt fund-raisers per student organization per school per year. All other fund-raisers sold during the school day will meet the Smart Snacks nutrition standards. No restrictions are placed on the sale of food/beverage items sold outside of the school day.
- B.  Fund-raising during and outside school hours use only non-food fund-raisers, and the District encourages those fund-raisers promoting physical activity (such as walk-a-thons, jump rope for heart, fun runs, etc.).
- C.  Fund-raising during and outside school hours sell only non-food items or foods and beverages that meet or exceed the Smart Snacks nutrition standards. This may include but is not limited to, donation nights at restaurants, cookie dough, candy and pizza sales, market days, etc.
- D.  Foods and beverages that meet or exceed the USDA Smart Snacks standards may be sold through fund-raisers during the school day. No restrictions are placed on the sale of food/beverage items sold outside of the school day.
- E.  The District allows up to \_\_\_\_\_ [Insert Number] exempt fund-raisers per school per year. All other fund-raisers sold during the school day will meet the Smart Snacks nutrition standards. No restrictions are placed on the sale of food/beverage items sold outside of the school day.
- F.  Other: \_\_\_\_\_

**Marketing**

**[DRAFTING NOTE: USDA requires schools/districts to establish policies for food/beverage marketing. At a minimum, schools may only allow for foods and beverages that meet the Smart Snacks standards to be marketed/advertised. Schools may adopt stricter guidelines, such as prohibiting the marketing of food companies.]**

- A.  Schools will restrict food and beverage marketing to only those foods and beverages that meet the nutrition standards set forth by USDA's Nutrition Standards for All Foods Sold in Schools (Smart Snacks) rule. Marketing includes brand names, trademarks, logos, or tags except when placed on a food or beverage product/container; displays, such as vending machine exteriors; corporate/brand names, logos, trademarks on cups, posters, school supplies, education materials, food service equipment, and school equipment (e.g. message boards, scoreboards, uniforms); advertisements in school publications/mailings; sponsorship of school activities, fundraisers, or sports teams; educational incentive programs such as contests or programs; and free samples or coupons displaying advertising of a product.
- B.  Other: \_\_\_\_\_

~~( ) The District Administrator is encouraged to form a wellness committee to carry out this function.~~

~~( ) The wellness committee shall be an administrative committee with members recruited and appointed by the District Administrator.~~

**Policy Leadership and Reporting Requirement**

~~The District Administrator will oversee development, implementation, and evaluation of the wellness procedures ( ) and is authorized to designate a staff member or members with responsibility to assure that wellness initiatives are followed in the District's schools.~~

~~The District Administrator shall conduct reviews of the progress toward school wellness procedures, identify areas for improvement, and recommend revision of procedures as necessary.~~

~~Before the end of each school year, the wellness committee shall submit to the District Administrator and Board their report in which they describe the environment in each of the District's schools and the implementation of the wellness policy in each school, and identify any revisions to the policy the committee deems necessary.~~

~~The District Administrator or a designee of the wellness committee shall report annually to the Board on the District's wellness programs, including the assessment of the environment in the District, evaluation of wellness policy implementation District wide, and the areas for improvement, if any, identified. The District Administrator or a designee of the wellness committee shall also report on the status of compliance by individual schools and progress made in attaining goals established in the policy.~~

~~The program developed shall include the following items, along with any additional measures deemed appropriate:~~

- ~~A. identify specific goals for nutrition promotion and education, physical activity, and other school based activities that promote student wellness, with consideration for evidence based strategies;~~
- ~~B. develop nutrition guidelines for all foods and beverages sold during the school day, that are consistent with Federal requirements for meal nutrition standards and smart snacks, and restricting marketing efforts to only those items that meet established guidelines;~~
- ~~C. develop policies pertaining to other food items in the schools, including for classroom parties, birthday snacks, or other food items not for sale, but distributed in the schools;~~
- ~~D. describes the process and public involvement in the development of the wellness program and initiatives.~~

#### **Nutrition Education**

**[DRAFTING NOTE: At a minimum, all schools/districts must include at least one goal related to nutrition education.]**  
**{Select one or more of the following:}**

- A. The primary goal of nutrition education is to influence students' lifelong eating behaviors. Nutrition education, a component of comprehensive health education, shall be offered every year to all students of the District. The District aims to teach, model, encourage, and support healthy eating by providing nutrition education.**
- B. ( ) Nutrition curriculum shall be offered as part of a sequential, standards-based program designed to provide students with the knowledge and skills necessary to promote health. Curriculum will place an emphasis on: promotion of adequate nutrient intake, healthy food preparation techniques, food safety, and healthy eating practices based on the Dietary Guidelines for Americans and MyPlate; skill development, such as reading labels to evaluate the nutrient quality of foods, meal planning, analysis of health information; and media literacy and the problems associated with food marketing to children.**
- C. ( ) Nutrition education shall be included in the Health curriculum so that instruction is sequential and standards-based and provides students with the knowledge, attitudes, and skills necessary to lead healthy lives.**
- D. ( ) Nutrition education shall be incorporated into the Health curriculum and other aspects of the curriculum, including science, math, language arts, and elective courses.**
- E. ( ) Nutrition education shall be included in the sequential, comprehensive health curriculum in accordance with the Wisconsin Department of Public Instruction Model Academic Standards for Nutrition curriculum standards and benchmarks established by the State.**
- F. ( ) Nutrition education shall be integrated into other subject areas of the curriculum, when appropriate, to complement, but not replace, the standards and benchmarks for health education.**

G. ( ) **Schools will provide nutrition education lessons that cover topics such as reading a Nutrition Facts label.**

H. ( ) **Nutrition education will provide the knowledge and skills necessary to promote health.**

I. ~~( ) Nutrition education standards and benchmarks shall be age appropriate and culturally relevant.~~

J. ~~( ) The standards and benchmarks for nutrition education shall be behavior focused.~~

K. ( ) Nutrition education shall include enjoyable, developmentally appropriate, and culturally relevant participatory activities, such as contests, promotions, taste testing, and others.

L. ( ) Nutrition education shall include opportunities for appropriate student projects related to nutrition, involving, when possible, community agencies and organizations.

M. ( ) Nutrition education shall extend beyond the classroom by engaging and involving the school's food service staff.

N. ( ) Nutrition education posters, such as the Food Pyramid Guide, will be displayed in the cafeteria.

O. ( ) The school cafeteria shall serve as a learning lab by allowing students to apply the knowledge, attitudes, and skills taught in the classroom when making choices at mealtime.

P. ( ) Nutrition education shall extend beyond the school by engaging and involving families and the community.

Q. ( ) Nutrition education shall reinforce lifelong balance by emphasizing the link between caloric intake (eating) and exercise in ways that are age-appropriate.

R. ( ) Nutrition education benchmarks and standards include a focus on media literacy as it relates to food marketing strategies.

S. ( ) Nutrition education standards and benchmarks promote the benefits of a balanced diet that includes fruits, vegetables, whole grain products, and low-fat and fat-free dairy products.

T. ( ) Staff responsible for providing instruction in nutrition education shall regularly participate in professional development activities designed to better enable them to teach the benchmarks and standards.

U. ( ) Instruction related to the standards and benchmarks for nutrition education shall be provided by highly qualified teachers.

V. ( ) Nutrition education shall be provided to families via handouts, newsletters, postings on the website, presentations, and workshops.

W. ~~( ) The District shall provide information to parents that is designed to encourage them to reinforce at home the standards and benchmarks being taught in the classroom.~~

X. ( ) [other:] \_\_\_\_\_

Y. ( ) [other:] \_\_\_\_\_

Z. ( ) [other:] \_\_\_\_\_

**Nutrition Promotion**

[DRAFTING NOTE: At a minimum, all schools/Districts must include at least one goal related to nutrition promotion. Schools/districts are required to review and consider evidence-based strategies when determining these goals.]

- A. ~~( )~~ School nutrition services shall use the Smarter Lunchroom Self-Assessment Scorecard to determine ways to improve the school meals environment.
- B. ~~( )~~ School nutrition services shall implement at least \_\_\_\_\_ ~~( )~~ **[Insert Number]** Smarter Lunchroom techniques at each school.
- C. ~~( )~~ All foods available to students in District programs, other than the food service program, shall be served with consideration for promoting student health and well-being.
- D. (x) The District is committed to providing a school environment that promotes students to practice healthy eating and physical activity. Students shall receive consistent nutrition messages that promote health throughout schools, classrooms, cafeterias, and school media.
- E. ( ) School nutrition services shall use the Wisconsin Team Nutrition Meal Appeal Self-Assessment ([dpi.wi.gov/sites/default/files/imce/wisconsin-school-meals-rock/files/meal-appeal-self-assessment.pdf](http://dpi.wi.gov/sites/default/files/imce/wisconsin-school-meals-rock/files/meal-appeal-self-assessment.pdf)) to determine ways to improve the school meals environment.
- F. ( ) School nutrition services shall implement at least \_\_\_\_\_ [Insert Number] Wisconsin Team Nutrition Meal Appeal techniques at each school.
- G. ( ) School nutrition services shall purchase at least \_\_\_\_\_ [Insert Number] locally grown/produced products each year.
- H. ( ) School nutrition services shall menu at least \_\_\_\_\_ [Insert Number] local food(s) per month.
- I. ( ) School nutrition services shall offer students school garden activities, such as planning, planting, harvesting, preparing, serving, and tasting garden-produced foods.
- J. ( ) The District shall offer students the ability to participate culinary activities, such as cooking clubs and the Wisconsin Student Chef Competition.
- K. ( ) Other: \_\_\_\_\_

### Physical Activity

**[DRAFTING NOTE: At a minimum, all schools/Districts must include at least one goal related to physical activity. Additionally, schools/districts are encouraged to include goals related to physical education.]** ~~Select one (1) or more of the following from both categories: ]~~

- A. (x) The District shall provide students with age and grade-appropriate opportunities to engage in physical activity.
- B. ( ) The District shall utilize the Wisconsin Department of Public Instruction's Active Schools: Core 4+ resources.
- C. ( ) The District shall develop a comprehensive, school-based physical activity program (CSPAP), that includes the following components: physical education, recess; classroom-based physical activity; walk to school, and out-of-school time activities.
- D. ( ) Children and adolescents should participate in sixty (60) minutes of physical activity every day. The District shall provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and State standards for physical education. The District shall also provide opportunities for students to participate in physical activity in addition to physical education.

- E.  Physical activity  shall  should **[END OF OPTIONS]** not be employed as a form of discipline or punishment.
- F.  Physical activity and movement shall be integrated, when possible, across the curricula and throughout the school day.
- G.  Schools shall encourage families to provide physical activity outside the regular school day, such as outdoor play at home, participation in sports sponsored by community agencies or organizations, and in lifelong physical activities like bowling, swimming, or tennis.
- H. All students in grades K- \_\_\_\_ shall be provided with a daily recess period at least \_\_\_\_ (\_\_\_\_) minutes in duration. Recess shall not be used as a reward or punishment. **[NOTE: NASPE's recommendation is that all elementary school students should be provided with at least one daily period of recess for a minimum of twenty (20) minutes.]**
- I.  The school shall provide information to families to encourage and assist them in their efforts to incorporate physical activity into their children's daily lives.
- J.  The school shall encourage families and community organizations to help develop and institute programs that support physical activity of all sorts.
- K. In addition to planned physical education, the school shall provide age-appropriate physical activities (e.g., recess during the school day, intramurals and clubs before and after school, and interscholastic sports) that meet the needs of all students, including males, females, students with disabilities, and students with special health care needs. **NOTE: This is a NASPE recommendation in their position statement on Comprehensive School Physical Activity Programs (2008).]**
- L.  All students in grades \_\_\_\_ - \_\_\_\_ shall have the opportunity to participate in extra-curricular activities and intramural programs that emphasize physical activity.
- M.  All students in grades \_\_\_\_ -12 shall have the opportunity to participate in interscholastic sports programs.
- N.  Schools shall offer a wide range of physical activities outside the regular school day that meet the needs, interests, and abilities of all students, including males, females, students with disabilities, and students with special healthcare needs.
- O.  All before/after-school programs shall provide developmentally appropriate physical activity for the students who participate.
- P.  Schools shall discourage extended periods of student inactivity, without some physical activity.
- Q.  **[other:]** \_\_\_\_\_
- R.  **[other:]** \_\_\_\_\_
- S.  **[other:]** \_\_\_\_\_

Physical Education

- A.  A sequential, comprehensive physical education program shall be provided for students in K-12 in accordance with the physical education academic content standards and benchmarks adopted by the State.
- B.  The sequential, comprehensive physical education curriculum shall provide students with opportunities to learn, practice, and be assessed on developmentally appropriate knowledge, attitudes, and skills necessary to engage in lifelong, health-enhancing physical activity.
- C.  Planned instruction in physical education shall be sufficient for students to achieve a proficient level with regard to the standards and benchmarks adopted by the State.

- D. ( ) All District elementary students in each grade shall receive at least \_\_\_\_\_ [Insert Number] minutes of physical education per week throughout the school year.
- E. ( ) All District elementary students in each grade shall have physical education a minimum of three (3) times per week.
- F. ( ) All District middle school students in each grade shall receive at least \_\_\_\_\_ [Insert Number] minutes of physical education per week throughout the school year.
- G. ( ) All District middle school students are required to take the equivalent of one (1) academic year of physical education.
- H. ( ) All-District high school students in each grade shall receive at least \_\_\_\_\_ [Insert Number] minutes of physical education per week throughout the school year.
- I. ( ) All-District high school students are required to receive at least 1.5 credits of physical education prior to graduation unless the District allows for the substitution of 0.5 credit per Policy 5460.
- J. ( ) Planned instruction in physical education shall promote participation in physical activity outside the regular school day.
- K. ( ) All students in grades K-12, including those with disabilities, special health care needs and in alternative educational settings (to the extent consistent with the students' IEPs), shall receive daily physical education for the entire school year, for at least 150 minutes per week for K- \_\_\_\_ students and at least 225 minutes per week for students in grades \_\_\_\_ -12.

**[NOTE: The National Association for Sport and Physical Education (NASPE) defines a quality physical education program in the terms and minutes specified above.]**

- L. ( ) The physical education curriculum shall provide sequential instruction related to the knowledge, attitudes, and skills necessary to participate in lifelong, health-enhancing physical activity.
- M. ( ) Physical education classes shall provide students with opportunities to learn, practice, and be assessed on developmentally appropriate knowledge and attitudes necessary to engage in lifelong, health-enhancing physical activity.
- N. ( ) The sequential, comprehensive physical education curriculum shall stress the importance of remaining physically active for life.
- O. ( ) The K-12 program shall include instruction in physical education as well as opportunities to participate in competitive and non-competitive team sports to encourage lifelong physical activity.
- P. ( ) Planned instruction in physical education shall require students to be engaged in moderate to vigorous physical activity for at least fifty percent (50%) of scheduled class time.
- Q. ( ) Teachers properly certificated/licensed in the subject area of physical education shall provide all instruction in physical education.
- R. ( ) Professional development opportunities should focus on the physical education content area.
- S. ( ) All physical education classes shall have a student/teacher ratio comparable to the student/teacher ratio in other curricular areas.

**[NOTE: NASPE includes this option in the definition of a quality physical education program.]**

- T. In health education classes, the District shall include topics of physical activity, including: the physical, psychological, or social benefits of physical activity; how physical activity can contribute to a healthy weight; how physical activity can

contribute to the academic learning process; how an inactive lifestyle contributes to chronic disease; and decreasing sedentary activities.

- U.  Planned instruction in physical education shall teach cooperation, fair play, and responsible participation.
- V.  Planned instruction in physical education shall meet the needs of all students, including those who are not athletically gifted.
- W.  Planned instruction in physical education shall be presented in an environment free of embarrassment, humiliation, shaming, taunting, bullying, or harassment of any kind.
- X.  Planned instruction in physical education shall include cooperative as well as competitive games.
- Y.  Planned instruction in physical education shall take into account gender and cultural differences.
- Z.  [other:] \_\_\_\_\_

**Other School-Based Strategies for Wellness:**

**) As appropriate, schools shall support students, staff, and parents' efforts to maintain a healthy lifestyle.**

- **The school ( ) shall ( ) may provide opportunities for staff, parents, and other community members to model healthy eating habits by dining with students in the school dining areas.**
- **The schools ( ) shall ( ) may demonstrate support for the health of all students by hosting health clinics and screenings and encouraging parents to enroll their eligible children in Medicaid or in other children's health insurance programs for which they may qualify.**
- **Nutrition information for competitive foods available during the school day shall be readily available near the point of purchase.**

**Staff Wellness**

**The District will implement the following activities below to promote healthy eating and physical activity among school staff.**

- A.  **An organized wellness program shall be available to all staff.**
- B.  **Application of Smart Snacks nutritional standards for foods and beverages in vending machines available to staff members.**
- C.  **Educational activities for school staff members on healthy lifestyle behaviors.**
- D.  **Distribution of an employee health newsletter to promote healthy behaviors.**
- E.  **Organization of employee physical activity clubs.**
- F.  **Establishment of peer support groups for weight management, stress management, tobacco-use cessation, family guidance, and other identified issues.**
- G.  **Administration of flu shots at school.**

- H. ( ) Periodic screening at school for blood pressure, blood cholesterol, body mass index, and/or other health indicators.
- I. ( ) Annual administration of individual health-risk appraisals to help staff members establish personal health-improvement goals.
- J. ( ) Encouragement of staff members to set medical appointments for screening for cancer, heart disease, diabetes, and other diseases.
- K. ( ) The District shall offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom.
- L. ( ) Other: \_\_\_\_\_

**Community Engagement**

- A. ( x ) The District shall work with community partners, including \_the hospital\_\_\_\_\_ [Insert list, e.g. hospital, university, county health department, etc.] to support district wellness.
- B. ( ) The District shall offer \_\_\_\_\_ [Insert Number] family-focused events supporting health promotion (e.g., health fair, nutrition/physical activity open house) each year.
- C. ( x ) The District shall inform and invite parents to participate in school-sponsored activities throughout the year.
- D. ( ) The District shall actively inform families and the public about the content of and any updates to the policy through \_\_\_\_\_ [Insert Channels of Communication: website, newsletter, mailing, etc.].
- E. ( ) The District shall provide information on how the public can participate in the school wellness committee on an annual basis.
- F. ( ) Other: \_\_\_\_\_

**Additional Strategies for Consideration:**

- A. ( ) The schools shall provide at least \_\_\_\_\_ (\_\_) minutes daily for students to eat.
- B. ( x ) The schools shall schedule mealtimes so there is minimum disruption by bus schedules, recess, and other special programs or events.
- C. ( x ) The school shall provide attractive, clean environments in which the students eat.
- D. ( ) Students at \_\_\_\_\_ [insert name(s) of building(s)] are permitted to have bottled water in the classroom.
- E. ( ) Activities, such as tutoring or club meetings, shall not be scheduled during mealtimes, unless students may eat during those meetings.
- F. ( ) Schools ( ) may ( ) shall limit the number of celebrations involving serving food during the school day to no more than \_\_\_\_\_ (\_\_\_\_\_) party(ies) per class per month.



- G. ( ) The schools ( ) shall ( ) may use environmentally friendly practices, such as the use of locally grown foods and non-disposable tableware and dishes.
- H. (x ) Schools in our system utilize electronic identification and payment systems, therefore, eliminating any stigma or identification of students eligible to receive free and/or reduced meals.
- I. ( ) Students are discouraged from sharing their foods or beverages with one another during meal times, given concerns about allergies and other restrictions on some students' diets.
- J. ( ) [other:] \_\_\_\_\_
- K. ( ) [other:] \_\_\_\_\_

Furthermore, with the objectives of enhancing student health and well being, and reducing childhood obesity, the following guidelines are established:

- A. In accordance with Policy 8500, entitled Food Service, the food service program shall comply with Federal and State regulations pertaining to the selection, preparation, consumption, and disposal of food and beverages as well as to the fiscal management of the program.
- B. As set forth in Policy 8531, entitled Free and Reduced Price Meals, the guidelines for reimbursable school meals are not less restrictive than the guidelines issued by the U.S. Department of Agriculture (USDA).

All foods available on campus during the school day shall comply with the current USDA nutrition guidelines, including competitive foods that are available to students a la carte in the dining area, as classroom snacks, from vending machines, for classroom parties, or at holiday celebrations.

~~{It is recommended that one (1) or more of the following be selected:}~~

- C. The food service program will provide all students affordable access to the varied and nutritious foods they need to be healthy and to learn well, regardless of unpaid meal balances without stigma.
- D. (x ) The food service program will strive to be financially self-supporting; however, if it is necessary to subsidize the operation, it will not be through the sale of foods with minimal nutritious value.
- E. ~~( ) The food service program will provide all students affordable access to the varied and nutritious foods they need to be healthy and to learn well.~~
- F. ( ) Beginning with \_\_\_\_\_ - \_\_\_\_\_ school year, all foods available to students on campus during the school day and outside school food service hours shall comply with the current USDA nutrition guidelines, including foods available to students as classroom snacks, from vending machines for fundraisers, for classroom parties, or at holiday celebrations.
- G. ( ) All foods available on campus at any time shall comply with the current USDA nutrition guidelines, including competitive foods that are available to students a la carte in the dining area, as well as foods that are served as classroom snacks, from vending machines, for fundraisers, for classroom parties, at holiday celebrations, at concession stands, or at any school-related event.

- H. ( ) The school food service program ( ) may ( ) shall involve
  - ( ) students,
  - ( ) parents,

staff,

school officials

in the selection of competitive food items to be sold in the schools.

- I.  Any food items sold  on campus [END OF OPTION] as a fundraiser shall meet the current USDA nutrition guidelines.
- J.  The school shall prepare and distribute to staff, parents, and after-school program personnel a list of snack items that comply with the current USDA nutrition guidelines.
- K.  Each classroom party held during the school day may include no more than one (1) food or beverage that does not meet the current USDA nutrition guidelines.
- L.  The food service program shall be administered by a qualified nutrition professional.
- M.  The food service program shall be administered by a director who is properly qualified, certificated, licensed, or credentialed, according to current professional standards.
- N.  All food service personnel shall receive pre-service training in food service operations.
- O.  Continuing professional development shall be provided for all staff of the food service program.
- P.  [other:] \_\_\_\_\_
- Q.  [other:] \_\_\_\_\_

**Monitoring and Evaluation**

**[DRAFTING NOTE: At a minimum, schools/districts must conduct an assessment of the wellness policy every three years, report to the public the finding of the evaluation, and update the policy as appropriate.]**

**[Option One: Choose Either A or B]**

- A.  A review of this policy shall occur no less than once every three (3) years using a procedure developed and implemented by the District Administrator. The District shall notify school staff, students, and households/families of the availability of the wellness report via newsletters and website postings. The report will be made available at [www.sturbay.k12.wi.us](http://www.sturbay.k12.wi.us) \_\_\_\_\_ [Insert Web Address].
- B.  The Wellness Committee shall evaluate compliance with the Wellness Policy no less than once every three years. The assessment will include the extent to which each school is in compliance with the policy and how the policy compares to a model policy, as established by the U.S. Department of Agriculture. The District shall notify school staff, students, and households/families of the availability of the wellness report via newsletters and website postings. The report will be made available at \_\_\_\_\_ [Insert Web Address].

**[Option Two: Choose one of the following options only if annual reviews of the Wellness Policy will be conducted.]**

- A.  The District Administrator shall conduct an annual review of the progress toward school wellness procedures, identify areas for improvement, and recommend revision of procedures as necessary.

- B.  The Wellness Committee shall monitor goals and objectives for the District and compile an annual report to address the progress of the schools within the District in meeting wellness goals. This report will be published annually in \_\_\_\_\_ [Insert Month].
- C.  The Wellness Committee shall submit to the District Administrator and Board an annual report in which it describes the environment in each of the District's schools and the implementation of the wellness policy in each school, and identify any revisions to the policy the committee deems necessary.
- D.  The District Administrator or a designee of the Wellness Committee shall report annually to the Board on the District's wellness programs, including the assessment of the environment in the District, evaluation of wellness policy implementation District-wide, and the areas for improvement, if any, identified. The District Administrator or a designee of the wellness committee shall also report on the status of compliance by individual schools and progress made in attaining goals established in the policy.

The program developed shall include the following items, along with any additional measures deemed appropriate:

1. identify specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness, with consideration for evidence-based strategies;
2. develop nutrition guidelines for all foods and beverages sold during the school day, that are consistent with Federal requirements for meal nutrition standards and smart snacks, and restricting marketing efforts to only those items that meet established guidelines;
3. develop policies pertaining to other food items in the schools, including for classroom parties, birthday snacks, or other food items not for sale, but distributed in the schools;
4. describes the process and public involvement in the development of the wellness program and initiatives.

**Public Notice**

The District Administrator shall be responsible for informing the public, including parents, students, and community members, on the content and implementation of this policy. In order to inform the public, the District Administrator shall

distribute information at the beginning of the school year to families of school children,

include information in the student handbook,

\_\_\_\_\_,

\_\_\_\_\_,

and post the wellness policy on the District's website, including the assessment of the implementation of the policy prepared by the District.

**Record Retention**

The District Administrator shall require that the District retains documentation pertaining to the development, review, evaluation, and update of the policy (x ), including:

- A.  copy of the current policy;

- B.  documentation pertaining to the most recent assessment of implementation of wellness initiatives identified in the policy;
- C.  documentation of efforts to publicize the policy;
- D.  documentation of efforts to review and update the policy, including identification of the participating and invited stakeholders.

~~Review of this policy shall occur every three (3) years, by a committee appointed by the Board, consisting of a representative(s) of the Board, the administration, the food service provider, the parents, the students, and the public. The committee shall provide the Board with review of the performance of the programs and any recommended changes to this policy.~~

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Legal                      42 U.S.C. 1751 et seq.  
                                  42 U.S.C. 1771 et seq.

Last Modified by Jean Born on March 29, 2023

Book	Policy Manual
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### **REPLACEMENT POLICY - VOL. 31, NO. 1**

#### **5722 - SCHOOL-SPONSORED PUBLICATIONS AND PRODUCTIONS**

The Board sponsors student publications and productions as means by which students learn, under adult direction/supervision, the rights and responsibilities inherent when engaging in the public expression of ideas and information in our democratic society.

For purposes of this policy, school-sponsored student media shall include both student publications and productions. School-sponsored student media does not include student expression related to classes that are not directly associated with student publications/productions. The term publication shall include distribution, transmission, and dissemination of a student publication regardless of its medium. Student publications shall include any written materials, (including, but not limited to, banners, flyers, posters, pamphlets, notices, newspapers, playbills, yearbooks, literary journals, books, and t-shirts and other school-sponsored clothing)

**(x )**, as well as material in electronic or on-line form (including, but not limited to, apps and services (as defined in Bylaw 0100, webpages/sites, web logs ('Blogs), video or audio clips, **(x )** (postings of social media (as defined in Bylaw 0100), and newsletters of announcements transmitted by e-mail, **(x )** text, wireless broadcast, or other similar distribution/dissemination).

**[ ]** The Board expressly prohibits the use of social media related to student publications.

The term performance shall include presentation and broadcast of a student production. Student productions shall include vocal, musical, and/or theatrical performance, impromptu dramatic presentation, or any electronic media (including, but not limited to, radio and television programs, videoblogs (vlogs), podcasts,

**(x )** social media (as defined in Bylaw 0100), and other video or audio productions that are recorded for re-broadcast or broadcast in real time using any available broadcast technology).

**(x )** and other video or audio productions that are recorded for re-broadcast or broadcast in real time using any available broadcast technology). The Board expressly prohibits the use of social media related to student productions.

**[DRAFTING NOTE: A Board should only select the following OPTION if it selected either or both of the first OPTIONS under student publication or student production.]**

Only District-approved social media (as defined in Bylaw 0100) may be used to host school-sponsored student media, in accordance with Policy 7544. School-sponsored student media must also comply with Policy 7540.02.

For purposes of this policy, school community is defined to include students, Board employees (i.e., administrators, and professional and support staff), parent/family members

and other individuals who are

invited by the District Administrator

authorized or otherwise permitted by the District Administrator

to view a performance or receive directly from the District a publication

and those who have been issued credentials to access the District's secure portal.

The following speech is unprotected and prohibited in all school-sponsored student publications and productions: speech that is defamatory, libelous, obscene, or harmful to minors (as that term is defined in Children's Internet Protection Action (CIPA)); speech that is reasonably likely to cause substantial disruption of or material interference with school activities or the educational process; speech that infringes upon the privacy or rights of others; speech that violates copyright law; speech that promotes activities, products or services that are unlawful (illegal) as to minors as defined by State or Federal law; and speech that otherwise violates school policy and/or State or Federal law. The Board authorizes the administration to engage in prior review and restraint of school-sponsored publications and productions to prevent the publication or performance of unprotected speech.

Student expression relates to classrooms or educational settings not otherwise directly associated with school-sponsored student publications/productions are nonpublic forums. As nonpublic forums, the content of such student expression can be regulated for legitimate pedagogical school-related reasons. School officials shall routinely and systematically review and, if necessary, restrict the content of these student expressions prior to publication/performance in a reasonable manner that is neutral as to the viewpoint of the speaker.

**[DRAFTING NOTE: With respect to student expression related to classrooms or educational settings not otherwise directly associated with school-sponsored student publications/productions, select OPTION #1, OPTION #2, OPTION #3, OPTION #4, or OPTION #5.]**

**[ ] OPTION #1**

Nonpublic forum student expression may be published/performed outside the school community (i.e., to the general public).  See Board Policy 9160 – Public Attendance at School Events.

**[END OF OPTION #1]**

**[ ] OPTION #2**

While nonpublic forum student expression generally may be published/performed outside the school community (i.e., to the general public), the following nonpublic forum student expression may only be published/performed to members of the school community: \_\_\_\_\_ [identify]  See Board Policy 9160 – Public Attendance at School Events.

**[END OF OPTION #2]**

**[x ] OPTION #3**

While ordinarily nonpublic forum student expression may only be published/performed to members of the school community, the District Administrator may authorize specific nonpublic forum student expression to be published/performed outside the school community (i.e., to the general public). A teacher, student, or group of students who wish to have nonpublic forum student expression published/performed outside the school community must submit to the District Administrator a request for prior written approval for such publication/performance.  See Board Policy 9160 – Public Attendance at School Events.

**[END OF OPTION #3]**

**[ ] OPTION #4**

**[DRAFTING NOTE: The Board should select either OPTION #2 or OPTION #3 if it has authorized the limited use of District-approved Social Media to publish/perform nonpublic forum student expression.]**

**[ ]** While ordinarily nonpublic forum student expression may only be published/performed to members of the school community, the following nonpublic forum student expression may be published/performed outside the school community (i.e. to the general public): \_\_\_\_\_ [identify]. **( )** See Board Policy 9160 – Public Attendance at School Events.

**[END OF OPTION #4]**

**[ ] OPTION #5**

**[DRAFTING NOTE: The Board should select this OPTION if it has prohibited the use of District-approved Social Media to publish/perform nonpublic forum student media, with the exception of nonpublic forum student media that is disseminated through District-approved Social Media that employs a secure portal that restricts access to members of the school community through the use of a User ID and Password (or other form of biometric authentication security).]**

**[ ]** Nonpublic forum student expression may only be published/performed to members of the school community. **( )** See Board Policy 9160 – Public Attendance at School Events.

**[END OF OPTION#5]**

**[DRAFTING NOTE: PLEASE CHOOSE ONE (1) OF THE FOLLOWING FOUR (4) OPTIONS (A-D). The order in which the below four (4) OPTIONS are listed is not meant to convey a preference or recommendation. Boards should select the OPTION that best reflects their current practice or a new practice they which to henceforth follow. As they consider the following OPTIONS, Board and administrators are encouraged to consult the accompanying Toolkit for a discussion of the different types of forums - e.g., nonpublic forum and limited public forum.]**

**[ ] OPTION A [Select if the Board intends to designate all school-sponsored student media, to be limited-purpose public forums (i.e., not subject to prior review/restraint) and allows them to be generally published/performed outside the school community. This is the most permissive of the OPTIONS.]**

**[ ]** The Board designates all school-sponsored student media as limited-purpose public forums where students can address matters of concern and/or interest to their readers/viewers. All school-sponsored student media may be published/performed outside the school community. The student journalists, content-creators and/or performers involved in these publications/productions have the right to determine the content of the student media.

**[ ]** The content may address general matters of public concern and is open to the public at large for comment at the discretion of the student journalists/content-creators/performers. School officials will not review or restrict the content of school-sponsored student media prior to publication/performance, except with respect to unprotected speech.

**[ ]** Each medium should provide a full opportunity for students to inquire, question, and exchange ideas.

**[ ]** Content should reflect all areas of student interest and may include topics about which there may be dissent and/or controversy.

All school-sponsored student media shall contain a notice to the reader/viewer that the material, while school-sponsored, is student-directed and not subject to prior review. Given all student publications and/or productions have been designated as limited-purpose public forums, the school assumes no liability for their content. With editorial control comes responsibility. Student journalists,

content-creators, and performers are expected to establish and enforce standards, for their publications/productions that are consistent with professional journalism/artistic/theatrical/broadcast standards.

**[END OF OPTION A]**

**[ ] OPTION B [Select if the Board intends to identify specific school-sponsored student publications/productions to be limited-purpose public forums (i.e., not subject to prior review/restraint), which may be published/performed outside the school community. School-sponsored student publications/productions not listed are considered nonpublic forums and will be subject to routine and systematic prior review and restraint. This is the second most permissive OPTION and only permits prior review/restraint of nonpublic forums, and generally allows limited-purpose public forums to be generally published/performed outside the school community.]**

The Board designates the following official, school-sponsored student media to be limited-purpose public forums:

**[List all publications so designated:]**

- A. \_\_\_\_\_
- B. \_\_\_\_\_
- C. \_\_\_\_\_
- D. \_\_\_\_\_
- E. \_\_\_\_\_

As limited-purpose public forums the student journalists, content-creators, or performers associated with the above-listed publications and/or productions may address matters of concern and/or interest to their readers/viewers. The student journalists, content-creators, and/or performers involved in the above-listed publications/productions have the right to determine the content of this student media.

**[ ]** The content may address general matters of public concern and is open to the public at large for comment at the discretion of the student journalists/content-creators/performers.

School officials will not routinely and systematically restrict the content of the publications and/or productions listed above prior to their publication/performance, except with respect to unprotected speech.

**[ ]** Each medium should provide a full opportunity for students to inquire, question, and exchange ideas.

**[ ]** Content should reflect all areas of student interest and may include topics about which there may be dissent and/or controversy.

The above-listed publications and/or productions shall contain a notice to the reader/viewer that the material, while school-sponsored, is student-directed and not subject to prior review. Given the listed student publications and/or productions have been designated as limited-purpose public forums, the school assumes no liability for their content, with editorial control comes responsibility. Student journalists, content-creators, and performers are expected to establish and enforce standards for their publications/productions that are consistent with professional journalism/artistic/theatrical/broadcast standards.

All other school-sponsored student media including classroom and/or other curricular, co-curricular, or extra-curricular/club-related publications and/or productions, are nonpublic forums. As nonpublic forums, the content of these other student publications and productions can be regulated for legitimate pedagogical school-related reasons. School officials shall routinely and systematically review and, if necessary, restrict the content of all school-sponsored student media except for those publications/productions listed above, prior to publication/performance in a reasonable manner that is neutral as to the viewpoint of the speaker. **[DRAFTING NOTE: It is critical that the school officials actually engage in prior review/restraint and not just reserve the right to**



**engage in such review/restraint. If the school officials fail to routinely and consistently exercise this authority, a court reviewing a student challenge to a review/restraint may hold that this policy is not being implemented as written, and therefore the Board may be found to have lost the authority it attempted to preserve for its administrators. The Board shall provide school officials with guidance and training in order to implement this duty of review/restraint effectively and legally.]**

**[DRAFTING NOTE: Select OPTION B-1, OPTION B-2, OPTION B-3, OPTION B-4, or OPTION B-5.]**

**[DRAFTING NOTE: The Board should only select this OPTION if it has prohibited all nonpublic forum school-sponsored student publication/performance on social media, with the exception of nonpublic forum school-sponsored student media that is disseminated through District-approved social media that employs a secure portal that restricts access to members of the school community through the use of a User ID and Password (or other form of biometric authentication security).]**

**[ ] Nonpublic forum school-sponsored student media may only be published/performed to members of the school community.**

**[END OF OPTION B-1]**

**[DRAFTING NOTE: The Board should select either OPTION B-2 or OPTION B-3 if it has authorized the limited use of District-approved social media to publish/perform nonpublic forum school-sponsored student media; as mentioned above, it is critically important that school officials routinely and consistently exercise their limited authority to engage in prior review/restraint with respect to the publication/performance of all nonpublic forum school-sponsored student media.]**

**[ ] OPTION B-2**

**[ ] While ordinarily nonpublic forum school-sponsored student media may only be published/performed to members of the school community, the following nonpublic forum student media may be published/performed outside the school community (i.e., to the general public): \_\_\_\_\_ [identify] ( ) high school newspaper [could substitute with the name of the publication] ( ) high school yearbook \_\_\_\_\_ [insert name(s) of specific school-sponsored student publication/production. ( ) See Board Policy 9160.**

**[END OF OPTION B-2]**

**[ ] OPTION B-3**

**[ ] While ordinarily nonpublic forum school-sponsored student media may only be published/performed to members of the school community, the District Administrator may authorize specific nonpublic forum student media to be published/performed outside the school community (i.e. to the general public). A student or group of students who wish to have his/her/their nonpublic forum student media published/performed outside the school community must submit to the District Administrator a request for prior written approval for such publication/performance.**

**[END OF OPTION B-3]**

**[ ] OPTION B-4**

**[ ] While nonpublic forum school-sponsored student media generally may be published/performed outside the school community (i.e. to the general public), the following nonpublic forum student media may only be published/performed to members of the school community: \_\_\_\_\_ [identify]. ( ) See Board Policy 9160.**

**[END OF OPTION B-4]**

**[ ] OPTION B-5**

Nonpublic forum school-sponsored student media may be published/performed outside the school community (i.e. to the general public). ( ) See Board Policy 9160.

**[END OF OPTION B-5]**

**[END OF OPTION B]**

**OPTION C [Select if the Board intends to identify specific student publications/productions to be limited-purpose public forums but wants to retain the authority to engage in limited and consistent prior review/restraint on the basis of four (4) identified reasons. School-sponsored publications/productions not listed are considered nonpublic forums and will be subject to routine prior review and restraint. This is the second most restrictive and permits some prior review/restraint involving what are otherwise limited-purpose public forums.]**

The Board designates the following official, school-sponsored student media to be limited-purpose public forums:

**[List all publications so designated:]**

- A. \_\_\_\_\_
- B. \_\_\_\_\_
- C. \_\_\_\_\_
- D. \_\_\_\_\_
- E. \_\_\_\_\_

As limited-purpose public forums the student journalist, content-creators, or performers associated with the above-listed publications and/or productions may address matters of concern and/or interest to their readers/viewers. The student journalists, content creators and/or performers involved in the above-listed publications/productions have the right to determine the content of this student media. ( ) While designated as limited-purpose public forums, the listed publications/productions are not intended to address general matters of public concern and are not open to public comment.

School officials will not routinely and systematically restrict the content of the publications and/or productions listed above prior to their publication/performance; however, school officials may review the content and reject an article/posting/publication/production due to one (1) of the following four (4) reasons:

- A. where poor grammar or writing is evident;
- B. where a legitimate question of age appropriateness of the material exists;
- C. where matters beyond the limited scope of the forum are included; and/or
- D. where the content involves unprotected speech.

The above-listed school-sponsored student publications/productions, while limited-purpose public forums are not intended to address general matters of public concern and therefore are not open to public comment.

The listed publications and/or productions shall contain a notice to the reader/viewer that the material, while school-sponsored, is student-directed and subject only to limited prior review. Given the listed student publications and/or productions have been designated as limited-purpose public forums, the school assumes no liability for the content beyond that covered by the school

officials' limited prior review, with editorial control comes responsibility. Student journalists, content-creators, and performers are expected to establish and enforce standards for their publications/productions that are consistent with professional journalism/artistic/theatrical/broadcast standards.

**[ DRAFTING NOTE: Select OPTION C-1, OPTION C-2, OPTION C-3, OPTION C-4, or OPTION C-5.]**

**[ ] OPTION C-1**

**[ DRAFTING NOTE: The Board should only select this OPTION if it has prohibited all school-sponsored student publication/performance on social media, with the exception of school-sponsored student media that is disseminated through District-approved social media that employs a secure portal that restricts access to members of the school community through the use of a User ID and Password (or other form of biometric authentication security.)**

**[ ] School-sponsored student media may only be published/performed to members of the school community.**

**[ END OF OPTION C-1 ]**

**[ DRAFTING NOTE: The Board should select either OPTION C-2 or OPTION C-3 if it has authorized the limited use of District-approved social media to publish/perform school-sponsored student media; as mentioned below, it is critically important that school officials routinely and consistently exercise their limited authority to engage in prior review/restraint with respect to the publication/performance of all school-sponsored student media.]**

**[ ] OPTION C-2**

**[ ] While ordinarily school-sponsored student media may only be published/performed to members of the school community, the following student media may be published/performed outside the school community (i.e., to the general public):**

\_\_\_\_\_ **[identify] ( ) high school newspaper [could substitute with the name of the publication] ( ) high school yearbook [could substitute with the name of the yearbook] ( ) \_\_\_\_\_ insert name(s) of specific school-sponsored student publications/productions]. ( ) See Board Policy 9160.**

**[ END OF OPTION C-2 ]**

**[ ] OPTION C-3**

**[ ] While ordinarily school-sponsored student media may only be published/performed to members of the school community, the District Administrator may authorize specific student media to be published/performed outside the school community (i.e., to the general public). A student or group of students who wish to have his/her/their student media published/performed outside the school community must submit to the District Administrator a request for prior written approval for such publication/performance.**

**[ END OF OPTION C-3 ]**

**[ ] OPTION C-4**

**[ ] While school-sponsored student media generally may be published/performed outside the school community (i.e., to the general public), the following student media may only be published/performed to members of the school community:**

\_\_\_\_\_ **[identify]. ( ) See Board Policy 9160.**

**[ END OF OPTION C-4 ]**

**[ ] OPTION C-5**

**[ ] School-sponsored student media may be published/performed outside the school community (i.e., to the general public). ( ) See Board Policy 9160.**

**[END OF OPTION C-5]**

All other school-sponsored student publications and productions, including classroom and/or other curricular, or extra-curricular/club-related publications and/or productions, are nonpublic forums. As nonpublic forums, the content of these other student publications and productions can be regulated for legitimate pedagogical school-related reasons. School officials shall routinely and systematically review and, if necessary, restrict the content of all school-sponsored student media except those publications/productions listed above, prior to publication/performance in a reasonable manner that is neutral as to the viewpoint of the speaker. **[DRAFTING NOTE: It is critical that the school officials actually engage in prior review/restraint and not just reserve the right to engage in such review/restraint. If the school officials fail to routinely and consistently exercise this authority, a court reviewing a student challenge to a review/restraint may hold that this policy is not being implemented as written, and therefore the Board may be found to have lost the authority it attempted to preserve for its administrators. The Board should provide school officials with guidance and training in order to implement this duty of review/restraint effectively and legally.]**

**[END OF OPTION C]**

**[ ] OPTION D [Select if the Board intends all school-sponsored student media (i.e, publications/productions) to be nonpublic forums - i.e., subject to routine prior review/restraint. This is the most restrictive OPTION.]**

**[DRAFTING NOTE: for OPTIONS D-1 through D-5: It is critical that the school officials actually engage in prior review/restraint and not just reserve the right to engage in such review/restraint. If the school officials fail to routinely and consistently exercise this authority, a court reviewing a student challenge to a review/restraint may hold that this policy is not being implemented as written, and therefore the Board will be considered to have lost the authority it attempted to preserve for its administrators. The Board should provide school officials with guidance and training in order to implement this duty of review/restraint effectively and legally.]**

All school-sponsored student media are nonpublic forums. While students may address matters of interest or concern to their readers/viewers, as nonpublic forums, the style and content of the student publications and productions can be regulated for legitimate pedagogical, school-related reasons. School officials shall routinely and systematically review and, if necessary, restrict the type and/or content of all school-sponsored student media prior to publication/performance in a reasonable manner that is neutral as to the viewpoint of the speaker. Legitimate pedagogical concerns are not confined to academic issues but include the teaching by example of the shared values of a civilized social order, which consists of not only independence of thought and frankness of expression but also discipline, courtesy/civility, and respect for authority. School officials may further prohibit speech that is grammatically incorrect, poorly written, inadequately researched, biased or prejudiced, vulgar, or profane, or unsuitable for immature audiences.

**[DRAFTING NOTE: Select OPTION D-1, OPTION D-2, OPTION D-3, OPTION D-4, or OPTION D-5.]**

**[ ] OPTION D-1**

**[DRAFTING NOTE: The Board should only select this OPTION if it has prohibited all school-sponsored student publication/performance on social media, with the exception of school-sponsored student media that is disseminated through District-approved social media that employs a portal that restricts access to members of the school community through the use of a User ID and Password (or other form of biometric authentication security).]**

**[ ] School-sponsored student media may only be published/performed to members of the school community.**

**[END OF OPTION D-1]**

**[DRAFTING NOTE: The Board should select either OPTION D-2 or OPTION D-3 if it has authorized the limited use of District-approved social media to publish/perform school-sponsored media; as mentioned above, it is critically important that school officials routinely and consistently exercise their authority to engage in prior review/restraint**

**with respect to the publication/performance of all school-sponsored student media.]**

**[ ] OPTION D-2**

**[ ]** While ordinarily school-sponsored student media may only be published/performed to members of the school community, the following student media may be published/performed outside the school community (i.e., to the general public):

\_\_\_\_\_ **[identify]** ( ) high school newspaper **[could substitute with the name of the publication]** ( ) high school yearbook **[could substitute with the name of the yearbook]** ( ) \_\_\_\_\_ **[insert name(s) of specific school-sponsored student publications/productions]**. ( ) See Board Policy 9160.

**[END OF OPTION D-2]**

**[x ] OPTION D-3**

**[x ]** While ordinarily school-sponsored student media may only be published/performed to members of the school community, the District Administrator may authorize specific student media to be published/performed outside the school community, (i.e., to the general public). A student or group of students who wish to have his/her/their student media published/performed outside the school community must submit to the District Administrator a request for prior written approval for such publication/performance.

**[END OF OPTION D-3]**

**[ ] OPTION D-4**

**[ ]** While school-sponsored student media generally may be published/performed outside the school community (i.e., to the general public), the following student media may only be published/performed to members of the school community:

\_\_\_\_\_ **[identify]**. ( ) See Board Policy 9160.

**[END OF OPTION D-4]**

**[ ] OPTION D-5**

**[ ]** School-sponsored student media may be published/performed outside the school community (i.e., to the general public). ( ) See Board Policy 9160.

**[END OF OPTION D-5]**

**[END OF OPTION D]**

**[END OF OPTIONS A THROUGH D]**

**[NOTE: The following paragraph is OPTIONAL.]**

**[ ]** Students ( ) Staff will monitor comments posted to social media platforms/sites that have been approved under Policy 7544 for use as school-sponsored student media. Comments will be monitored to verify the age-appropriateness of the material, whether unprotected speech is involved, and whether there is compliance with posted rules for use of the forum and the platform/site's applicable terms of service. Comments that are not age-appropriate for the student-audience for the school-sponsored publication, constitute unprotected speech, and/or violate the posting rules for the use of the forum and/or the platform/site's applicable terms of service will be removed. The review of posted comments will be conducted in a viewpoint neutral manner, and consistent with State and Federal law.

**[ ]** Students shall not be disciplined and/or retaliated against for exercising and/or asserting their free speech rights as defined in this policy. Nothing in this policy, however, restricts the Board's ability to impose post-publication/performance discipline related to a student engaging in the impermissible publication/performance of unprotected speech.

**[DRAFTING NOTE: CHOOSE ONE (1) OF THE FOLLOWING THREE (3) OPTIONS RE: ADVERTISING.]**

**[x ] OPTION #1 [Select if the Board intends to permit advertising in some or all school-sponsored student media but requires a school employee/official to pre-approve the advertisements.]**

Advertising is permitted in

all school-sponsored student media.

the following school-sponsored student publications/productions: **[identify publications/productions]**

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

Any advertisements must be consistent with Policy 9700.01 ( ) and AG 9700B.

Advertisements submitted for publication or inclusion in a production shall be reviewed by

the class/activity advisor

the building principal

the District Administrator

school officials

for a determination that they are appropriate for juveniles. The ( ) District Administrator ( ) Board retains the final authority to determine whether an advertisement is appropriate and will be included in a publication/production. Advertisements may be rejected for legitimate pedagogical school-related reasons unrelated to the viewpoint of the advertiser (e.g., the advertisement encourages action that would endanger the health and safety of students).

**[ ] OPTION #2 [Select if the Board intends to permit advertising in some or all school-sponsored student media that are designated to be limited-purpose public forums, and the students involved in the specific publications/productions will be responsible for accepting or rejecting the advertisements.]**

Advertising is permitted in

all school-sponsored student media that have been designated as limited-public forums.

the following school-sponsored student media that have been designated as limited-purpose public forums: **[identify publications/productions]**

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

Any advertisements must be consistent with Policy 9700.01 ( ) and AG 9700B.

The students in the class(es)/activity(ies) associated with

all school-sponsored student media that have been designated as limited-purpose public forums

the above-listed student media

will determine whether to include advertisements in the publications/productions. Acceptance or rejection of specific advertisements is within the control of the publication/production staff, which may accept those for activities, products, or services that are illegal for students and/or that violate State or Federal law.

The publication/production staff is encouraged to consider the age appropriateness of the ads they select.

**OPTION #3 [Select if the Board intends to prohibit advertisements in all student publications/productions.]**

Advertising is not permitted in school-sponsored student media.

**[END OF OPTIONS RE: ADVERTISING]**

### **General Prohibitions**

Regardless of their status as non-public or limited-purpose public forums, the Board prohibits publications, productions, and advertisements that:

- A. promote, favor, or oppose any candidate for election or the adoption of any bond issue, proposal, or question submitted at any election;
- B.  fail to identify the student or organization responsible for the publication/performance;
- C.  solicit funds for non-school organizations or institutions when such solicitation has not been approved by the Board.

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**Last Modified by Ann DeMeuse on April 10, 2023**

Book	Policy Manual
Section	Tabled Materials
Title	Copy of REVISED POLICY - VOL. 31, NO. 1 - HUMAN GROWTH AND DEVELOPMENT
Code	po2414
Status	Second Reading
Adopted	January 11, 2023
Last Revised	April 19, 2023

**REVISED POLICY - VOL. 31, NO. 1**

**2414 - HUMAN GROWTH AND DEVELOPMENT**

**[DRAFTING NOTE: CHOOSE EITHER OPTION #1 OR OPTION #2.]**

**[ ] Option #1**

The Board directs that students shall not receive instruction in human growth and development.

~~Therefore, the District Administrator shall, by September 30th of each school year, send home to parents of each student enrolled in the District a notice that includes all of the information required by Chapter 118.019(3), Wis. Stats.~~

**x ] Option #2**

The Board directs that students receive instruction in human growth and development, consistent with Chapter 118.019(2), Wis. Stats.

~~[NOTE: Per 118.019(2), Wis. Stats., if instruction in human growth and development is provided, the following instructional program is recommended.]~~

~~Such instruction will include the following:~~

~~A. Medically accurate and age-appropriate instruction in the following topics:~~

- ~~1. the importance of communication about sexuality between the student and the student's parents or guardians~~
- ~~2. reproductive and sexual anatomy and physiology, including biological, psychosocial, emotional, and intellectual changes that accompany maturation~~
- ~~3.  puberty, pregnancy, parenting, body image, and gender stereotypes~~
- ~~4.  the skills needed to make responsible decisions about sexuality and sexual behavior throughout the student's life, including how to refrain from making inappropriate verbal, physical, and sexual advances and how to recognize, rebuff, and report any unwanted or inappropriate verbal, physical, and sexual behaviors~~
- ~~5. the benefits of and reasons for abstaining from sexual activity, which shall stress the value of abstinence as the only reliable way to prevent pregnancy and sexually transmitted infections, and shall identify the skills necessary to remain abstinent~~



~~Instruction under this subdivision shall stress the value of abstinence as the only reliable way to prevent pregnancy and sexually transmitted infections and shall identify the skills necessary to remain abstinent.~~

- ~~6. (-) the health benefits, side effects, and proper use of contraceptives and barrier methods approved by the Federal Food and Drug Administration to prevent pregnancy and barrier methods approved by the Federal Food and Drug Administration to prevent sexually transmitted infections~~
7. ~~methods for developing healthy life skills, including setting goals, making responsible decisions, communicating, and managing stress~~
8. ~~how alcohol and drug use affect responsible decision making~~
9. ~~the impact of media and one's peers on thoughts, feelings, and behaviors related to sexuality~~
10. ~~adoption resources, prenatal care, and postnatal supports~~
11. ~~the nature and treatment of sexually transmitted infections~~

B. ~~The instructional program will also include the following:~~

1. ~~(\*) address self-esteem and personal responsibility, positive interpersonal skill, and healthy relationships~~
2. ~~(\*) identify counseling, medical, and legal resources for survivors of sexual abuse and assault, including resources for escaping violent relationships~~
3. ~~(\*) address the positive connection between marriage and parenting~~
4. ~~(-) present information about avoiding stereotyping and bullying, including how to refrain from making inappropriate remarks, avoiding engaging in inappropriate physical or sexual behaviors, and how to recognize, rebuff, and report any unwanted or inappropriate remarks or physical or sexual behaviors~~

~~[Note: If the District chooses to provide instruction in any of the areas listed under Section A above, they must also include instruction in the following areas, when age-appropriate, in the same course, and during the same year.]~~

~~The following shall also be incorporated into the above subjects in the same course and during the same year:~~

- A. ~~presents abstinence from sexual activity as the preferred choice of behavior for unmarried students;~~
- B. ~~emphasizes that abstinence from sexual activity before marriage is the only reliable way to prevent pregnancy and sexually transmitted diseases, including human immunodeficiency virus and acquired immunodeficiency syndrome;~~
- C. ~~provides instruction in parental responsibility and the socioeconomic benefits of marriage for adults and their children;~~
- D. ~~explains pregnancy, prenatal development, and childbirth;~~
- E. ~~explains the criminal penalties for engaging in sexual activities involving a child under Ch. 948, Wis. Stats.;~~
- F. ~~explains the sex offender registration requirements under 301.45, Wis. Stats.; which shall include who is required to report, what information must be reported, who has access to the information reported, and the implications of being registered;~~
- G. ~~provides medically accurate information about the human papillomavirus and the human immunodeficiency virus and acquired immunodeficiency syndrome; and~~

H. ~~explains the process under 48 195, Wis. Stats., under which a parent of a newborn child may relinquish custody of the child to a law enforcement officer, emergency medical services practitioner, or hospital staff member~~

~~The District shall use instructional methods and materials that do not discriminate against a student based upon the student's race, gender, religion, sexual orientation, or ethnic or cultural background or against sexually active students or children with disabilities~~

**~~[END OF OPTION #2]~~**

A. ~~( ) address self esteem, personal responsibility, healthy relationships, and positive interpersonal skills, with an emphasis on healthy relationships~~

B. ~~( ) identify counseling, medical, and legal resources for survivors of sexual abuse and assault, including resources for escaping violent relationships~~

~~The District Administrator will ensure that any instruction provided under this policy also includes instruction in the same year, when age appropriate, that fulfills the requirements of Chapter 118.019(2m), Wis. Stats. required subjects as listed below:~~

A. ~~presents abstinence from sexual activity as the preferred choice of behavior for unmarried students;~~

B. ~~emphasizes that abstinence from sexual activity before marriage is the only reliable way to prevent pregnancy and sexually transmitted diseases, including human immunodeficiency virus and acquired immunodeficiency syndrome;~~

C. ~~provides instruction in parental responsibility and the socioeconomic benefits of marriage for adults and their children;~~

D. ~~explains pregnancy, prenatal development, and childbirth;~~

E. ~~explains the criminal penalties for engaging in sexual activities involving a child under Ch. 949, Wis. Stats.;~~

F. ~~explains the sex offender registration requirements under 301.45, Wis. Stats.;~~

~~Instruction under this paragraph shall include who is required to report under 301.45, Wis. Stats., what information must be reported, who has access to the information reported, and the implications of being registered under 301.45, Wis. Stats.~~

G. ~~provides medically accurate information about the human papillomavirus and the human immunodeficiency virus and acquired immunodeficiency syndrome;~~

~~The Board ( ) authorizes ( ) does not authorize the curriculum to include separating students on the basis of gender as determined by the Committee.~~

**~~[END OF OPTION #2]~~**

A citizens' advisory committee shall be established, in accordance with Board Policy 9140 - Citizens' Advisory Committees and 118.019(5), Wis. Stats., in order to ensure the effective participation of staff, parents, health-care professionals, members of clergy, and other residents of the District in the design and implementation of this program area. The Board (x) authorizes ( ) does not authorize [END OF OPTION] the curriculum to include separating students on the basis of gender as determined by the Committee.

The District shall provide parents annually with an outline of the human growth and development program used in their child's grade level as well as information regarding how the parent may inspect the complete program and instructional materials. Prior to use in the classroom, the program shall be made available to parents for inspection.

The District shall notify the parents, in advance of the instruction and give them an opportunity, prior to instruction, to review the complete program and instructional materials and of their right to have their child excused from the instruction. The notice shall state that in the event a student is excused, that student will still receive instruction under 118.01(2)(d)2c, Wis. Stats. unless exempted and under 118.01(2)(d)8, Wis. Stats.

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Legal 115.35, 118.01(2)(d), 118.019, Wis. Stats.  
P.I. 8.01(2)(j), Wis. Adm. Code

**Last Modified by Ann DeMeuse on April 10, 2023**



# School District of Sturgeon Bay

1230 Michigan Street

Sturgeon Bay, Wisconsin 54235-1498

Phone: 920.746.2800 • Fax: 920.746.3888 • www.sturbav.k12.wi.us

April 10, 2023

## CERTIFICATION OF THE BOARD OF CANVASSERS

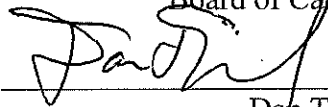
We, the undersigned, certify that we are the members of the Board of Canvassers for the School District of Sturgeon Bay in Door County.

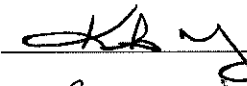
We certify that the list below is the Tabular Statement of Votes Cast and Summary Statement of the Board of Canvassers, canvassed and prepared by us, are correct and true as compiled from the original returns made to Jill Lau, Door County Clerk.

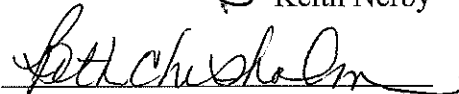
We further determine and certify that the following persons received tallied number of votes for the respective office of Sturgeon Bay School Board for which each was a candidate on April 4, 2023.

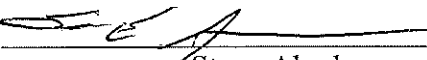
Tina Jennerjohn	<u>2051</u>
Allison Haus	<u>1848</u>
Scott Alger	<u>1748</u>

Board of Canvassers

  
\_\_\_\_\_  
Dan Tjernagel

  
\_\_\_\_\_  
Keith Nerby

  
\_\_\_\_\_  
Beth Chisholm

  
\_\_\_\_\_  
Steve Abrahamson

4/10/23  
Date



**NOTICE OF COOPERATIVE EDUCATIONAL AGENCY (CESA) 7 ANNUAL CONVENTION**

To: School District Clerks and Superintendents in CESA 7  
Re: CESA 7 Annual Convention of School District Board Representatives

Please take notice that the Cooperative Educational Service Agency (CESA) 7 Annual Convention will be held at:

**Location:** CESA 7 Office, 595 Baeten Rd., Green Bay, WI 54304  
Meeting Room C

**Date / Time:** Wednesday, May 10, 2023 at 6:30 pm.

The CESA 7 Annual Convention is the one CESA 7 meeting each year that a school board member from each of the 38 member school districts is invited to attend.

Please **inform your school board member** (who is designated to be your CESA 7 convention delegate) of the time and place of the convention.

Your delegate will be sent the agenda as the meeting date approaches.

There will be refreshments provided at the CESA 7 Office prior to the meeting.

We anticipate the meeting will be between 45-60 minutes in length.

Chairperson, CESA 7 Board of Control

Date: April 4, 2023



**FORM FOR NOTIFYING THE ADMINISTRATOR OF CESA 7  
OF A SCHOOL DISTRICT'S REPRESENTATIVE TO THE  
AGENCY CONVENTION**



TO: Administrator of CESA 7

At a meeting of the School Board on \_\_\_\_\_\*, the school board  
*Month Day Year*

member whose name appears below was appointed representative of the school district to the Cooperative Educational Service Agency (CESA) 7 Annual Convention.

Name of School District: \_\_\_\_\_

Name of Board Member: \_\_\_\_\_

Email of Board Member: \_\_\_\_\_

Home Phone of Board Member: \_\_\_\_\_

Address of Board Member: \_\_\_\_\_

The convention is to be held on: **Wednesday, May 10, 2023 @ 6:30 pm**  
CESA 7, 595 Baeten Rd, Green Bay, WI 54304  
Conference Room C  
Enter on West Side of Building (Door #2)

The representative of this school board named above is in possession of this information.

It is understood that only official delegates can be elected to the Board of Control (no alternates or substitutes).

Signed: \_\_\_\_\_  
*Authorized Signature*

Date: \_\_\_\_\_

**Please Note:**

Save/scan and email this completed form to Karen Kleiber at [kkleiber@cesa7.org](mailto:kkleiber@cesa7.org).

Retain one copy for your school district's file.

Please contact Karen Kleiber at (920) 617-5611 with any questions.

\* As per s. 116.02(1)(a), Wis. Stats., this date must be on or after the 4<sup>th</sup> Monday in April.

# Northeast Wisconsin Youth Apprenticeship (NEWYA) Services Agreement

This Youth Apprenticeship Services Agreement is made as of later of the dates on the signature page to this Agreement, by and among Cooperative Educational Services Agency 7 (“**CESA 7**”) and the Greater Green Bay Chamber (“**GGBC**”), when not individually referred to as Agents, and Sturgeon Bay School District (“**the District**”). CESA 7, GGBC and the District are each referred to as a “Party,” and together, as the “Parties.”

## RECITALS

- A.** Agents have received a Youth Apprenticeship grant from the Wisconsin Department of Workforce Development (“DWD”) (the “Grant”) to support a Youth Apprenticeship program for the benefit of the District and its participating students (the “Program”) for the school year beginning July 1, 2023 and ending June 30, 2024.
- B.** The Grant provides funds to Agents to support the supervision of students in the Program, currently, with \$1,100 allocated to each participating student (the per student funds may vary year to year based on funding from DWD).
- C.** Agents have formed a consortium of interested parties, including Agents, DWD, participating school districts to be named Northeast Wisconsin Youth Apprenticeship (the “Consortium”) to administer, deliver the Services, as defined below, and benefit from the Services.
- D.** The District desires to join or continue its participation in the Consortium and obtain the benefits of the Program.
- E.** The Parties desire that Agents provide Youth Apprenticeship coordination and day-to-day supervision of the Program for the 2023-2024 grant year (the “Services”).
- F.** The Parties desire to set forth the terms by which the Grant will be apportioned, administered and used.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

**1. ALLOCATION OF GRANT FUNDS.** The per student proceeds of the Grant shall be distributed as follows: CESA 7 will provide salary and benefits of the Northeastern Wisconsin Youth Apprenticeship employee(s) designated to deliver the Services as provided in the service agreement. Any remaining per student proceeds will be distributed to the participating school districts on a prorata basis according to the number of Program students placed in each participating school district.

## 2. USE OF GRANT FUNDS.

**(a) Approved Uses.** Agents and the District shall use Grant funds as authorized under Wis. Stat. Section 20.445(1)(e) and in accordance with Wis. Stat. Section 106.13, for the following activities, which include the Services:

### (i) Coordination activities:

**(A)** Coordinating Youth Apprenticeship activities within and among participating school

districts, postsecondary institutions, employers, and Registered Apprenticeship Training Representatives;

**(B)** Coordinating secondary and postsecondary education and related instruction for the

students;

(C) Coordinating overall school-based and work-based learning for youth apprentices;

(D) Recruiting students to participate in the Youth Apprenticeship Program;

(E) Recruiting employers to provide training and supervision for youth apprentices;

(F) Monitoring the progress of Youth Apprentices

(G) Providing materials and tools needed by the Program Coordinator to provide

marketing and/or training for employers, students, parents and other stakeholders, e.g.,

portable A/V equipment, table top displays.

(H) Providing career and college readiness support including Carl Perkins Grant writing services and support, ACP lesson grades 6-12, small group and individual student/parent conferencing, course handbook alignment, Local and Regional Pathway Development.

**(ii) Student supports**

(A) Providing the required related instruction for the Youth Apprentices (may include

educational software license). Classes or software used by both Youth Apprenticeship

and non-Youth Apprenticeship students must be prorated by the number of youth

apprenticeship students compared to total class enrollment/software usage; and

(B) Providing Support services for participating students, including safety gear and other items necessary to start employment, as needed on an individual student basis.

**(b) Prohibited Uses.** The Consortium shall not use the Grant funds and shall not be reimbursed for any of the following:

(i) Youth Apprentice wages, fringe benefits, stipends or direct cash assistance;

(ii) Classroom instruction for non-Youth Apprenticeship students;

(iii) Paying for equipment for participating employers;

(iv) Purchasing classroom materials;

(v) Purchasing or repair of vehicles;



(vi) Transportation for students to and from worksites or related instruction sites;

(vii) Out-of-state travel for staff or students;

(viii) Paying or reimbursement of staff or student costs for conferences, workshops, memberships that do not directly benefit the Program;

(ix) Providing funds directly to a business or employer;

(x) Such other uses that are incompatible with the terms of the Grant or applicable law.

**3. AGENTS' RESPONSIBILITIES:** Agents will provide services in the form of staffing to support the Program for the District, which in no event shall result in a ratio of staff persons to students of less than 1:80. The Services to be provided by Agents shall include:

(a) serve as a liaison between DWD and the other Parties;

(b) coordinate issues of general significance to the Consortium;

(c) provide leadership in Youth Apprenticeship;

(d) coordinate the Program under the guidance of authorized representatives of the District;

(e) coordinate marketing and build strategic relationships with parents, students, employers, higher education, and community organizations;

(f) conduct successful employer mentor training for employers;

(g) recruit high school students in the District for the Program;

(h) provide mentorship in resume writing, interviewing, career pathways, registering youth apprenticeships, student schedules and related high school courses;

(i) enter student information into the DWD education recordbase and fill out appropriate forms/reports in a timely fashion;

(j) provide support to the District in job coaching, conflict resolution, student evaluation, policy and safety management; and ensure student success through developing a safe and engaging learning environment, resolving student and faculty conflict and modeling customer service.

All Services will be performed in a competent fashion in accordance with applicable standards and all services are subject to final approval by Agents prior to payment.

**4. DISTRICT RESPONSIBILITIES:** The District shall:

(a) identify students who will be participating in the Program;

(b) coordinate with Agents regarding all aspects of the Program that Agents reasonably determine requires such coordination;

(c) provide a safe and appropriate environment at all times when the Services are being delivered upon District facilities; and

(d) promptly report to Agents any complaints regarding the performance of the Services or the Program.

**5. CESA 7 AS FISCAL AGENT:** CESA 7 shall be solely responsible to administer Grant funds according to the terms of this Agreement. CESA 7 shall be a fiduciary on behalf of the other Parties as to the handling and disbursement of Grant funds.

**6. GENERAL RESPONSIBILITIES:** All of the Parties will abide by the Program requirements as set forth in Attachment 1, Assistant Regional Youth Apprentice Job Description, Attachment 2, RFP Youth Apprentice Guidelines (Wisconsin Youth Apprenticeship Manual), both of which are incorporated into this Agreement by this reference.

**7. TERM:** This Agreement shall commence on as of later of the dates on the signature page, and, unless sooner terminated as provided below, shall continue through June 30, 2024.

**8. CONFIDENTIALITY:** In the course of performing services, the Parties may receive or be privy to information Agents or the District may consider confidential or is protected as confidential or privileged by law or Agents or District policies. This information may include, but is not limited to, information pertaining to individual school districts, including student records, health records or other information the Parties should reasonably know is confidential. The Parties shall keep all such information confidential and shall not disclose it to anyone other than Agents and appropriate District personnel. Except as between Agents in regard to District confidential information, no Party shall share confidential information of one Party with any other Party, absent consent by the Party that owns or controls such confidential information. The foregoing notwithstanding, a Party may divulge confidential information if it is required to do so by legal process, provided, however, the disclosing Party shall promptly notify the Party whose confidential information is subject to disclosure pursuant to such legal process and shall not divulge such information until the Party whose confidential information is subject to disclosure has had a reasonable opportunity to prevent or limit disclosure of that confidential information. In accordance with the Family Educational Rights and Privacy Act (FERPA), the following shall apply:

(a) In the course of providing services during the term of the Agreement, Agents may have access to the identified student education records that are subject to FERPA, 20 U.S.C. 1232g, *et seq.*, and the regulations promulgated thereunder. Such information is considered confidential and is protected. To the extent that Agents have access to "education records" in accordance to FERPA under this Agreement, if it is deemed necessary, Agents shall be deemed a "school official" subject to its definition under FERPA. Agents agree that they shall not use education records for any purpose other than in the performance of this Agreement and as required by Laws and applicable regulations. Except as required by law or applicable regulations, Agents shall not disclose or share education records with any third party unless permitted by the terms of the Agreement or approved by the District or to pre-agreed upon subcontractors who have agreed to maintain the confidentiality of the education records to the same extent required of Agents under this Agreement.

(b) In the event any person(s) seek to access protected education records beyond the access that is provided to covered Agents employees for purposes of providing such services to the District, whether in accordance with FERPA or other Federal or relevant State law or regulations, Agents will immediately inform the District of such request in writing if allowed by law or judicial and/or administrative order. Agents shall not provide direct access to such education record or information or respond to individual requests. Agents shall only retrieve such education record or information upon receipt of, and in accordance with, written directions by District and shall only provide such education record and information to District. It shall be District's sole responsibility to respond to requests for education record or information received by Agents regarding District education record or information. Should Agents receive a court order or lawfully issued subpoena seeking the release of such education record or information, Agents shall provide immediate notification to District of its receipt of such court order or lawfully

issued subpoena and shall immediately provide District with a copy of such court order or lawfully issued subpoena prior to releasing the requested education record or information, if required by law or judicial and/or administrative order.

(c) If Agents experience a disclosure or security breach concerning any education record covered by this Agreement, Agents shall immediately notify the District and take immediate steps to limit and mitigate such security breach to the extent possible. The Parties agree that any breach of the privacy and/or confidentiality obligation set forth in the Agreement may, at District's discretion, result in cancellation of further consideration for contract award and the eligibility for Agents to receive any information from District for a period of not less than five (5) years. In addition, Agents agree to indemnify and hold District harmless for any loss, reasonable cost, damages awarded by a court of law or reasonable expense suffered by District, including but not limited to the cost of notification of affected persons, as a direct result of the unauthorized disclosure of education records, as such District shall notify Agents of any such violation promptly and take all reasonable efforts to minimize costs, losses, expenses and damages.

(d) Upon termination of this Agreement, Agents shall return and/or destroy all education record or information received from District upon, and in accordance with, direction from the District and as per applicable Laws and regulations. Upon the instruction of the District, Agents shall not retain copies of any education record or information received from District once the District has directed Agents as to how such information shall be returned to District and/or destroyed. Furthermore, Agents shall ensure that it disposes of any and all education record or information received from District in a District-approved manner that maintains the confidentiality of the contents of such records (e.g., shredding paper records, erasing and reformatting hard drives, erasing and/or physically destroying any portable electronic devices).

## 9. INSURANCE:

(a) **Liability Insurance by All Parties.** Each Party shall maintain general liability insurance in coverage amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, automobile liability in the same amounts, workers' compensation and employer's liability insurance in amounts, as to LCSD, GGBC and the District, carried by similarly situated school districts and, as to CESA 7, as to cooperative education services agencies similar to CESA 7. All such insurance shall be written by insurance companies acceptable to the other Parties and shall name as additional insureds the other Parties and their respective board members, directors, officers, employees, agents, their successors and assigns and shall not be cancellable except on 30 days' notice to the other Parties.

(b) **Bonded Account.** CESA 7 shall maintain all funds of the Consortium in the Bonded Account held by PMA Financial Network, LLC. CESA 7 will make withdrawals from the account on a quarterly basis which corresponds with the Consortium expenses approved by all parties and CESA 7. The Bonded Account and expenditures will be part of the CESA 7 Annual Audit and said Audit Report will be shared with all partners of the Consortium.

(c) **Proof of Insurance.** Each Party shall provide the other Parties with certificates of insurance demonstrating continuing compliance with the requirements of this section.

## 10. INDEMNIFICATION:

(a) **Indemnification by the District.** The District shall indemnify, hold harmless and defend Agent and their respective board members, officers, employees, agents and invitees, and, as to Agent, students, of and from all demands, damages, costs, fees, including actual attorney fees, judgments, awards and any other sums payable or claimed to be payable and arising out of any negligent act of the District, its board members, officers, employees, invitees and agents when any of the same are acting within their official capacities, and any breach of this Agreement by the District.

(b) **Indemnification by Agents.** Agents shall indemnify, hold harmless and defend the District and their respective board members, officers, employees, agents and invitees, and, as to the District, students, of and from all demands, damages, costs, fees, including actual attorney fees, judgments, awards and any other sums payable or claimed to be payable and arising out of any negligent act of Agents, its board members, officers, employees, invitees and agents when any of the same are acting within their official capacities, and any breach of this Agreement by Agents.

(c) **Indemnification by CESA 7.** CESA 7 shall separately indemnify, hold harmless and defend the District, and GGBC and their respective board members, officers, employees, agents and invitees and

students, of and from all demands, damages, costs, fees, including actual attorney fees, judgments, awards and any other sums payable or claimed to be payable and arising out of any negligent act of CESA 7, its board members, officers, employees and agents when any of the same are acting within their official capacities in regard to CESA 7's obligations as fiscal agent under this Agreement.

**(d) Indemnification between Agents.** CESA 7 and GGBC shall indemnify, hold harmless and defend each other and their respective board members, officers, employees, agents and invitees, and, as to the District, students, of and from all demands, damages, costs, fees, including actual attorney fees, judgments, awards and any other sums payable or claimed to be payable and arising out of any negligent act of CESA 7 as Agent and GGBC as Agent, and their respective board members, officers, employees, invitees and agents when any of the same are acting within their official capacities, and any breach of this Agreement by one of them, in its role as Agent.

**(e) Notice and Defense of Claims.** The Party seeking indemnification shall promptly, and in no event at a time that would prejudice the indemnifying Party, notify the indemnifying Party of the existence of any claim for which the indemnified Party is seeking indemnity. Defense of any indemnifiable claim shall be by a law firm acceptable to the indemnified Party and paid for by the indemnifying Party. The indemnified Party may hire attorneys to participate in defense of any such claim; provided, however, the indemnified Party shall pay for the fees of such attorneys, unless, in the reasonable determination of the indemnified Party, the attorneys hired by the indemnifying Party fail to provide an adequate defense to the claim, in which case, the indemnifying Party shall pay such fees. The indemnifying Party shall seek the consent of the indemnified Party for any settlement into which the indemnifying Party desires to enter, which consent shall not be unreasonably withheld. If consent to a settlement that will not expose the indemnified Party to any residual or continuing liability is not approved by the indemnified Party, the indemnifying Party shall have no further obligation to indemnify as to the particular claim subject to the demand for indemnification.

**11. WAIVER OF SUBROGATION:** To the extent of the existence of valid and enforceable insurance coverage on the part of each of the Parties, but only to the extent of collectible insurance, the Parties each release and discharge each other from all claims and liabilities arising from or caused by any hazard covered by insurance for negligence on the part of the Parties, regardless of the cause of the damage or loss.

**12. LIMITATION OF DAMAGES:** Except as to their respective indemnification obligations, no Party will be liable to the other for any consequential, incidental, indirect, exemplary or punitive damages. Any Party that is a municipality reserves all rights to the immunity and damage limitations afforded to it under applicable law, including, without limitation, s.893.80 of the Wisconsin Statutes.

**13. RELATIONSHIP OF PARTIES/NO AGENCY:** No Party shall make any representations, warranties, commitments or agreements on behalf of any other Party or have the authority to bind any other Party to any amendment, renewal or other modification of this Agreement, the Parties being independent contractors. Use of the term "Agents" in identifying CESA 7 and GGBC is for convenience only. Agents shall not have authority to bind DWD to any terms outside the scope of this Agreement.

**14. DUE AUTHORITY:** The Parties each represent and warrant to the other Parties that: (i) they have the absolute legal right to enter into this Agreement and to perform their respective obligations hereunder in accordance with its terms without violating the rights of others or any applicable law and that they have not and shall not become a party to any other agreement of any kind that conflicts with this Agreement; and (ii) the person signing this Agreement on the Party's behalf has been duly authorized to execute and deliver this Agreement and bind that Party to its terms.

**15. EVENTS OF DEFAULT.** The following shall constitute Events of Default under this Agreement:

**(a) Failure of Other Performance.** Any Party fails to perform any of its obligations under this Agreement and such failure continues for 30 days after notice from another Party, provided, however:

(i) if the failure is of a nature that does not result in the threat of imminent harm to persons or property, the non-performing Party shall have a period of up to 30 days in addition to the initial 30 days' notice, if the non-performing Party promptly commences cure within and diligently pursues cure thereafter; but

(ii) if the failure to perform results in a threat of imminent harm to persons or property, or the failure is a failure to maintain required insurance or provide proof of the maintenance of such insurance, the other Party or Parties may suspend their own performance and the right of the non-performing Party to perform under this Agreement until the failure is cured to the satisfaction of the other Party or Parties in their sole discretion;

(c) **Insolvency.** A Party ceases to exist or admits an inability to pay its debts when they come due; or

(d) **Repeated Non-Performance.** Irrespective of cure of any prior failure of performance, a Party fails to perform any of its obligations and in a period of 12 months receives more than two notices under this Section 15.

**16. REMEDIES.** In case of the occurrence of an Event of Default, the other Parties may terminate this Agreement immediately upon notice to the defaulting Party and may seek any remedies available to the non-defaulting Parties at law or in equity, with all remedies being cumulative.

**17. WAIVER:** Failure to invoke any right, condition, or covenant in this Agreement by any Party shall not be deemed to imply or constitute a waiver of any rights, condition or covenant and neither Party may rely on such failure, except to the extent such waiver is in writing and explicitly waives the right, condition or covenant that could have been invoked. No past waiver shall constitute a waiver of any present or future default, nor shall any waiver of one right, condition or covenant constitute a waiver of any other right, condition or covenant.

**18. NOTICES:** Any notice or communication permitted or required by this Agreement shall be deemed effective when personally delivered or 2 days after deposit, postage prepaid, in the first-class mail of the United States properly addressed to the appropriate Party at the address set forth below:

To Agents:

CESA 7	Greater Green Bay Chamber
595 Baeten Road	300 N. Broadway, Ste. 3A
Green Bay, WI 54304	Green Bay, WI 54303

To District:

Sturgeon Bay School District  
1230 Michigan Street  
Sturgeon Bay, WI 54235

The foregoing addresses shall be presumed correct until notice of a different address is given according to this section.

**19. MISCELLANEOUS:**

**(a) Severability.** If any provision of this Agreement is held by a court of competent jurisdiction to be unenforceable, the remainder of the Agreement shall remain in full force and effect and shall in no way be impaired.

**(b) Entire Agreement and Amendments.** This Agreement constitutes the entire agreement of the Parties with regard to the subject matter hereof, and replaces and supersedes all other agreements or

understandings, whether written or oral. No amendment or extension of this Agreement shall be binding unless in writing and signed by all the Parties.

**(c) Binding Effect, Assignment.** This Agreement shall be binding upon the Parties and their respective successors and assigns. Nothing in this Agreement shall be construed to permit the assignment by any Party of any of its rights or obligations hereunder, and such assignment is expressly prohibited without the prior consent of all of the Parties.

**(d) Interpretation.** The rule of contract construction interpreting ambiguous contracts against their drafters shall not apply to this Agreement.

**(e) Governing Law.** This Agreement shall be governed by the laws of the State of Wisconsin.

**(f) Exclusive Venue.** The exclusive venue for any legal proceeding involving the negotiation, drafting, interpretation or enforcement of this Agreement shall be the circuit court for Brown County, Wisconsin, all other venues being waived.

**(g) Counterparts and Signatures.** This Agreement may be signed in counterparts. Photocopied, electronic and PDF signatures shall have the same effect as original signatures.

WHEREFORE, the Parties have caused this Youth Apprenticeship Services Agreement to be executed effective as of the later of the dates below.

**CESA 7**

DocuSigned by:  
By: Colleen Timm Date: 2/28/2023  
F9FC11A774044C7...  
Dr. Colleen Timm, Agency Administrator

**Sturgeon Bay School District**

DocuSigned by:  
By: Dan Tjernagel Date: 3/16/2023  
ACA560278602485...  
Superintendent

Task	Timeframe	Casey M.	Brenda	Amy	General Secretarial	Ann D.	Jen Hanson	Jenny Spude
Backpack Buddies Communication/Mgt.	mid-Sept		<input checked="" type="checkbox"/>					
Direct Certification Summer Mailing	End of July		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
WISEid creation/uploads	Weekly	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WISEdata review, warning/error troubleshooting	Weekly	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
CTE/Career Ed High School set-up/reporting	Fall			<input checked="" type="checkbox"/>				
New Student Accounts (Google/AD)	Ongoing						<input checked="" type="checkbox"/>	
Weekly/Monthly Direct Certification Updates/Mailings	Weekly	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>
SchoolMessenger (BrightArrow 23-24) Support	Summer	<input checked="" type="checkbox"/>						
Back to School Mailing (Export file to Sunshine House)	mid-July					<input checked="" type="checkbox"/>		
New Student Account Set-up related to WISEdata	Ongoing	<input checked="" type="checkbox"/>						
DPI December Snapshot	DPI calendar	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
Third Friday Count (Overall #s, OE #s)	TFS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
State Testing Accommodations/Session Creation, Tickets	Spring				<input checked="" type="checkbox"/>			
Classlink Rostering	Ongoing						<input checked="" type="checkbox"/>	
Free/Reduced Lunch Application Processing, Paper/Online; filing	Ongoing	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>
PowerSchool Plugin Updates	Ongoing	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
PowerSchool Enrollment Module Updates	December/Jan	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
Open Enrollment Processing (OPAL)/Updating	January-Apr	<input checked="" type="checkbox"/>						
Setup Years & Terms in PowerSchool	December/Jan	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
Archive S1 Report Cards	January				<input checked="" type="checkbox"/>			
Archive S2 Report Cards	June				<input checked="" type="checkbox"/>			
Spring Data Snapshot	May	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
Updates to F/R Lunch Apps, Waiver, Website links	early July						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
PowerSchool New Staff Creation	Ongoing/Summer	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>	
PowerSchool End of Year Process (EOY)	end of June	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
Wordware EOY	early June	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>
Updates to F/R Lunch Guidelines in WW	early July	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>

Task	Timeframe	Casey M.	Brenda	Amy	General Secretarial	Ann D.	Jen Hanson	Jenny Spude
Open Enrollment (OPAL) Approvals/Denials Itrs	mid-May	<input checked="" type="checkbox"/>						
Archive Elementary report cards	June		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
PowerSchool Fees Rollover	early July	<input checked="" type="checkbox"/>						
Public Release of F/R lunch information	mid-July					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Clear Activities (part of EOY)	end of June			<input checked="" type="checkbox"/>				
STAR terms file	August	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>	
Photo file School Staff & Student Photos from Matt O.	2nd wk of school			<input checked="" type="checkbox"/>				
STAR/myON product assign	Before school begins						<input checked="" type="checkbox"/>	
Oct 1 SPED Child Count	Oct 1	<input checked="" type="checkbox"/>						
Expiring Benefits for F/R lunch notification	mid-Sept	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>
Upload/Update student/staff photos in PS, Destiny, CMS, eduClimber	November			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	





**2023-2024 CESA 8 - SERVICE PROPOSAL**

This summary is provided to assist with proposed services being offered by Cooperative Educational Service Agency 8 (“CESA 8”), to the **SCHOOL DIST OF STURGEON BAY** (“District”) for the 2023-24 school year.

Please note the following:

- The Student Services services proposed are based on the caseloads and units of service as set during the current school year’s (2022-23 contract year) 3rd quarter billing.
  - Student Services volume discounts are not applied on this service proposal. Volume discounts will be given on the contract.
- All other services are proposed based on the previous school year’s contract or modified contract.
- Detailed service descriptions are available in the [CESA 8 Services/Programs Cost Booklet](#).
- Districts may accept, decline, and/or modify these services by working with the appropriate CESA 8 staff.
  - If you modify services with CESA 8 staff CESA 8 can issue you a modified service proposal at your request.
- **Final 2023-24 CESA 8 District contracts will be issued in May and generated using these proposals and 2023-24 budgets.**

Please return a signed proposal to Jessica Kaczmarek via email at [jessicak@cesa8.org](mailto:jessicak@cesa8.org)

PROGRAMS/SERVICES:	Days/units of service	Service Proposal Amount	Accept Services ✓	Decline Services ✓	Modified Service Units/Days	Notes (Please note the CESA Director with whom services were modified, if applicable.)
<b>Agency Membership Fees</b>	1	\$0.00	<b>Includes Board of Control, Building Maintenance, PAC, &amp; Membership Fees</b>			
CESA Purchasing Discount	1	\$0.00	<b>Annual rebate check from the CESA 2 Purchasing program passed along to districts equally</b>			
<b>For additional information please contact Nick Curran</b>						
<b>Business/Financial/HR Services</b>						
Licensed Business Manager Services		\$0.00				
Financial Management Services		\$0.00				
AP/Payroll Services		\$0.00				
Human Resources		\$0.00				
Licensed Teacher		\$0.00				
Other Support Services		\$0.00				
Erving Program (non-Agency)		\$0.00	For additional information about the Erving Program please contact Jamie Lane or Nick Curran			
Superintendent Services		\$0.00				
<b>For additional information please contact Nick Curran</b>						
<b>Career and Technical Education (CTE)/Carl Perkins</b>	<i>Estimate</i>	\$0.00	Current proposal is to deduct this amount directly from the Carl Perkins allocation for each district			
<b>For additional information please contract Val Brooks</b>						
<b>Curriculum, Instruction, and Assessment (CIA) Services</b>						
CIA Direct Services	0	\$0.00				
<b>For additional information please contact Stephanie Feldner</b>						
<b>Education for Economic Development (E4ED) Services</b>		\$0.00				
<b>For additional information please contact Lynn April</b>						
<b>Student Services Programs and Services</b>	<i>Estimates</i>					
Audiology	0	\$0.00				
Director of Special Education/Pupil Services	0	\$0.00				
Deaf Hard of Hearing	1,216	\$25,511.68				
Clerical/Sub	0	\$0.00				
Early Childhood (OC)	0	\$0.00				
Program Support	0	\$0.00				

Interpreter	0	\$0.00				
Occupational Therapy	0	\$0.00				
Occupational Therapy Assistant (COTA)	0	\$0.00				
Orientation & Mobility (VI only)	326	\$8,133.70				
Paraprofessional Services	0	\$0.00				
Physical Therapy	0	\$0.00				
Physical Therapy Assistant	0	\$0.00				
School Psychologist	0	\$0.00				
School Nurse	0	\$0.00				
Special Education Teacher - Cross Categorical	0	\$0.00				
Speech/Language	0	\$0.00				
Student Services Contracted Services	0	\$0.00				
Visually Impaired	288	\$5,155.20				
Speciality Services (Assistive Tech, Autism, Behavior, Transition/Vocational)	0	\$0.00				
<b>For additional information please contact Lisa Misco</b>						
<b>Additional Student Services Programs and Services</b>	<i>Estimates</i>					
<b>Parent Educator</b>		\$0.00				
<b>Professional Development for SP ED/Student Services</b>		\$0.00				
<b>School-Based Services- Count is Based on 3rd Friday (\$3.20 per Sp Ed student with IEP)</b>	0	\$0.00				
<b>For additional information please contact Lisa Misco</b>						
<b>TOTAL SERVICE PROPOSAL</b>		<b>\$38,800.58</b>				

**Proposal Term-** The term this Proposal shall cover is July 1, 2023 to June 30, 2024.

**Proposal Modification-** Any and all modifications to this service proposal should be done through a collaborative effort between CESA 8 and the District.

**Applicable Law-** This Proposal shall be governed by and interpreted in accordance with the laws of the State of Wisconsin. Should a conflict exist law shall proceed.

**Proposal Valid Dates-** This Proposal shall be valid for 75 days from the date it is issued to the District, this may be extended at the option of the Agency.

**Proposal Acceptance-** Acceptance of the Proposal will result in CESA 8 providing a final 2023-24 contract to the District in May for review and execution.

District Administrator:	Date:
School Board Representative (If required per board policy):	Date:

Please return a signed proposal to Jessica Kaczmarek via email at [jessicak@cesa8.org](mailto:jessicak@cesa8.org)

2023-2024

Services and Programs Cost Booklet

**Innovation**  
**Respect**

**Collaboration**

**Excellence**



**Stewardship**

**Everyone Engaged in Educational Excellence**

# CESA 8 SERVICES AND PROGRAMS 2024

2023-

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## BUSINESS/FINANCIAL SERVICES

CESA 8 is excited to announce the start of Business/Financial services offerings. The agency began working with multiple school districts in the 2021-22 fiscal year. The agency is also working with partners around the state to provide forecasting services and additional financial management professional development.

Although the development of this program is just beginning, we are confident we can provide a quality service that meets the needs of any interested districts, current services available are:

- **Licensed Business Manager Services** - financial/budgeting guidance, debt and tax levy management, referendum assistance, and other related guidance available.
- **Financial Management oversight** - provides daily financial management (bookkeeper) services on a part-time or full-time basis. Would provide a person hired by the agency to provide these services
- **AP/Payroll services** - accounts payable and payroll services available for oversight or processing.
- **Human Resources** - support services are available upon request.

Current services are dependent on the agency's ability to hire and provide staffing services that meet the needs of the contracted districts.

Services	Cost:
<ul style="list-style-type: none"><li>● <b>Licensed Business Manager Services</b></li><li>● <b>Financial Management oversight</b></li><li>● <b>AP/Payroll services</b></li><li>● <b>Human Resources</b></li></ul>	Contact Nick Curran, Director of Business Operations for costing.
<i>Questions: Contact Nick Curran-Director of Business Operations, <a href="mailto:ncurran@cesa8.org">ncurran@cesa8.org</a></i>	

## CAREER AND TECHNICAL EDUCATION (CTE) DEPARTMENT

The Career and Technical Education (CTE) Department provides a variety of services designed to help young people prepare for careers and/or post-secondary training. The CTE Department can provide planning and technical assistance services related to the federal **Carl Perkins Career & Technical Education Act (CPA)**, **Education for Employment**, **Educational Equity**, and other initiatives that can enhance students' academic performance.

**CPA** involves assisting local districts with initiating new and improving existing CTE programming. CTE is the umbrella for Agriculture and Natural Resources ("Ag"), Business and Information Technology ("Bus. Ed."), Family and Consumer Science, Health Science, Marketing, Management, and Entrepreneurship ("Marketing Ed."), and Technology and Engineering Education ("Tech Ed.") programs. The CESA 8 CTE Department provides assistance in planning, purchasing and fiscal management, and monitoring of grant activities in accordance with federal and state regulations.

**Education for Employment** involves one of the Wisconsin Educational Standards. Referred to as Standard "M" (PI-26), Wisconsin state law requires each school district to have a strategic 5-year plan for connecting students to and preparing young people for the world of work. The CTE Department has a state-certified coordinator that can provide leadership in assessment, planning, and accountability of overall programming.

**Educational Equity** involves topics such as **Pupil Non-discrimination, non-traditional careers and training programming**, and **bullying and harassment**. Educational equity is a concern for all school districts. It only takes one incident to cost your school district thousands of dollars and precious staff time to deal with it. The CESA 8 CTE Department is dedicated to assisting districts with state pupil non-discrimination reporting, providing non-traditional career awareness for staff and students, data collection and analysis, and building positive school climates.

Services	Cost:
<b>Basic Carl Perkins Act (CPA) Coordination Services</b>	Determined annually based on actual cost to administer the grant
<b>Technical Assistance for Education for Employment and/or Educational Equity Services</b>	\$600/day

<p>Questions: Contact Valerie Brooks, CTE Coordinator, <a href="mailto:vbrooks@cesa8.org">vbrooks@cesa8.org</a></p>	

[Return to Services and Programs](#)

## CURRICULUM, INSTRUCTION, AND ASSESSMENT (CIA) SERVICES

Curriculum, Instruction, and Assessment (CIA) Services include district, school, and professional development and support. All services will be individualized to district priorities and initiatives.

Services	Cost:
<p>In an effort to streamline services and eliminate confusion, all Curriculum, Instruction, and Assessment services have been combined into a single service.</p> <p>CIA purchased days can be used for any of the following services:</p> <ul style="list-style-type: none"> <li>● <b>Continuous Improvement</b>--Provides school improvement planning teams with facilitation, guidance, and coaching through a systematic process approach <i>(Note-It is recommended that you purchase at least 5 in-district days for this service)</i></li> <li>● <b>Curriculum Leadership</b>--Provides support for on-site curriculum work such as developing curriculum maps, writing unit plans, and assisting with the process of adopting and implementing new resources. <i>(Note-It is recommended that you purchase at least 5 in-district days for this service)</i></li> <li>● <b>Educational Technology Services</b>--Provides educational technology training on-site for administration and/or faculty. Districts may tailor an individual plan for development in their district.</li> <li>● <b>Educator Effectiveness</b>--Provides support for schools and districts with the implementation of Educator Effectiveness requirements and best practices.</li> <li>● <b>Implementation Support</b> - Provides system development support to create a context of sustainable implementation for prioritized practices.</li> <li>● <b>Literacy Center</b>--Provides quality professional development, in-district workshops, curriculum development, MLSS, and data support, coaching (MLSS or PLC), or program training to help improve literacy instruction.</li> <li>● <b>Professional Development and Coaching</b>--Provides professional development and coaching around standards, assessment, instruction, leadership, classroom management, and data/accountability.</li> </ul>	<p>1-9 Days \$2,000/day (Includes 1 In-district day, prep time, travel, expenses)</p> <p>10+ Days \$1,500/day (Includes 1 In-district day, prep time, travel, expenses)</p> <p><i>Additional days added to the contract during the school year will be billed at the originally contracted rate.</i></p> <p>Any district purchasing 4 or more in-district days of CIA/E4ED services will be considered a “member-district” and receive discounted rates for all CIA/E4ED meetings</p>

	and workshops.
Service days for districts without a CIA contract on July 1, 2023.	\$3,000/day (Includes 1 In-district day, prep time, travel, expenses)
<p>Questions: Contact    Jamee Belland, <a href="mailto:jblland@cesa8.org">jblland@cesa8.org</a> - Terri Schultz, <a href="mailto:tschultz@cesa8.org">tschultz@cesa8.org</a>  Darla Brink, <a href="mailto:dbrink@cesa8.org">dbrink@cesa8.org</a> - Stephanie Feldner, <a href="mailto:sfeldner@cesa8.org">sfeldner@cesa8.org</a>  Jo Miller, <a href="mailto:jmiller@cesa8.org">jmiller@cesa8.org</a> - Tammy Moynihan, <a href="mailto:tmoynihnan@cesa8.org">tmoynihnan@cesa8.org</a></p>	

[Return to Services and Programs](#)

## EDUCATION FOR ECONOMIC DEVELOPMENT (E4ED) CENTER

CESA 8 Education for Economic Development (E4ED) Center is responding to local schools' and employers' needs with the following services which provide your district's students with additional preparation for successful post-secondary options:

Services	Cost								
<p>Education for Economic Development services will provide school districts with:</p> <ul style="list-style-type: none"> <li>● <b>Academic and Career Planning</b>--Basic support for district ACP teams and/or staff as they meet the requirements of PI26. Districts may tailor an individual plan for development in their district by purchasing additional days (see below).</li> <li>● <b>Inspire NE Wisconsin</b>--District access to Xello/Inspire, which enables connections between employers and their future workforce. The Inspire NE Wisconsin coordinator manages: <ul style="list-style-type: none"> <li>○ Seamless access to company profiles from over 1400 companies across the state.</li> <li>○ Monthly advertising of company events to students and parents.</li> <li>○ Coordination of work-based learning experiences throughout the year to give your students the hands-on work-based opportunities so vital to their futures.</li> <li>○ Outreach and onboarding of new business contacts.</li> </ul> </li> <li>● <b>Discounted rates on networking opportunities</b> <ul style="list-style-type: none"> <li>○ Monthly school counselor network meetings</li> <li>○ Yearly CTE job-alike network meetings</li> </ul> </li> <li>● <b>A single point of contact who is:</b> <ul style="list-style-type: none"> <li>○ Knowledgeable about all ACP and E4ED programming</li> <li>○ Networked with member schools and employers</li> <li>○ Representing districts at area economic development meetings, workforce development board meetings, business/education committee meetings, etc. to continue the development of</li> </ul> </li> </ul>	<p><u>Tiers based on total student population:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">0-499</td> <td style="text-align: right;">= \$1,000</td> </tr> <tr> <td>500-999</td> <td style="text-align: right;">= \$2,000</td> </tr> <tr> <td>1000-1499</td> <td style="text-align: right;">= \$3,000</td> </tr> <tr> <td>1500+</td> <td style="text-align: right;">= \$4,000</td> </tr> </table> <p><i>(based on the first Friday count of district Pre K-12 population)</i></p>	0-499	= \$1,000	500-999	= \$2,000	1000-1499	= \$3,000	1500+	= \$4,000
0-499	= \$1,000								
500-999	= \$2,000								
1000-1499	= \$3,000								
1500+	= \$4,000								



school/business connections.	
<p><b>E4ED additional days of service</b></p> <p>Districts may contract for additional E4ED service days to achieve Career Readiness goals. E4ED service days may be combined with CIA service days to reach the “10+ Days” rate. <b>E4ED days CAN be contracted in ½ day increments.</b></p> <p><i>Additional days added to the contract during the school year will be billed at the originally contracted rate.</i></p> <p>Any district purchasing 4 or more in-district days of E4ED/CIA services will be considered a “member-district” and receive discounted rates for all E4ED/CIA network meetings and workshops</p>	<p>1-9 Days \$2,000/day \$1,000 / ½ day</p> <p>10+ Days \$1,500/day \$750 / ½ day</p>
Service days for districts without a CIA contract on July 1, 2023.	<p>\$3,000/day \$1,500 / ½ day</p>
<p>Questions: Contact Valerie Brooks and Brooke Holbrook of CESA 8 Education for Economic Development Center, <a href="mailto:vbrooks@cesa8.org">vbrooks@cesa8.org</a> or <a href="mailto:bholbrook@cesa8.org">bholbrook@cesa8.org</a></p>	

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## STUDENT SERVICES PROGRAMS AND SERVICES

The primary goal of CESA 8 student services department is to provide a comprehensive set of programs, staff, and services to assist districts in meeting the needs of their students, implementing best practices, and maintaining legal compliance. Direct services, related services, consultation services, and professional development are available.

Services	Cost
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<p><b>Student Services:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Assistive Technology/Augmentative &amp; Alternative Communication</a></li> <li>• <a href="#">Audiology</a></li> <li>• <a href="#">Autism Consultation/Intervention</a></li> <li>• <a href="#">Behavioral Consultation/Intervention</a></li> <li>• <a href="#">Diagnosticians</a></li> <li>• <a href="#">Director of Special Education/Pupil Services- Direct and Consultative Service Available</a></li> <li>• <a href="#">Early Childhood</a></li> <li>• <a href="#">Extended School Year and Summer Services</a></li> <li>• <a href="#">Independent Evaluation Services</a></li> <li>• <a href="#">Occupational Therapy (and assistants)</a></li> <li>• <a href="#">Orientation and Mobility (VI only)</a></li> <li>• <a href="#">Paraprofessionals</a></li> </ul>	<p>Based on district needs (click on link for more detail)</p> <p>*services would be considered based upon district interest and staff availability.</p>
<p><b>Related Student Services:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Crisis Planning and Response</a></li> <li>• <a href="#">English Language Learner Support and Service *</a></li> <li>• <a href="#">Expulsion and Manifestations</a></li> <li>• <a href="#">Health Services and Nursing</a></li> <li>• <a href="#">Substitutes *</a></li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Parent/Educator Liaison</a></li> <li>• <a href="#">Physical Therapy (and assistants)</a></li> <li>• <a href="#">Program Support Teacher</a></li> <li>• <a href="#">Student Transportation*</a></li> <li>• <a href="#">School Psychologist</a></li> <li>• <a href="#">Special Education Teachers</a></li> <li>• <a href="#">Speech and Language Pathologists</a></li> <li>• <a href="#">Transition/Vocational Services</a></li> <li>• <a href="#">Teachers of the Visually Impaired</a></li> <li>• <a href="#">Teacher of the Deaf and Hard of Hearing</a></li> <li>• <a href="#">SEEDs IEP program training and support</a></li> <li>• <a href="#">Policy Review and Development</a></li> <li>• <a href="#">School Social Worker *</a></li> <li>• <a href="#">Safety Planning</a></li> <li>• <a href="#">Staff and Student Mental Wellness *</a></li> <li>• <a href="#">504 Evaluation and Plan Development</a></li> </ul>
<p>The total operating cost for special education and student services programs, staffing, and services are dependent upon varying factors such as salaries, benefits, purchased services, non-capital and capital objects; and student enrollment/membership and amount and type of services required.</p> <p><b>Budget Estimates provided with contracts are based on the estimated need of the district for the school year. Final billing is based on the actual time committed to the district.</b></p>	
<p>Questions: Contact Lisa Misco, Director of Special Education, <a href="mailto:lmisco@cesa8.org">lmisco@cesa8.org</a></p>	

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# PROFESSIONAL DEVELOPMENT FOR SPECIAL EDUCATION/STUDENT SERVICES

The fee for Professional Development for Special Education/Student Services (PDSESS) training will cover the costs for professional development that are being provided by CESA 8. This service goes beyond compliance and will provide participants with research-based best practices for students and strategies to accomplish that task. Districts that participate in (PDSESS) receive a “membership discount” for training and networking meetings (see below) that are offered at CESA 8. This collaborative funding assists CESA 8 in being able to provide professional growth opportunities beyond the local and state level.

Services	Cost:
<p><b>Membership Fee</b></p>	<p>\$1000</p>
<p><u>Includes:</u></p> <ol style="list-style-type: none"> <li>1. <b>Networking Meetings (3-4X per year)</b> <ul style="list-style-type: none"> <li>○ Group 1 - Counselor, Psychologist, Student Social Worker, Nurse</li> <li>○ Group 2 - OT, PT, SLP</li> </ul> </li> <li>2. <b>Discounted rate for workshops at CESA 8:</b> <ul style="list-style-type: none"> <li>○ Previous workshops examples                             <ul style="list-style-type: none"> <li>■ <a href="#">Previous Workshops</a></li> <li>■ <a href="#">NVCi Costs</a></li> </ul> </li> </ul> </li> <li>3. <b>Discounted rate for In-District Professional Development:</b> <ul style="list-style-type: none"> <li>○ <a href="#">NVCi Costs</a></li> <li>○ Customized District Professional Development see <a href="#">CIA pricing structure</a> for cost</li> </ul> </li> </ol>	
<p><u><b>Non-Member professional development fees</b></u></p> <ol style="list-style-type: none"> <li>1. <b>Not eligible to attend network meetings described above</b></li> <li>2. <b>Non-Member district staff may attend workshops at CESA 8 at full cost</b> <ul style="list-style-type: none"> <li>○ Previous workshops examples                             <ul style="list-style-type: none"> <li>■ <a href="#">Previous Workshops</a></li> <li>■ <a href="#">NVCi Costs</a></li> </ul> </li> </ul> </li> <li>3. <b>In-District Professional Development available:</b> <ul style="list-style-type: none"> <li>○ <a href="#">NVCi Costs</a></li> <li>○ Customized District Professional Development see <a href="#">CIA pricing structure</a> for cost</li> </ul> </li> </ol>	

Questions: Contact Brenda Jozwiak-Boldig or Lisa Misco, RSN/Special Projects Director, [bjboldig@cesa8.org](mailto:bjboldig@cesa8.org)

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## SCHOOL-BASED SERVICES (BILLINGS)

Medicaid reimbursement for health care services provided to qualified special education students within your school district.

Services	Cost:
<ul style="list-style-type: none"> <li>• CESA 8 will upload all special education students with an IEP on file into the billing system.</li> <li>• Transmit information to Forward Health to determine the eligibility status of your Special education students on the 1st of each month.</li> <li>• Send eligibility report to District contact staff.</li> <li>• Review monthly consent report.</li> <li>• Update student records each month as needed.</li> <li>• Train therapists, counselors, psychologists, nurses, and attendant care aides on billing forms and procedures.</li> <li>• Provide all staff with training manual or materials.</li> <li>• Train delegated office staff and Administration on policies and procedures.</li> <li>• CESA 8 will provide training with staff every year to review and provide current updates.</li> <li>• Assist therapists in completing templates for service logging.</li> <li>• Review all attendant care and transportation logs prior to submission.</li> <li>• Review monthly accountability reports for therapists.</li> <li>• Send Yearly reimbursement schedule and monthly reimbursement report to District.</li> <li>• Detailed reports of reimbursements available upon request by the District.</li> <li>• Year-End report totals for Annual report.</li> <li>• Desk review of Staff Pool, Cost Report, and Annual Report done quarterly or as requested by District.</li> <li>• Assist with Audit support and PCG audits.</li> <li>• Customer support with all components of the School-Based Services program.</li> </ul>	<p>Contact Ellayne Trevor for pricing information</p>

<ul style="list-style-type: none"> <li>• <b>Price is based on the District Special Education Student count as of October 1 count.</b></li> </ul>	
<p>Questions: Contact Ellayne Trevor, Program Support, <a href="mailto:etrevor@cesa8.org">etrevor@cesa8.org</a></p>	

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## DPI GRANT/INTEGRATED SERVICES CONTRACTS

The Department of Public Instruction (DPI) advances its vision for the state of Wisconsin by providing grant funds to CESAs for staffing, training, and resources in order to directly support districts. In accepting these grant funds, CESAs agree to carry out the vision and objectives of the various priorities outlined in each specific grant project.

**Districts are eligible to access a variety of free CESA 8 services , funded through grants and contracted projects.** Each grant project is somewhat unique in nature but all provide support for systems change. The links below will provide more information about the scope of services available.

Services Available		Cost
<b>Grant/Contract</b>	<b>CESA 8 Contact</b>	No Cost - DPI Grants/Contract s
<a href="#">Early Learning Technical Assistance</a>	<a href="#">Early Learning Technical Assistance Request</a>	
<a href="#">Regional Special Education Network/Special Education Information</a>	<a href="#">Brenda Jozwiak-Boldig</a>	
<a href="#">Research to Practice Inclusive Community- cycle closed until 2023</a>	<a href="#">Stephanie Feldner</a>	
<a href="#">RTI Center/PBIS</a>	<a href="#">Jennifer Grenke</a> <a href="#">Christine Polzin</a>	
<a href="#">Title 1</a>	<a href="#">Jamee Belland</a>	
<a href="#">Transition Improvement Grant (TIG)</a>	<a href="#">Shelley Lehman</a>	
<a href="#">Trauma Sensitive Schools (TSS)- Mental Health</a>	<a href="#">Jana Garl</a>	
<a href="#">Wisconsin Statewide Parent Educator Initiative</a>	<a href="#">Sara Neurenhausen</a>	

<a href="#">(WSPEI)</a>		
Questions: Use contact information in "CESA 8 Contacts" column above.		

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**OTHER SERVICES**

Services	Cost:
<ul style="list-style-type: none"> <li>• Superintendent Search</li> <li>• <a href="#">Cultural Playbook</a></li> </ul>	Contact Agency Administrator for costing.
Questions: Contact Dave Honish-Agency Administrator, <a href="mailto:dhonish@cesa8.org">dhonish@cesa8.org</a>	

To: Board of Education

From: Mark Smullen

Date: April 12, 2023

Subject: TJW Walker Middle School and Sturgeon Bay High School Safety Drill Report

### Fire Evacuation Drills

Fire evacuation drills are held at least once a month. Drill times vary throughout the school year. Staff and students practice evacuating the building at different times within our school schedule. Evacuation times are recorded in a log in the Sturgeon Bay High School Office. School office and shared with the Sturgeon Bay Fire Department.

### Lockdown Drill – February 28, 2023

On February 28, 2023, T. J. Walker Middle School and Sturgeon Bay High School conducted a lockdown drill. Substitute teachers in the middle school were notified in advance. At the beginning of the school year, staff reviewed the Run, Hide, Fight Crisis Management Plan.

The drill was initiated over our public address system at 8:30 a.m. with the following announcement read three times: "Attention, Students and Staff: At this time, we will be conducting a lockdown drill. Please move to designated areas within the classroom and remain silent until the all-clear instruction is given." The drill was completed within 10 minutes (8:40 a.m.). Drill specifics are logged in the respective school offices.

Our school district implements the Run, Hide, Fight Crisis Management Plan, which is endorsed by the Sturgeon Bay Police Department and the Door County Sheriff's Department. A copy of the plan is posted in each room. As students were in class at the time of the drill, teachers had already taken attendance, and absences had been reported to the office.

During the drill, the middle school principal, high school principal, and liaison officer checked all doors. The following security concerns were found:

- The door to the High School Varsity locker room was unlocked. The lights were on, and no students were sheltered in place.
- High School Alumni Hall has no ability to shelter without being seen because of the glass
- The Middle School Choir classroom was unlocked with lights off.

After the drill concluded, staff members were requested to alert principals with any concerns.

### Successful highlights:

This lockdown drill was efficiently implemented resulting in a drill time of only 10 minutes. The middle school had zero students in the hallways. All classrooms but the middle school choir classroom had a student or teacher inside, were locked and closed.

Focus areas for the next drill:

We met and reviewed areas that need to be secured by neighboring classroom teachers. The high school PE teacher locks the locker room entrances located between the high school and middle school. The high school choir teacher is responsible for locking each Choir classroom.

Tornado Drill

- High School - April 20 at 1:30 pm
- Middle School - April 20 at 1:30 pm

Certifications:

Our Board of Education will meet to discuss this drill on April 19, 2023, during our monthly meeting. Our school certifies that this drill was conducted on \_\_\_\_\_, and this written evaluation was sent to and reviewed by the Board of Education on \_\_\_\_\_.

High School Principal Signature: \_\_\_\_\_

Middle School Principal Signature: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_

Board of Education President Signature: \_\_\_\_\_



**Sawyer Elementary School Safety Drills Report**

April 2023

**Fire Drill**

Each Month of this school year, Sawyer School held a fire drill. Staff and students were notified of the fire drill dates and times on **September 20th, 2022, October 27th, 2022.** On **November 15th, 2022, December 5th, 2022** and **January 25th, 2023, February 20th, 2023,** and **March 28th 2023** unannounced fire drills were also held where staff and students were only told the week of the fire drill. There will be two more unannounced fire drills during this school year, planned for **April 24th, 2023** and one on **May 8th, 2023.**

**Tornado Drills**

Principal DeVillers shared expectations and locations for each classroom for a Tornado Drill. Sawyer staff and students participated in a practice drill on **April 18th at 1:15pm** and a Tornado Drill during the state-wide Weather Awareness Day on **April 20th at 1:45pm.** Students and staff were told to go to their safe locations over the public address system and assume the correct position to ensure their safety. All staff and students successfully engaged in the Tornado Drill.

**Modified Lockdown Drill and Lockdown Drills**

Our School Resource Officer (SRO) Jennerjohn led each classroom in a review and practiced the procedures for these types of drills. The announced lockdown drill will be initiated over our public address system at approximately **8:00am on May 2nd, 2023.** The staff and students will be told the following: *"Attention students and staff. at this time, we will be conducting a Lockdown Drill. Please move to a designated area within the classroom and remain silent until the all clear instruction is given."* (This announcement will be repeated 3 times.)

For a Lockdown Drill, our students are trained to move away from sight and maintain silence. Our teachers are trained to lock their classroom door, turn their lights out, move away from sight, maintain silence, do not open the door, and take roll to account for all students. During this type of drill Principal DeVillers and SRO Jennerjohn will check each classroom door. The only exception to this procedure is for the EC and 4K students and staff whose rooms are in the new addition and have doors that go directly outside. The students and staff in those classrooms will practice leaving the building and move toward the Rally Point.

**Rally Point Drill**

There was a lot of planning and a bit of concern from staff members regarding our Rally Point Drill because it had never been done before and moving a whole school at once can be challenging. We also moved the Rally Point to a new location, that being Sawyer Park. **On November 10th, 2022,** the staff and students performed the drill efficiently and successfully. This could not have been done without the efforts of the teachers, our SRO, and the bus company.

**Successful Highlights:**

The staff has worked collaboratively and diligently again this year with each other, Principal DeVillers, SRO Jennerjohn to effectively teach, practice, and implement all drill procedures. I am proud of everyone for their hard work and commitment to keep our students and each other safe!

**Certifications**

Our school certifies that the drills outlined in this report were/will be conducted as planned and this written evaluation was sent to and reviewed by the school board on \_\_\_\_\_.

Principal Signature: Katy DeVillers

Superintendent Signature: \_\_\_\_\_

School Board President Signature: \_\_\_\_\_

## MEMO

**To:** Board of Education  
**From:** Keith Nerby  
**Date:** April 10, 2023  
**Re:** April 2023 Principal's Report

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### Teaching and Learning

**Testing.** Pre-ACT (formerly the Aspire test) will be held on Wednesday, April 12 for all Freshmen and Sophomore students. Because testing takes all teaching staff, we will not have school for juniors and seniors on this date. In addition to the Pre-ACT, all sophomore students will take the Forward test (social studies) on April 12 as well. Make-up testing for those absent will take place during the following two weeks. The new Pre-ACT test will more closely align with the ACT test that all juniors take.

**Scheduling.** Course requests have been entered, and a preliminary run of the master schedule was completed during the last week of March. The counselors will now use that information to begin tweaking/building individual student class schedules for 2023-24.

**2022-23 Learning Plans.** The School Leadership Team comprised of various teachers and support staff of the high school has been meeting monthly to talk about data and help put together the direction of the high school as we continue to move forward. Last year, we decided that our bell schedule would be modified to allow for the creation of the 30-minute Clipper Time. This addition has been overwhelmingly positive, and we plan to continue next year. In addition, we have focused on our learning outcome data and attendance. As the year has progressed, we continue to work on building and department level intervention and enrichment opportunities for students. As a district, and under the leadership of Jen Weber, the high school teachers have examined our tiered level of support for students to ensure growth is being met. In addition, the School Leadership Team is also working on our building strategic goals for the 2023-2024 school year. These will be our data driven points to ensure we are continually focusing on student achievement and will help us measure if we are meeting our goals.

### Community Engagement

**Senior Night and commencement ceremony plans.** Plans for our graduation events are in place. Senior Night will be held on Thursday, June 1. The plan includes dinner, the awards ceremony, and prize distribution. Seniors will return at 1:00 p.m. on Friday, June 2, for commencement ceremony rehearsal. Graduation will take place on Saturday, June 3, at 10:00 a.m. Each graduate is allowed 6 guests for the ceremony in the gymnasium.

## Upcoming Events

Here is a list of upcoming events:

Senior Awards Ceremony	Thursday, June 1 – 5:00 p.m.
Teacher In-Service / No Classes	Friday, May 5
High School Commencement Ceremony	Saturday, June 3 – 10:00 a.m.
Memorial Day / No Classes	Monday, May 29
Quarter 4 / Semester 2 Exams	Monday, June 5, and Tuesday, June 6
<i>June 5: Exams for Blocks 1 and 2 in a.m. Students released at 11:45 a.m. Buses will only run at the end of the day.</i>	
<i>June 6: Exams for Blocks 3 and 4 in a.m. Students released at 11:45 a.m. Buses will run at noon on June 6.</i>	

	Sept (9/1/22)	Oct (10/5/22)	Nov (11/7/22)	Dec (12/1/22)	Jan (1/4/23)	Feb (2/1/23)	March (3/1/23)	April (4/3/23)
<b>Total Students</b>	198	195	194	192	194	190	192	192
<b>Student Primary Disability Areas</b>								
LD	44	43	42	43	42	42	42	41
ID	10	9	9	9	9	9	8	8
SDD	32	32	32	29	29	30	30	29
AUT	28	27	27	27	27	27	27	26
EBD	21	20	20	22	22	22	20	21
S/L	34	34	34	32	32	32	32	32
HI	2	2	2	2	2	2	2	2
VI	1	0	0	0	0	0	0	0
D/B	0	0	0	0	0	0	0	0
OHI	27	28	28	29	31	31	31	32
<b>Related Services</b>								
S/L	48	49	50	46	48	49	45	49
OT	43	42	44	44	47	47	46	47
PT	11	9	9	8	8	8	8	9
<b>Private School Students</b>	11	12	12	12	11	9	8	8
<b>Evaluations initiated</b>								
<b>Initial Evaluations (incl pvt school)</b>	2	4	4	6	4	6	7	5
<b>of above #, how many are</b>	0	1	1	0	1	1	1	2

<b>B-3</b>								
<b>Re-Evaluations (incl re-eval to dismiss)</b>	0	9	6	5	2	10	3	7
<b>No-Re-evaluation needed (No 3 Yr)</b>	0	5	4	7	3	3	2	4
<b>Initial Mtgs held</b>	0	1	2	3	2	3	6	5
<b>Re-Eval Mtgs held</b>	0	0	2	10	2	3	4	2
<b>New Placements offered</b>	0	1	1	2	2	1	4	3
<b>Transfer in students</b> (includes students coming back from homeschool)	14	3	0	2	0	3	0	1
<b>Exits</b> (includes grads, dismissals & students going to homeschool)	11	7	2	4	1	7	2	4
<b>Revocation of Services</b>	0	0	0	0	0	0	0	0
<b>Moved during Eval</b>	0	0	0	0	0	0	0	0
<b>504/Health Plans</b>								
<b>Current 504 Plans</b>	31	31	31	32	32	32	32	33

## MEMO

To: Board of Education

From: Lindsay Ferry

Date: April 3, 2023

Re: April Director of Special Education and Pupil Services Report

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**Special Education:** The special education team has been busy reviewing IEP's, creating new IEP's and participating in evaluations during this spring season. Teachers are not only finishing their work for this school year, but planning ahead for next by setting up transition time for students to visit and meet their new teachers for next year.

The Special Education Office has 23 current evaluations in progress. This means the team will be holding evaluation meetings through June, 2023. I am very thankful for the team and their diligent work in processing evaluations in a timely manner.

The entire Special Education team is determining focus and initiatives for the 2023/24 school year and will plan summer professional development opportunities soon.

### ***Pupil Services Team:***

The Pupil Service Team is working on the following:

- Alternative School Programming Options
- Virtual Mental Health Therapy
- Behavioral and Mental Health Training
- Family Engagement Session: Body Awareness on April 13
- Scheduling for 2023/24 school year
- Small Group/Individual counseling
- Spring Assessment Season

### **Meetings/Workshops:**

Recent and Upcoming meetings include the following:

- Beyond 18 Collaboration Summit April 4
- All Special Education Staff Collaboration April 11
- Special Education Office Meeting April 13
- Early Childhood Programming District Dive April 14
- Regional Learning Network April 20
- Coaches Meeting April 25

## **TJ Walker Board Report**

### **April 2023**

#### **Teaching and Learning**

The CESA 6 middle school math audit took place March 29. CESA 6 is to provide us with a report on quick wins to improve student learning and teacher instruction. We hope to enroll our math teachers in monthly coaching throughout the 2023-2024 school year. Additional updates include:

- Forward Testing is from April 3-14. Prior to testing, students participated in test prep activities during Clipper Time with their core teachers. Good luck to all our students!
- New 6th Grade Science hire, Amber Peters, visited campus Friday, March 31 and met with her new team. She toured the building and staff shared insight pertaining to school culture and science curriculum.
- The Scheduling Team meets to increase English and Math minutes from 51 to 70 per day.
- PBIS Team meets 4/5/23 to align our programming with the TFI.
- Leadership Team meets 4/18 to begin working on the 23-24' School Improvement Plan.
- Interviews to be held in late April to hire a Reading Interventionist.

#### **PBIS Updates**

The following teachers agreed to serve on the PBIS Committee: Stephen Jacobson, Deb Jeanquart, Courtney Gronchowski, Megan Erickson, Drew Demeny, Mariah Stahlke, SCott Hockers, Morgan Kiedrowski, and Kasee Jandrin.

- Clipper PRIDE celebrations include Semester 2 Breakfast May 25.
- June 5 is a field trip for Semester 1 and Semester 2 Clipper PRIDE students. Note: As of March 31, there are 45 students who have received a Clipper PRIDE card for each of the 5 categories: Positivity, Responsibility, Initiative, Determination, and Empathy.

#### **Athletic Updates:**

Track Season begins April 4. Meets are: 4/25 at Sevastopol, 5/2 at Algoma, 5/11 at home.

#### **Allied Arts Updates:**

Allied Arts Elementary performance is April 27. The Middle School show is April 28. Public performances are April 28 at 7:00 PM and April 29 at 2:00 PM.

#### **Additional Updates:**

- MS Dance was held on Friday, March 31 and we had 123 students attend. Thank you to each of the six chaperones who helped make this event possible.
- Allied Arts 9:30 AM Elementary performance April 27. The Middle School show is April 28 @ 9:30 AM. Public performances are April 28 at 7:00 PM and April 29 at 2:00 PM. The cost is \$7 for students and \$10 for adults.
- TJ Walker Movie Night April 25 to see Super Mario Brothers.



**To:** Board of Education  
**From:** Katie Smullen, Principal, Sunrise Elementary School  
**Date:** 4.10.23  
**Re:** APRIL Report to the Board



## **Teaching and Learning**

### **Forward Testing**

Last week 5th grade students worked hard on Forward testing; beginning this week 3rd and 4th grade students will join them. Grade-level-specific parent letters were sent home sharing the exact testing schedule along with tips on how to support students during their testing days as well as general testing information.

### **Field Trips**

3rd grade students traveled to the Door County Auditorium on March 29 to be amazed by Album Yamato-The Drummers of Japan. They will also have the opportunity to see a play at the Weidner Center on Tuesday, April 11.

4th grade attended a field trip to Madison last week and 5th grade will make the same trip this week! We are so grateful to the many chaperones and the teachers who worked very hard to make these trips possible. In future years, 4th grade will travel to Madison annually as this is when students study Wisconsin history.

We are so grateful our students have these opportunities and for how respectful and responsible they have been on these trips throughout the school year.

## **Community Engagement**

### **Sunrise and Sawyer Family Game Night**

We were so happy with the awesome turn out for our Family Game Night on Thursday, March 30th! The Gnoshery hosted this along with our PTO, who led a bake sale. The gym was so full that we needed to move a lunch table into the hallway to accommodate everyone!

## **Finance, Facilities and Operations**

### **Sunrise Library Project**

We continue to meet and communicate to finalize this plan, with construction beginning this summer.

## **Upcoming Events**

- April 27th - STEAM Night at Sunrise

# SCHOOL DISTRICT OF STURGEON BAY

## ANCHORED IN EXCELLENCE

Sawyer Elementary School  
60 Willow Dr | Sturgeon Bay, WI 54235

Phone: 920-746-1825 | [www.sturbay.k12.wi.us](http://www.sturbay.k12.wi.us)

### Board of Education Report

April 2023

Katy DeVillers

*Sawyer Principal*

#### ***Teaching and Learning***

- Our Sawyer Families have been invited to school to participate in our **Spring into Reading Event on Thursday, April 13th at 4:45pm**. Students will be able to enjoy reading a book with their parents and show off the literacy skills they have learned so far this school year. We want to continue to offer opportunities to promote our students' love of reading.

#### ***Community Engagement***

- Our school counselor, two 4K Teachers, and I have been invited to a local Head Start Meeting to share information on how parents can prepare their child for starting in our 4K Program. We appreciate this opportunity to share information and meet some of our future families.

#### ***Finance/Facilities and Operations***

- We will be participating in the statewide tornado drill on **April 20th at 1:45pm**. The staff and students will practice for this drill to ensure that they are safe in the event of a real tornado.
- We have begun our classlist creation process for next school year. This process lasts from the beginning of April through mid-May. As part of this process all staff members have an opportunity to collaboratively share their feedback and come to a decision on the best placement for each student.



## **Board of Education Report**

**April 19, 2023**

Jennifer Weber

*Director of Teaching, Learning and Technology*

### ***Teaching and Learning***

- Darla Brink has been working with a core group of coaches from elementary through high school this year. Her role is both to serve us as a literacy expert and a seasoned academic coach and trainer. We have been meeting with her virtually each month as we vet and review literacy curriculum and build our robust foundational reading curriculum. We are looking forward to our continued work with Darla as we shift from researching and learning to adopting and taking action. Her knowledge and expertise is an invaluable part of the literacy work we are doing across the district.
- Community Classes, hosted by Sturgeon Bay staff, which began earlier this winter wrapped up just prior to Spring Break. We are excited to have revived this community opportunity and all reports have been positive. Participants have already been inquiring about next year's offerings.
- Abby Jacobson, Sturgeon Bay High School Academic Coach, and I facilitated several high school curriculum/department team meetings this month and last. These half day meetings are held in the Teaching & Learning Center and are largely teacher-driven. The goals of these meetings are to routinely look at current data to inform our instruction, collectively problem solve, and actively plan for increased student engagement and achievement. We focus on a number of priority areas, including revisions and alignment of curriculum and standards, assessment, literacy in the content areas, best practices, and materials and resource development.
- The final sessions of this year's Clipper Academy are being held through the beginning of May. I am asking each of the participants to attend twenty minute individual sessions during which we will reflect upon both the successes and challenges of the school year and discuss to what extent the development and implementation of Clipper Academy played a role. We will then work together to develop and improve plans for next year's Clipper Academy cohort.

- The District Leadership Team (DLT) has worked this year to focus on building robust social/emotional learning content and supports for all Sturgeon Bay students. SEL, just as in any of our academic content areas, begins with a district-wide screener, moves to tiered supports, and moves to gathering and digging into the data. The “80%Rule” applies here, just as it does for literacy and math; that is, in a healthy system, 80% of our students are served successfully with our universal content. We wrap up the year in DLT having focused our efforts on building the system described above.

### ***Department of Technology***

- We talk a lot about testing windows and gathering data as it pertains to academics but in the technology department it means preparing the accounts, servers, the network, and all staff and student devices for administration of the Forward Exam, PreACT, and ACT tests. This is no small task and involved each of the members of the Technology Department, working together with building staff to prepare and troubleshoot during the testing window.
- The Computer Science for All initiative is a good example of a crossover item that involves both the Teaching and Learning and Technology departments. A small district team is working with CESA 7 on an opportunity provided by a grant. We, along with other area school districts, have completed 3 of 4 sessions at CESA. The team is composed of potential high school computer science teachers, Director of TLT, the Technology Integration Specialist, and HS Principal. We have dug deeply into the computer science standards to analyze priority standards and their scope across grade levels. Our fourth and final meeting will take place April 19, when we will explore career connections, pathways, and potential for Youth Apprenticeships and industry-recognized credentials. This is an exciting opportunity that, ideally, will lead to more computer science content and course offerings in the district.



## 1. Multi-year projection covering potential State Biennial Budget Scenarios

After the discussion centering around employee pay increases and the state budget at the learning session earlier this month, I went back and put together some visuals on a couple scenarios that we spoke about. Most notably, as a base scenario, I looked at what a \$350 per pupil increase in each year of the budget would mean for us. As expected, in the first year of the budget, we would be sitting pretty, so to speak. We would still have about \$860 per pupil in ESSER funds, on top of the \$350 per pupil increase. The second year of the state budget, then, would be a bit of a different story.

Under this base scenario IF we do nothing to adjust our expenses in 2024-2025, we would be looking at a deficit upwards of \$650,000. The bad news is that is a large number. The good news is that number does not scare me and, while it is not ideal is very (as hopefully you'll see) workable.

So, as you go through these scenarios, I tried to find easy and reasonable ways we could lower that deficit. For example, as you look at Adjusted Projection #1 (the portions highlighted in yellow), from the base projection, I cut the wage and salary increase projections in half for 24-25. Then, instead of a 15% increase on health insurance, I changed that number to 7.5%. This is probably a more realistic number, anyway. While we've certainly been told we can expect to see a double digit increase next year, to simply take that without looking at ways to mitigate that increase for the district and our staff would be irresponsible (in my opinion). To mitigate a double-digit percent increase, the biggest thing we would look at is plan design changes. There are certainly a number of ways to go about mitigating a double digit increase like that but, looking back, six years ago, we successfully set ourselves up for a flat increase after looking at 10%+ increases by doing some plan design changes. I can't promise the same again, but I do feel confident we can get at least half-way there. Finally, I added in the decrease of 1.0 FTE at Sawyer in 2024-25, as we spoke about earlier this month. In the end, with those relatively easy adjustments, we would cut our projected deficit in half.

Taking that one step further with Adjusted Projections #2, if we increased this year, got the worst-case scenario of \$350/\$350 to get our projected budget down to about balanced (noting that between now and then we would want to look at other options first), we could look at salary freezes in 24-25 and \$0 supply budget increases in both years for IT and Maintenance. This would get us to a projected \$70,000 deficit which we could easily cover by using fund balance.

Finally, I went back to the Base Projection and simply increased the second year per-pupil revenue limit increase to \$650. As you can see, even this would not be ideal but, would be a bit more tolerable for Sturgeon Bay School District.

Again, while none of these scenarios is perfect, I don't believe any of them put us in a scenario where we need to look at doing anything other than what has been recommended to this point – step teachers up a rung and 4% increase for non-teaching staff.

## **2. Recommendation of Teacher Aide starting pay matrix**

This is more than a month in advance but, I wanted to make sure to touch base again on my recommendation to update our starting pay matrix for Teacher Aides. As a reminder, this was part of our discussion during the April 5<sup>th</sup> learning session (I'll copy and paste the narrative below). To make sure this wasn't lost in any other conversation, I wanted to take this opportunity to make clear my recommendation because it is a bit different than my other recommendations on salary increases (to step teachers up the ladder and 4% increase for non-teachers; then make other adjustments if we get a favorable state budget) as I am going to strongly recommend next month that we make this adjustment that will result in raises larger than 4%.

As an administration team, one of our goals from the strategic action plan is to attract and retain quality staff members. As we (specifically, Director Ferry and myself) have hit on a few times over the past couple of years, we are having a difficult time attracting quality candidates for our teacher aide positions. Specifically for our aide positions that need to help our students with the most needs.

We believe this is an answer to that attraction issue. Not THE answer but one I believe we cannot wait on to implement. I believe the cost of about \$11,600 is worth taking on. Additionally, most of those dollars could be covered by federal IDEA (SPED) grants, if needed.

Again, here is my narrative from the learning session earlier this month:

*“Next, with exhibit #5, is the culmination of something I have been mentioning to you since October – updating our base pay for teacher associates. Over the past few years we have really seen issues in hiring and retaining staff for these positions, specifically our one on one SPED aides and aides that have to see duties like diapering as part of their everyday tasks.*

*As a reminder, our historic practice has been to pay aides based on their level of education. This worked in the past when we did not have many high need kids in our buildings and regular classrooms as we do now (to note, this was for a variety of reasons). As our times and needs have changed, we never really adjusted our pay with the times. In addition to the needs of our kids changing over the years, I think we have also seen a change in the applicants we are getting (this is not to mention the change in the number of applicants we see for these positions). The bottom line is that I think there is a ripple effect from the teacher applicant shortage we are seeing. Whereas back in the 2000's a fresh graduate with a teaching license might not get a teaching job right out of school and they would use an aide position to get their foot in the door, that just isn't happening anymore.*

*This has left us with a situation where we have regular ed, academic aids (who by all accounts do great work) earning over \$20 an hour but, because of the matrix we have, someone we are bringing in to be a one on one aide with the most difficult of kids at Sunrise and to change their diapers, we have to be under \$16 an hour.*

*So, in examining our neighbors' current practices to make sure we are not completely off base, while also trying to come up with a new system ourselves that cause the least amount of disruptions (trying our best to limit wage adjustments for current staff), Director Ferry and I would propose the following, going forward:*

***Any new aide hires receive a base pay of \$16.00/hr*** (this is more than Southern Door's \$14.89 but less than Sevastopol's \$16.28). Raises each year would then be figured off of this number. (we could also, potentially figure in experience when looking at someone's starting wage)

***For anyone working as a SPED Aide, has a teaching license, has some other certification, they would receive \$1.50 extra an hour.*** This would be supplemental and if someone moved from a SPED room to a regular ed room, they would lose this. With this, then, our starting rate for a SPED aide is now \$17.50.

***For someone working as a tier 3 aide, we add another \$0.50 to their hourly rate.***

*(Please see exhibit 5 for definition of a tier 3 aide and neighbors' pay scales)*

*If we were to move this way we would want to bump up current staff to make sure they are not being paid lower than what the starting wage is. This would mostly affect our Tier 3 SPED Aides. Assuming we did a 4% raise for non-teachers this next year, the total increase the district would see is about \$10,100 (\$11,615 with benefits)."*

### **3. Year-end projections through March**

As of the writing of this report (Tuesday, April 11) we are still working on closing out the month of March. As a reminder, closing out the previous month generally takes a week to a week and a half. However, we need to close out the month to make sure we can give you as accurate projections and information as possible. I will do my best to include that part of my report in the packet but, can not guarantee that we'll make it on time.

### **4. Audit report**

As you can see in the agenda, we are anticipating having an audit from last year for you to officially accept this month. Similar to our year end projections, I am not sure if we'll get this in time to include in your regular packet.

Our auditor received the final piece of the puzzle (OPEB Actuarial Study) on April 3<sup>rd</sup> and said they would have the final report to us within 10 business days. 10 days would put us at Friday, April 14, a day after the packet regularly goes out. Again, though, I feel confident that we will have this report in plenty of time for you to review prior to the meeting.

# Fund 10 - General Fund - Projection Summary

## Sturgeon Bay School District | BASE Projection

	BUDGET	REVENUE & EXPENDITURE PROJECTIONS									
	FY - 2023	FY - 2024	% Δ	FY - 2025	% Δ	FY - 2026	% Δ	FY - 2027	% Δ	FY - 2028	% Δ
<b>REVENUE</b>											
Local Sources	\$9,298,484	\$9,062,095	-2.54%	\$9,765,932	7.77%	<b>Base Projection</b> ➤ \$350 increase in per-pupil revenue limits each year of the biennium. ➤ Step teachers up the ladder and 4% non-teacher increases both years ➤ 15% health insurance increase for the 2024-25 school year ➤ 10% increase in utilities ➤ 8% increase in transportation, IT, and general maintenance ➤ No major maintenance projects (roofing) ➤ No decrease in Sawyer FTE for 24-25					
State Sources	\$5,875,694	\$6,639,874	13.01%	\$6,793,500	2.31%						
Federal Sources	\$1,154,820	\$1,154,820	0.00%	\$296,000	-74.37%						
Other	\$1,665,838	\$1,682,831	1.02%	\$1,732,674	2.96%						
<b>TOTAL REVENUE</b>	<b>\$17,994,836</b>	<b>\$18,539,620</b>	<b>3.03%</b>	<b>\$18,588,106</b>	<b>0.26%</b>						
<b>EXPENDITURES</b>											
Salary and Benefits	\$10,712,857	\$11,059,545	3.24%	\$11,538,065	4.33%						
Other Objects	\$7,267,814	\$7,417,963	2.07%	\$7,696,595	3.76%						
<b>TOTAL EXPENDITURES</b>	<b>\$17,980,671</b>	<b>\$18,477,508</b>	<b>2.76%</b>	<b>\$19,234,660</b>	<b>4.10%</b>						
<b>SURPLUS / DEFICIT</b>	<b>\$14,165</b>	<b>\$62,112</b>		<b>(\$646,554)</b>							
Change over Previous Year		\$47,946		(\$708,666)							
<b>BEGINNING FUND BALANCE</b>	<b>\$4,782,541</b>	<b>\$4,796,707</b>		<b>\$4,858,818</b>							

## Sturgeon Bay School District | Adjusted Projections #1

	BUDGET	REVENUE & EXPENDITURE PROJECTIONS									
	FY - 2023	FY - 2024	% Δ	FY - 2025	% Δ	FY - 2026	% Δ	FY - 2027	% Δ	FY - 2028	% Δ
<b>REVENUE</b>											
Local Sources	\$9,298,484	\$9,062,095	-2.54%	\$9,765,932	7.77%	<b>Adjusted Projection #1</b> ➤ \$350 increase in per-pupil revenue limits each year of the biennium. ➤ Cut increases in half in second year ➤ 7.5% health insurance increase for the 2024-25 school year ○ Assumes some plan design changes ➤ 10% increase in utilities ➤ 8% increase in transportation, IT, and general maintenance ➤ No major maintenance projects (roofing) ➤ Sawyer FTE decreases by 1.0 in 24-25					
State Sources	\$5,875,694	\$6,639,874	13.01%	\$6,793,500	2.31%						
Federal Sources	\$1,154,820	\$1,154,820	0.00%	\$296,000	-74.37%						
Other	\$1,665,838	\$1,682,831	1.02%	\$1,732,674	2.96%						
<b>TOTAL REVENUE</b>	<b>\$17,994,836</b>	<b>\$18,539,620</b>	<b>3.03%</b>	<b>\$18,588,106</b>	<b>0.26%</b>						
<b>EXPENDITURES</b>											
Salary and Benefits	\$10,712,857	\$11,066,440	3.30%	\$11,300,711	2.12%						
Other Objects	\$7,267,814	\$7,385,564	1.62%	\$7,592,471	2.80%						
<b>TOTAL EXPENDITURES</b>	<b>\$17,980,671</b>	<b>\$18,452,004</b>	<b>2.62%</b>	<b>\$18,893,182</b>	<b>2.39%</b>						
<b>SURPLUS / DEFICIT</b>	<b>\$14,165</b>	<b>\$87,616</b>		<b>(\$305,076)</b>							
Change over Previous Year		\$73,450		(\$392,692)							
<b>BEGINNING FUND BALANCE</b>	<b>\$4,782,541</b>	<b>\$4,796,707</b>		<b>\$4,884,322</b>							



# Fund 10 - General Fund - Projection Summary

## Sturgeon Bay School District | Adjusted Projections #2

	BUDGET		REVENUE & EXPENDITURE PROJECTIONS								
	FY - 2023	FY - 2024	% Δ	FY - 2025	% Δ	FY - 2026	% Δ	FY - 2027	% Δ	FY - 2028	% Δ
<b>REVENUE</b>											
Local Sources	\$9,298,484	\$9,062,095	-2.54%	\$9,765,932	7.77%	<b>Adjusted Projection #2</b> ➤ \$350 increase in per-pupil revenue limits each year of the biennium. ➤ <b>Cut increases to \$0 in second year</b> ➤ 7.5% health insurance increase for the 2024-25 school year ○ Assumes some plan design changes ➤ 10% increase in utilities ➤ 8% increase in transportation, ➤ <b>0% increases for IT and general maintenance</b> ➤ No major maintenance projects (roofing) ➤ Sawyer FTE decreases by 1.0 in 24-25					
State Sources	\$5,875,694	\$6,639,874	13.01%	\$6,793,500	2.31%						
Federal Sources	\$1,154,820	\$1,154,820	0.00%	\$296,000	-74.37%						
Other	\$1,665,838	\$1,682,831	1.02%	\$1,732,674	2.96%						
<b>TOTAL REVENUE</b>	<b>\$17,994,836</b>	<b>\$18,539,620</b>	<b>3.03%</b>	<b>\$18,588,106</b>	<b>0.26%</b>						
<b>EXPENDITURES</b>											
Salary and Benefits	\$10,712,857	\$11,066,440	3.30%	\$11,146,768	0.73%						
Other Objects	\$7,267,814	\$7,344,979	1.06%	\$7,510,181	2.25%						
<b>TOTAL EXPENDITURES</b>	<b>\$17,980,671</b>	<b>\$18,411,419</b>	<b>2.40%</b>	<b>\$18,656,949</b>	<b>1.33%</b>						
<b>SURPLUS / DEFICIT</b>	<b>\$14,165</b>	<b>\$128,201</b>		<b>(\$68,843)</b>							
Change over Previous Year		\$114,035		(\$197,044)							

## Sturgeon Bay School District | Adjusted Projections #3

	BUDGET		REVENUE & EXPENDITURE PROJECTIONS								
	FY - 2023	FY - 2024	% Δ	FY - 2025	% Δ	FY - 2026	% Δ	FY - 2027	% Δ	FY - 2028	% Δ
<b>REVENUE</b>											
Local Sources	\$9,298,484	\$9,062,095	-2.54%	\$10,074,108	11.17%	<b>Adjusted Projection #3 (INCREASED REVENUES)</b> ➤ <b>\$350 increase in per-pupil revenue limits year one, \$650 in year two</b> ➤ Step teachers up the ladder and 4% non-teacher increases both years ➤ 15% health insurance increase for the 2024-25 school year ➤ 10% increase in utilities ➤ 8% increase in transportation, IT, and general maintenance ➤ No major maintenance projects (roofing) ➤ No decrease in Sawyer FTE for 24-25					
State Sources	\$5,875,694	\$6,639,874	13.01%	\$6,807,524	2.52%						
Federal Sources	\$1,154,820	\$1,154,820	0.00%	\$296,000	-74.37%						
Other	\$1,665,838	\$1,682,831	1.02%	\$1,732,674	2.96%						
<b>TOTAL REVENUE</b>	<b>\$17,994,836</b>	<b>\$18,539,620</b>	<b>3.03%</b>	<b>\$18,910,306</b>	<b>2.00%</b>						
<b>EXPENDITURES</b>											
Salary and Benefits	\$10,712,857	\$11,059,545	3.24%	\$11,529,616	4.25%						
Other Objects	\$7,267,814	\$7,415,646	2.03%	\$7,684,616	3.63%						
<b>TOTAL EXPENDITURES</b>	<b>\$17,980,671</b>	<b>\$18,475,191</b>	<b>2.75%</b>	<b>\$19,214,232</b>	<b>4.00%</b>						
<b>SURPLUS / DEFICIT</b>	<b>\$14,165</b>	<b>\$64,429</b>		<b>(\$303,926)</b>							
Change over Previous Year		\$50,263		(\$368,355)							

# SCHOOL DISTRICT OF STURGEON BAY

## ANCHORED IN EXCELLENCE

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### **April 19, 2023, Board of Education Meeting Superintendent Report**

Prepared by Dan Tjernagel, Superintendent of Schools

*Updated for the meeting packet on April 10, 2023; Additional updates added later are in section four*

#### **1. Teaching & Learning**

- a. **CESA 7 PAC Meeting** – This month’s meeting is April 14 at CESA 7. Legislators are scheduled to join us again this month with our new every-other month approach to meeting more regularly in our region.
- b. **District Leadership Team (DLT)** – April 17 is this month’s DLT meeting. As a quick review, this is the opportunity for teacher and administrative leaders from each building to come together regarding various topics, challenges, and priorities and then connect with each building’s leadership team.
- c. **In-service** - The next and final professional staff in-service day of the current school year is on Friday, May 5.
- d. **Spring WASDA Conference** – I plan to attend the annual spring superintendent’s conference put on by WASDA from April 26-29 in Madison. I haven’t gone in several years since it often overlaps with the week we have our regular April school board meeting, however that is not the case this year.

#### **2. Community Engagement**

- a. **DCEDC Board** - The monthly DCEDC Board meeting is on Monday, April 17.
- b. **YMCA Board meeting** – The regular monthly YMCA Board meeting is Thursday, April 20.
- c. **Legislative Days** – Our March 28 Legislative Days Steering committee was moved to the morning of April 3. Principal Nerby attended on our behalf. April 19 is the day that students will be involved in the effort, with some adults from the area also involved in additional portions of the larger event the evening of April 19 and the morning of April 20.
- d. **Spring Community Newsletter** – The newsletter submission deadline is April 14. It still looks like mid to late May is the target window for having those hit mailboxes.

- e. **Community Activity/Sports Complex Meeting at City Hall** – A follow up to the initial meeting held on March 7, following the Economic Development meeting, is scheduled for April 11. After representatives from entities such as Destination Sturgeon Bay, the City, City Council, the school district, the school board, and the community steering committee leaders met last month, this follow up meeting was scheduled.

So far, people have been very receptive to the increased scope of the project, the way it fits with current and future developments in the community, and the importance of various community entities and fundraising efforts being necessary for a project that can benefit not only our residents and student-athletes, but the local economy.

- f. **YMCA Partnership & Programming Meeting** – Lindsay Ferry and I met with key members of the YMCA team on April 6, and we plan to meet again on May 2. In a nutshell, we are looking to partner by utilizing school district staff to serve young children and families in the mornings as part of the programming changes planning for three-year-olds in the next two years and then utilize school district staff to serve Sawyer students in the afternoons with expanded programming that could occur indoors and outdoors at the YMCA campus.

Director Ferry has talked with the Board at times this year whether through a learning session, the board retreat, or monthly reports—and even recently in the discussion about 4K—to share some of the things being considered to provide important services to our students and families in need of them. Lindsay is continuing to talk with staff members who may be involved and with the YMCA and can share additional information as we navigate the spring.

- g. **Alternative Programming Meeting** – Later this month, likely April 26, there will be yet another meeting on the topic of alternate programming. In a nutshell, county districts and partners such as the County of Door and Boys and Girls Club have had a number of conversations and meetings around developing the type of alternative programming that is needed for some of our students and families.

The goal continues to be to have what I'll call within this report a pilot program that can be up and running in some capacity by next fall, with potential expansion of the program planned for subsequent years. Conversations have involved various components with what I'll describe as different levels of programming with one type for upper elementary students, another for middle school students, and another for high school students.

Director Ferry has been our district point person for these conversations and has involved principals and/or me as needed as we've navigated the challenges of having two or more entities involved. Similar to our conversations I reference above with the YMCA, there should be more to share as we work through the spring in preparation for next year.

### 3. Finance, Facilities, & Operations

- a. **Weather Closures & Delays** – We have had one two-hour delay (December 15) and three closures (December 23, January 19, and February 23). Principals are keeping an eye on the instructional hours for their buildings to ensure we don't run into a problem there (and in preparation for when we certify instructional hours for the State in the summer). This means we have one full day plus two hours of professional staff make-up time, but we'll see if that increases late in spring (I sure hope we don't have a repeat of that whopper April storm which dumped over 31 inches on us).

As a quick reminder, the following is a portion of the school calendar section of the professional staff handbook:

*In the event a situation beyond the control of the Board requires the closing of one or more or all schools the first two days will not be rescheduled. All other days will be rescheduled by the Superintendent."*

As a quick reminder, there is no requirement from the State when it comes to the number of school days as there was years ago. Instead, the DPI requirement is as follows:

Half-day K	437 hours
Full-day K - 6	1050 hours
7-12	1137 hours.

Practically speaking how we've applied the language from the professional staff handbook in recent years is that if we don't have the need to add instructional minutes/hours/days for students yet, we can take another approach to having any professional staff time requirements being met.

While snow and other weather is still a possibility of course, we are at the point when we can start to solidify an approach for the professional staff make-up time so we don't wait until too late in the year when things are busy enough. This was a topic of conversation again in our April 5 Admin Team meeting, and Core Team members will likely finalize what I'll call a menu of options when they meet on April 12 about some summer school-related details.

Among a variety of topics and dynamics we've discussed are the need for buildings to be able to customize time based on the needs of students and staff at that building, as well as making sure we do something that allows us to take this approach in the future when needed. We have discussed the fact that there often is not enough time to address worthwhile topics or requests at each school, but no one wants to be perceived as creating work or coming across as "having a meeting just to have a meeting."

- b. **State Budget** – The Joint Finance public hearings are scheduled for April 5 (Waukesha), April 11 (Eau Claire), April 12 (Wisconsin Dells), and April 26 (Minocqua). From there the process will continue to play out and just as we've some media coverage, we'll all see a lot more.

We've discussed this in a variety of ways already, including but not limited to our last two learning sessions, but the plan is that we'll continue to work through the usual annual topics, as well as special topics and dynamics that have arisen this year. We are ready to have returning teacher contracts with movement to the next step on the professional staff salary ladder and have other items including compensation for non-teaching staff that could be acted on in the month of May as usual.

Other compensation-related topics (ex. potential professional staff salary ladder update, professional staff PTO, summer curriculum writing rates, etc.) will wait until more is known about the State budget and what will be available for resources for one or more of the examples to be able to move forward in the coming months. I did send another update to the teachers on the compensation committee as follow up to the April 5 learning session, similar to the update email I assembled for them after the March 1 learning session. I'll copy and paste text from that April 6 email update and place it in italics below:

*Compensation for 2023-2024*

*We continue to be on track for the approval of returning teacher contracts in the April 19 Board meeting with teachers moving to the next rung of the salary ladder. (It also looks like we are on track to have the Board act on non-teacher compensation in the month of May.) Since budgeting for this year took these into account, and we also know this impacts everyone, we would like to be able to act on these wage increases this spring.*

*Additional Topics we've discussed in recent weeks and months*

*We discussed each of the following topics further last night. No action on these is planned until the Board knows what kind of fiscal support we will be receiving from the State. From a process perspective, we may delay the usual first/second reading of the two handbooks as well as the salary & supplemental pay guide for professional staff from May/June to June/July, but haven't decided for sure. It is certainly still possible, though, that we won't have the state budget details by then so delaying may not help at all. Another approach would be simply to move forward with the usual May/June timeline we typically follow, and then we could modify the handbook and/or pay guide later in the summer or during next school year if something is changed/added/etc. with one or more of the following topics.*

- **Teacher Salary Ladder** - Jake has assembled a couple of scenarios the Board has now seen this month and last month. Alternate Scenario A updates salary ladder percentage increases to try to reflect the original percentage throughout the ladder. Alternate Scenario B updates salary ladder percentage increases in the bottom half of the ladder. Further discussion at the Board level would have to occur for these or any other potential updates to the ladder to occur.
- **Appendix D/Curriculum Writing, etc. Rate** - Jake has assembled a couple of scenarios and the Board looked at these last night. In a nutshell, one scenario utilizes the formula from the last master agreement which would result in updated rates of \$23.20 and \$26.15. The other scenario utilizes an inflation-related calculator which would result in updated rates of \$22.25 and \$25.10. No vote was taken of course, but there were board members who preferred the version with the higher rates dating back to the calculation used at one point. Again, we'll await the state budget news.
- **PTO time & starting some sort of incentive for unused days** - Jake priced out some substitute costs for PTO usage, as well as the cost of we would provide an

*incentive for an unused PTO day (ex. \$75) payable into a person's 403b account, etc. The Board understands that this has been a priority of the last couple compensation annual review meetings and wants to be able to try something for next year. Based on the various conversations and suggestions thus far, it wouldn't surprise me if we talk more about providing two PTO days as part of the annual allotment, move away from the two sub-deduct days for reasons pointed out when we met March 14, and continue to provide the additional paid personal days after the particular numbers of years in the district as we have been doing. Again, this or anything along these lines would need further discussion once more is known on the state budget front, but I wanted to give you a decent sense of where things would appear to be at least right now. (I'll also note that we did talk about any potential changes being for the majority of the group and "grandfathering" the small group of teachers who have been here long enough to be part of the years of health insurance with an incentive for unused sick days already.)*

We will continue to plan and will all stay tuned for developments.

- c. **Board of Canvassers Meeting** – We held the required Board of Canvassers meeting on Monday, April 10, to review the election results provided by the City of Sturgeon Bay and the Town of Sevastopol. Special thanks to Steve Abrahamson, Beth Chisholm, Keith Nerby, and Ann DeMeuse for participating. I also want to thank Ann DeMeuse for working with all of us who were involved to find a calendar date and time, as well as for having everything organized. It went quite smoothly again this year.
- d. **Board Vacancy** – Now that the election has been held and the results are final, we know that we have a Board vacancy, just as we anticipated. We'll have an informational item as part of the April 19 Board meeting agenda in order to be able to announce the vacancy, the process for expressing interest in writing to President Stephani and/or me, and the fact that the Board plans to conduct interview of the interested candidates the evening of the May 3, 2023.

We'll utilize the May learning session evening since that is already on the calendars of our Board members. Then the Board will be able to make an appointment and the selected candidate could join the Board the night of the May 17 Board meeting, which is also when the Board holds its annual reorganization meeting with the election of officers, etc.

I'll have additional information based upon language we've used going back to when Joel Kitchens was elected to the Assembly in the Board meeting background document.

#### 4. **Additional Items and/or Updates** *(added after I submitted my report for the Board packet)*